



A Draft Timeline for Updating the Housing Element (Assuming Greenlight Vote)*

Category	Activity	Start Date	Duration
RFP and Consultant Selection	Issue RFP	01/03/2020	1 month
	Evaluate Proposals	02/03/2020	3 weeks
	Select Consultant and Take Contract to Council for Authorization	02/25/2020	3 weeks
Initial Review and Community Outreach	Review Existing Housing Element and Identify Required Updates and Conduct Outreach with City, GPUSC and K&W	03/16/2020	3.5 months
Document Writing and Submittal	Prepare Draft Housing Element and Land Use Element for PC and CC Review, and Conduct Necessary Environmental and Fiscal Impact Analysis	07/01/2020	6 months
	Submit Draft Housing Element for Preliminary HCD Review	01/04/2021	2 months
Final Revisions and Adoption for Submittal To HCD	Work with HCD to Resolve Findings and Recommendations	03/01/2021	2 months
	Final Housing Element and Land Use Element Review and Recommendation by PC	05/06/2021	1 month
	Final Housing Element and Land Use Element Review and Adoption by CC with Requirement for Special Election (If Necessary due to Land Use Element Changes)	06/09/2021	88 days (maximum)
	Special Election for Land Use Amendment Adoption (Charter Section 423)	09/15/2021	2 weeks
	Submit Adopted Housing Element for Final HCD Review	10/01/2021	3 months

*NOTE: This is intended to be a rough timeline that takes the Housing Element due date and backs in the necessary steps to meet that date.