



# City of Newport Beach

## BUDGET AMENDMENT

2021-22

ATTACHMENT B

BA#: 22-004

Department: Library

Requestor: Tim Hetheron

ONE TIME: ☒ Yes ☐ No

☐ CITY MANAGER'S APPROVAL ONLY

☒ COUNCIL APPROVAL REQUIRED

### Approvals

Finance Director: [Signature]

Date 8/5/21

City Clerk:

Date

### EXPLANATION FOR REQUEST:

To increase revenue estimates and expenditures appropriations by accepting a check from Friends of the Library to enhance Library collections and programs.

- ☐ from existing budget appropriations  
☒ from additional estimated revenues  
☐ from unappropriated fund balance

### REVENUES

| Fund #   | Org     | Object | Project | Description                                     | Increase or (Decrease) \$ |
|----------|---------|--------|---------|---|---------------------------|
| 010      | 0106052 | 511080 |         | FRIENDS OF THE LIBRARY - FRIENDS OF THE LIBRARY | 200,000.00                |
|          |         |        |         |   |                           |
|          |         |        |         |   |                           |
|          |         |        |         |   |                           |
|          |         |        |         |   |                           |
|          |         |        |         |   |                           |
| Subtotal |         |        |         |   | \$ 200,000.00             |

### EXPENDITURES

| Fund #   | Org     | Object | Project | Description                                | Increase or (Decrease) \$ |
|----------|---------|--------|---------|--|---------------------------|
| 010      | 0106052 | 841052 |         | FRIENDS OF THE LIBRARY - LIBRARY MATERIALS | 165,000.00                |
| 010      | 0106052 | 841004 |         | FRIENDS OF THE LIBRARY - PROGRAMMING       | 35,000.00                 |
|          |         |        |         |  |                           |
|          |         |        |         |  |                           |
|          |         |        |         |  |                           |
|          |         |        |         |  |                           |
| Subtotal |         |        |         |  | \$ 200,000.00             |

### FUND BALANCE

| Fund #   | Object | Description                         | Increase or (Decrease) \$ |
|----------|--------|-------------------------------------|---------------------------|
| 010      | 300000 | GENERAL FUND - FUND BALANCE CONTROL | -                         |
|          |        |                                     |                           |
|          |        |                                     |                           |
|          |        |                                     |                           |
|          |        |                                     |                           |
| Subtotal |        |                                     | \$ -                      |

No Change In Fund Balance



**CITY OF**

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# **NEWPORT BEACH**

## **City Council Staff Report**

September 14, 2021  
Agenda Item No. \_\_\_\_

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** Tim Hetherton, Library Services Director - 949-717-3801,  
thetherton@newportbeachca.gov

**PREPARED BY:** Melissa Hartson, Circulation & Technical Processing Coordinator,  
mhartson@newportbeachca.gov

**PHONE:** 949-717-3823

**TITLE:** Budget Amendment to Accept a Check from the Friends of the  
Newport Beach Library and Appropriate Funds to the Library's  
Fiscal Year 2021-22 Maintenance and Operation Budget

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**ABSTRACT:**

Staff requests approval of a budget amendment to accept a check from the Friends of the Newport Beach Library to enhance the Library collections and programs.

**RECOMMENDATION:**

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly; and
- b) Accept a check in the amount of \$200,000 from the Friends of the Newport Beach Library and approve a Budget Amendment to increase expenditures by the same amount in Division 0106052 (Friends of the Library).

**DISCUSSION:**

A donation from the Friends of the Newport Beach Public Library in the amount of \$200,000 is intended to fund Library materials and programs from the Library's Wish List for FY 2021-22, which was approved by the Board of Library Trustees.

The Friends' mission is to enhance the excellent services that the City already supports. This gift will augment the Library collections at all locations, in all formats and for all age groups. The funds will also sponsor programming for all ages, such as Summer Reading, Sunday Musicales, National Library Week, and Young Adult Programs.

**FISCAL IMPACT:**

The Budget Amendment appropriates \$200,000 in additional revenue from the Friends of the Newport Beach Library and \$200,000 in increased expenditure appropriations with no

impact on fund balance. The revenue will be posted to the Friends of the Library account in the Library Services Department, 0106052-511080, and the purchases will be expensed to the following Friends of the Library accounts:

|                   |                |           |
|-------------------|----------------|-----------|
| Library Materials | 0106052-841052 | \$165,000 |
| Programming       | 0106052-841004 | \$ 35,000 |

**ENVIRONMENTAL REVIEW:**

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

**NOTICING:**

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

**ATTACHMENTS:**

Attachment A – Copy of Check in the Amount of \$200,000  
Attachment B – Budget Amendment

**FRIENDS OF NEWPORT BEACH LIBRARY**

1000 AVOCADO AVE  
NEWPORT BEACH CA 92660-7915

2037

11-35/1210 CA  
90996

Date 6-18-2021

Pay To The  
Order Of

Newport Beach Public Library

\$ 200,000.00

Two hundred thousand & no / 100 Dollars



**Bank of America** 

ACH R/T 121000358

For \_\_\_\_\_

Su L Carne  
Amy Hunt

MP

⑈002037⑈ ⑆121000358⑆ 00243174074⑈