



NEWPORT BEACH

City Council Staff Report

October 12, 2021
Agenda Item No. 11

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

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TITLE: Approval of Amendment No. 3 to Maintenance and Repair Services Agreement with GCI Construction Inc. for On-Call Beach Maintenance Services

ABSTRACT:

On June 13, 2017, following a competitive Request for Proposal (RFP) procurement process, the City Council approved two, on-call contracts for beach maintenance services for three-year terms. The City of Newport Beach (City) uses service agreements to perform maintenance and repairs throughout Newport Harbor and along City beaches to supplement City staff efforts. With the update to Council Policy F-14 (Authority to Contract) in 2018, these contracts were extended two years and are now set to expire at the end of May 2022. In August 2020, the not-to-exceed (NTE) contract amounts were extended for both contracts due to the efforts required for the July 3, 2020 large wave event and flooding on the Balboa Peninsula. With additional contractual effort needed to address the large wave events during the past few months, the contract NTE is close to being reached again for GCI Construction Inc. (GCI). Staff is seeking an additional NTE amount for GCI to provide contract sand management capacity to assist the County of Orange in the upcoming Santa Ana River Mouth sand management project, as well as have reserve contract capacity to address issues associated with possible winter storms and large wave events before the contract expires on May 31, 2022.

RECOMMENDATION:

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly;
- b) Approve Amendment No. 3 to the Maintenance and Repair Services Agreement with GCI Construction Inc. (C-8501-1) to add \$500,000 to the current contract for a total not-to-exceed amount of \$1,225,000;
- c) Authorize the Mayor and City Clerk to execute the amendment; and
- d) Approve Budget Amendment No. 22-016 appropriating \$350,000 in increased expenditures in Account No. 10001-980000-22H04 (Beach and Bay Sand Management) from the unappropriated Tidelands Maintenance fund balance.

DISCUSSION:

The City uses private sector contractors and consultants to fulfill various operational and maintenance needs of Newport Harbor, the Upper Bay and Newport beaches. Contracted work includes mooring and marina management, dock and marina repairs/maintenance, beach cleanup and algae removal, engineering services, and other services as needs arise. Beach maintenance and sand management is handled by a combination of City staff and contractors.

Public Works oversees the sand management projects and maintenance for the ocean beaches and bay beaches within Newport Harbor, and assists with capital needs and emergency work. Normal, day-to-day ocean beach maintenance services are performed by the Public Works staff. Contract services are used to supplement staff and address large projects, occasional peak or emergency needs, and special work efforts such as maintaining beaches on Balboa Island where sand is moved up from the low tide line and groomed to achieve a desirable slope appropriate for public access to the beach.

On March 28, 2017, a Request for Proposals for on-call beach maintenance services was released to the public. Seventeen vendors were notified of the opportunity. Only two firms submitted proposals and on June 13, 2017, both firms, GCI and Tight Quarters, Inc., were given contracts as they each have specialized equipment and staff the City requires for different types of beach maintenance activities.

Each contractor has performed well over the past four years. At times, both contractors have been utilized at the same time to expedite efforts prior to peak summer beach use. For instance, this past June, GCI focused on preparing the Balboa Pier area for the summer crowds while Tight Quarters addressed bay beaches around Balboa Island. In addition, the County of Orange (County) began an annual maintenance effort, clearing the mouth of the Santa Ana River, and moved most of the sand to the Newport jetties. While that operation was taking place, GCI and Tight Quarters worked in concert and moved additional sand to Balboa Pier and adjacent areas. This same operation is required by the County this fall as the Santa Ana River Mouth sand has built up again. The two-month effort will begin in mid-October 2021.

Recently, GCI has been used to address high wave events in August and September which required maintaining the sand berm at Balboa Pier prior to the events. As a result, GCI has nearly reached its NTE contract amount. With the County operation starting shortly, and potential storm and rain events this coming winter, staff is requesting a third contract amendment with GCI. Tight Quarters' contract NTE amount has not been reached yet and there is enough capacity for the remaining contract term. Staff recommends approval of Amendment No. 3 with GCI to provide contract sand management capacity to assist the County in its upcoming Santa Ana River Mouth sand management project, as well as have reserve contract capacity to address any beach sand issues associated with possible winter storms and large wave events before the contact expires May 31, 2022.

FISCAL IMPACT:

The Budget Amendment appropriates \$350,000 in increased expenditure appropriations from unappropriated Tidelands Maintenance fund balance to the Beach and Bay Sand Management CIP Account No. 10001-980000-22H04 to allow for the remaining known funding needs through the contract period. Additional funds may be required if significant storm or large wave events are experienced between now and the end of May 2022. Staff will return to the City Council and request additional funds, if required.

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item

ATTACHMENTS:

Attachment A – Amendment No. 3 to Maintenance and Repair Services Agreement
Attachment B – Draft Public Notice of County 2021 Sand Management Efforts
Attachment C – Budget Amendment