



CITY OF

NEWPORT BEACH

City Council Staff Report

March 24, 2020
Agenda Item No. 13

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

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TITLE: Budget Amendment to Accept a Check from the California State Library for Literacy Services (CLLS) and Appropriate Funds to the Library's FY 2019-20 Maintenance and Operation Budget

ABSTRACT:

The Library's Literacy Program is funded by the City's General Fund, grants, donations and the fundraising efforts of Newport/Mesa ProLiteracy. One of the major funding resources is through the California State Library Literacy Services annual grant program. Staff requests approval of a budget amendment to accept a check from the California State Library for Literacy Services (CLLS) to support the Literacy Program at the Newport Beach Public Library.

RECOMMENDATION:

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly; and
- b) Accept a check in the amount of \$23,874 from the California State Library for Literacy Services (CLLS) and approve Budget Amendment No. 20-038 to increase expenditures by the same amount in the Literacy account.

FUNDING REQUIREMENTS:

The Budget Amendment increases revenue estimates by \$23,874 from CLLS and \$23,874 in increased expenditure appropriations. The revenue will be posted to the California Literacy Campaign account in the Library Services Department, 01060005-431070, and the purchase will be expensed to the following Literacy Services Department account:

Salaries P/T	01060604-711003	\$23,874
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DISCUSSION:

The Library Literacy Program has been offering one-on-one tutoring and small group classes to patrons with low literacy skills for more than 30 years. These services are currently supporting over 100 learner/tutor pairs and are making a significant difference in the lives of the participants, both learners and volunteers. One of the goals of the program is to assist the participants in becoming more engaged citizens and active members in their community.

The grant funds will be used towards staffing to ensure that the high-quality program that the community has come to expect continues.

The Fiscal Year 2019-20 Operating Budget for the Literacy program is \$ 39,613.60. These funds are augmented by the CLLS annual grant program, and through private donations and other grants. The CLLS grant funds Literacy programs on an annual basis based on an application submitted in August. Each California literacy program (there are currently 105) receives a base grant amount of \$18,000, usually in November. This \$18,000 grant represents the first of two CLLS awards for FY 2019-20. The balance of funds given to each program in a second payment are determined by the application pool as follows:

- number of learners/tutors/teachers that the program serves annually;
- amount of local support which includes funds from the local jurisdiction, volunteer hours, community donations and grants;
- participation in Library Literacy regional networks.

Based on the above measures, the Library Literacy Program has received \$23,874 for the second CLLS award for FY 2019-20.

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

ATTACHMENTS:

Attachment A – Copy of Check
Attachment B – Budget Amendment