

ATTACHMENT B



HOAG MEMORIAL HOSPITAL PRESBYTERIAN
One Hoag Drive, PO Box 6100
Newport Beach, CA 92658-6100

December 4, 2019

Mr. Michael Halphide
Newport Beach Fire Department - Lifeguard Operations
100 Civic Center Drive
Newport Beach, CA 92660

Dear Mr. Halphide,

Congratulations! We are pleased to inform you that the lifeguard grant in the amount of **\$15,000.00** has been approved by Hoag Memorial Hospital Presbyterian Community Benefit Program for the grant term 2020 for the project titled ***Newport Beach-Surfer Awareness in Lifesaving Techniques (NB-SALT)***.

Our mission as a nonprofit, faith-based hospital is to provide the highest quality health care services to the communities we serve. We are excited to partner with your lifeguard agency in fulfilling our mission and the unmet needs of our community. Acceptance of this grant acknowledges agreement to the following:

- The 2020 grant term: January 1, 2020 – December 31, 2020 (12 months)
- The funds must be used specifically for the designated project listed above as outlined in your 2020 grant application.
- Maintain your records to show and account for the uses of grant funds.
- Your organization must notify us immediately if there is any change in your public charity status.
- We will be sending a request for a final outcomes report (January 2021) in the months to come.
 - We are requesting that your agency consults with William Koon to review/discuss your program's evaluation plan. Below are his available dates/times – please follow up with him to schedule.
 - Thursday, December 5th 8-12PM
 - Friday, December 6th 1-3PM
 - Monday, December 9th 1-4PM
 - Tuesday, December 10th Flexible
 - Wednesday, December 11th 8-12PM
 - Thursday, December 12 Flexible

Your organization will receive a check in the mail for **\$15,000.00** to be used for ***Newport Beach-Surfer Awareness in Lifesaving Techniques (NB-SALT)*** by late January 2020.

Please note, the check will be mailed to the address indicated on your government W-9, as per Hoag's Accounting policy. Please send an email acknowledging receipt of your check to CommunityBenefitGrants@hoag.org.



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Additionally, Hoag's Marketing and Corporate Communications Department has developed a Community Benefit Grant Seal/Logo specific to each grant cycle. This seal can be utilized on any website, presentation, etc. They are requesting that the seal be used to replace any representation/usage of the Hoag logo that may have been used in the interim.

Attached you will find a pdf with guidelines for the Community Benefit Seal, as well as different image files of the same Community Benefit Seal 2020.

Please note, that all usage of the seal must be shared with Hoag's Marketing and Corporate Communications Department for final approval, prior to publishing. You can contact **Heidi Pallares** with any usage requests or questions concerning the seals. Below is her title and contact information:

Heidi Pallares

Director | Marketing & Corporate Communications

Hoag Memorial Hospital Presbyterian

(949) 764-6939 / Heidi.Pallares@hoag.org

Please be sure to thoroughly review the guidelines for additional details regarding the seal and its usage. If you have any questions, feel free to reach out.

Once again, congratulations on this recognition of the great work you do to serve the community. We look forward to working with you during the coming year.

Sincerely,

Minzah Malik, MPH, MBA

Manager, Community Benefit Program

Lauren Tabios, MPH

Specialist, Grants & Special Projects