

## City of Newport Beach Finance Committee Work Plan 2020

Scheduled Date	Agenda Title	Agenda Description
<b>January</b>		
<b>Tuesday, January 14, 2020</b>	Council Study Session - Economic Update by Beacon Economics <b>CANCELLED</b>	Dr. Chris Thornberg to provide Council a brief regional economic update.
<b>Thursday, January 16, 2020</b>	OPEB Actuarial Valuation	Review OPEB Actuarial Valuation
	Internal Audit Program Update	Staff will provide an oral update of plans to implement a robust internal audit and performance audit program.
	TOT, Charter Tax and Other Audits Update	Staff will update the committee on the TOT, charter tax and other audit findings performed to date.
	Budget Amendments for Quarter Ending December 31, 2019	Staff will report on the budget amendments from the prior quarter.
<b>Saturday, January 25, 2020</b>	Work Plan Review	Staff and Finance Committee to review the proposed work plan and adjust as necessary.
	Special Council Meeting - Council Planning Session ( <i>Tentative</i> )	Staff will present status and funding of major programs planned for the calendar year.
	Finance Committee Attendance Optional	
<b>February</b>		
<b>Thursday, February 13, 2020</b>	Review of Public Works Department Budget	Public Works will present the contours of its FY19-20 budget to inform the Committee's understanding of its operation in advance of the FY20-21 budget preparation.
	Facilities Financial Plan (FFP)	Staff will present a draft of Facilities Financial Plans reviewing the timing, means of financing, and fiscal impacts associated with funding Council prioritized capital projects.
	Fee Study Update	Staff will present the Master Fee Schedule to the Finance Committee and subsequently will present to the City Council.
	Long Range Fiscal Forecast (LRFF)	Staff will provide an update to the latest version of the LRFF.
<b>March</b>		
<b>Tuesday, March 10, 2020</b>	Council Study Session - Capital Improvement Plan Early Look <i>Finance Committee Attendance Optional</i>	
<b>Thursday, March 12, 2020</b>	Financial Statement Audit Results and Related Communication	The City's external audit firm, White Nelson Diehl Evans LLP will meet with the Finance Committee to discuss the audit findings for the fiscal year ending 6/30/2019. The Committee will have an opportunity to discuss any potential areas of concern and the auditors can discuss any changes in accounting standards or disclosures that were relevant for the audit year.
	Harbor and Beaches Master Plan	Staff will present a draft of Harbor and Beaches financial plans reviewing the timing, means of financing, and fiscal impacts associated with funding Council prioritized capital projects.
	Discuss Revenue Assumptions	Staff will provide of an overview of revenue assumptions for the FY 2020-21 Proposed Budget.
<b>April</b>		
<b>Thursday, April 16, 2020</b>	Proposed FY 2020-21 Budget Overview	Staff will provide an overview of the Proposed FY 2020-21 Operating Budget.
	Budget Amendments for Quarter Ending March 31, 2020	Staff will report on the budget amendments for the prior quarter.
<b>Thursday, April 30, 2020</b>	Proposed FY 2020-21 Budget Overview ( <i>Tentative - If Needed</i> )	Tentative meeting (if needed) to answer follow-up questions concerning the FY 2020-21 budget.

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Scheduled Date	Agenda Title	Agenda Description
<b>May</b>		
<b>Tuesday, May 12, 2020</b>	Joint Council/Finance Committee Study Session - 1st Council Review of Proposed Budget	Review Proposed Budget.
<b>Thursday, May 14, 2020</b>	Internal Audit Program Update Finance Committee to develop written comment on City Manager's Proposed Budget.	Pursuant to Budget Policy F-3.
<b>Tuesday, May 26, 2020</b>	Council Study Session - 2nd Council Review of Proposed Budget if necessary <i>Finance Committee Attendance Optional</i>	Review Proposed Budget
<b>Thursday, May 28, 2020</b>	Reserved if Necessary	
<b>June</b>		
<b>Tuesday, June 09, 2020</b>	City Council Budget Adoption <i>Finance Committee Attendance Optional</i>	
<b>Thursday, June 11, 2020</b>	Internal Audit Program Update	Auditors to provide an overview of enterprise risk assessments and discuss next steps
<b>Thursday, June 25, 2020</b>	Reserved if Necessary	