



CITY OF

NEWPORT BEACH

City Council Staff Report

March 24, 2020
Agenda Item No. 10

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

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TITLE: Award of On-Call Fencing Maintenance and Repair Services
Agreements with Quality Fence Co., Inc. & Red Hawk Services, Inc.

ABSTRACT:

The Public Works Department uses on-call agreements to provide as needed fencing maintenance and repair services. These services are used to maintain, repair and replace gates, privacy fencing, chain link fence, and horse trail railing. Staff has completed a competitive selection process and requests City Council approval to enter into on-call maintenance and repair services agreements with both Quality Fence Co., Inc. and Red Hawk Services, Inc. to provide these services. Both of the proposed agreements are for a two-year term and a total not-to-exceed amount of \$110,000.00.

RECOMMENDATION:

- a) Determine that the action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because it will not result in a physical change to the environment, directly or indirectly; and
- b) Approve On-Call Fencing Maintenance and Repair Services Agreements with Quality Fencing Co., Inc., and with Red Hawk Services, Inc.; with each agreement being for a term of two-years and a total not-to-exceed amount of \$110,000.00, and authorize the Mayor and City Clerk to execute the agreements.

FUNDING REQUIREMENTS:

The current adopted budget includes sufficient funding for this contract. It will be expensed to the appropriate contract and maintenance accounts in the Public Works Department Operating Budget and/or the Capital Improvement Program (CIP) Budget.

DISCUSSION:

The City utilizes contractors to secure a variety of maintenance and repair services. One such service is for as-needed fence maintenance and repair and includes maintenance of existing chain link gates and fence, wrought iron gates, privacy mesh fencing, vinyl-covered chain link fencing, wood panel fencing, horse trail poles, tension cables and other fence related work located at various City parks, trails, beaches and facilities. On occasion, capital improvement projects may also call for additional temporary or permanent fencing needs.

On December 23, 2019, the Public Works Department issued a Request for Proposals (RFP) for On-Call Fencing Maintenance and Repair Services. Proposals were due January 16, 2020, and the City received five proposals in response to this RFP. An evaluation panel consisting of three staff members reviewed the proposals and evaluated each firm on a combination of qualifications, experience, and cost.

The RFP required that each prospective proposer submit bid estimates on three (3) sample projects, each of which was based on a previous City project. Additionally, each proposer was required to submit their firm's rate sheet for various on-call fencing items. The cost ratio score was achieved by assigning the maximum point value for cost to the proposal offering the lowest combined bid estimate total. The other firms' total estimates were points equal to the percentage that their cost proposal was higher than the lowest cost proposal.

Proposer	Technical Score (60 points)	Cost Ratio Score (40 points)	Total Score	Overall Rank
Quality Fence Co., Inc.	48.33	40	88.33	1
Red Hawk Services, Inc.	48.33	30.81	79.15	2
Harris Steel Fence Co.	54.67	22.38	77.05	3
Pyramid Fence Company, Inc.	42.67	23.64	66.30	4
Izurieta Fence Company, Inc.	46.33	19.53	65.86	5

Upon completion of this review and ranking, the Public Works Department requests approval to enter into two separate On-Call Fencing Maintenance and Repair Services Agreements. The first is with Quality Fence Co., Inc. and the second is with Red Hawk Services, Inc. Both agreements will be for a two-year term and a total not-to-exceed amount of \$110,000.00.

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

ATTACHMENTS:

Attachment A – Maintenance/Repair Services Agreement with Quality Fence Co., Inc.

Attachment B – Maintenance/Repair Services Agreement with Red Hawk Services, Inc.