

**From:** Zdeba, Benjamin  
**Sent:** Tuesday, September 10, 2019 2:08 PM  
**To:** Lee, Amanda  
**Cc:** Rodriguez, Clarivel  
**Subject:** FW: Steering Committee Minutes May 29, 2019  
**Attachments:** 20190909113458.pdf



Hi Amanda,

See below and attached received in reference to agenda item IV(a) on the Steering Committee agenda for Thursday.

Thanks,

Ben Z.

**BENJAMIN M. ZDEBA, AICP**  
Community Development Department  
Associate Planner  
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**From:** Larry Tucker <[tucker@gtpcenters.com](mailto:tucker@gtpcenters.com)>  
**Sent:** Tuesday, September 10, 2019 11:15 AM  
**To:** Zdeba, Benjamin <[bzdeba@newportbeachca.gov](mailto:bzdeba@newportbeachca.gov)>  
**Cc:** Campbell, Jim <[JCampbell@newportbeachca.gov](mailto:JCampbell@newportbeachca.gov)>  
**Subject:** Steering Committee Minutes May 29, 2019

Hi Ben,

I would like to add the following to the Steering Committee Minutes of May 29 in the place noted in the attached:

“Committee Member Tucker recommended delaying the launch of the Outreach Program until the RHNA numbers are known as he prefers to have most of the Outreach budget available to address the RHNA numbers. However, he supported getting the Outreach Program in place, ready to launch, while awaiting the RHNA numbers.”

Thank you.

Larry Tucker

① see email for insert

General Plan Update Steering Committee Minutes  
May 29, 2019

Committee Members Selich and Tucker remarked regarding the community's concerns about zoning issues rather than General Plan issues.

Ms. Isaacson reported one of the first deliverables is the community engagement plan, which will include a timeline for tasks. Ms. Tourje added that the kickoff meeting will occur after the Council approves the contract. The projected 12 Steering Committee meetings will be spread throughout the process. The General Plan diagnostic and materials and the outreach plan will be created within the first month. Outreach will be structured and planned to elicit specific outcomes and objectives, such as capturing community values. The stakeholder dialogs and interviews may be frontloaded in order to understand their concerns. Unstructured engagement will occur throughout the process. Deputy Community Development Director Campbell clarified that Steering Committee meetings will be scheduled as deliverables come in and as staff needs guidance. The contract will be a time and materials contract with a not-to-exceed amount based on the scope of work. The cost breakdown is basically a budget. Staff can provide the Steering Committee with budget updates.

Committee Member Tucker suggested the consultants review the 2014 revision of the General Plan. Chair Gardner remarked that the 2014 revision was not adopted.

Charles Klobe encouraged the City to have a representative at Southern California Association of Governments (SCAG) meetings regarding the RHNA numbers. The community needs to understand that the State requires zoning for the RHNA numbers.

Jim Mosher noted differences between the cost breakdown and a prior version. He expressed his belief that the consultant's work in San Jacinto appears to be rather weak. Ms. Tourje explained that Kearns & West is a subcontractor for the General Plan Update in San Jacinto. The process, outcomes, and objectives for San Jacinto are very different from those in Newport Beach.

Hoiyin Ip remarked that the community will be concerned about the RHNA numbers. Someone could come to Newport Beach to comment on activities so that their IP address is registered in Newport Beach.

**Motion** by Committee Member Selich, seconded by Committee Member Carlson, to recommend City Council approval of a professional services agreement with Kearns & West. Motion passed 7-0.

V. **COMMITTEE ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

Community Development Director Jurjis advised that the Steering Committee probably will not need to meet again until July 10.

VI. **ADJOURNMENT** – 7:27 p.m.

*Next Meeting: TBD*