



CITY OF

NEWPORT BEACH

City Council Staff Report

August 13, 2019
Agenda Item No. 17

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

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TITLE: Approval of a Service Agreement for Citywide Streetlight
Maintenance and Repair Services with Bear Electrical, Inc.

ABSTRACT:

The City has approximately 6,000 streetlights and 700 other lighting fixtures that are City owned and maintained through a combination of Utilities staff and contract services. Following a Request for Proposals (RFP) selection process, staff recommends the approval of a service agreement to Bear Electrical, Inc. to provide streetlight maintenance and repair services.

RECOMMENDATION:

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly;
- b) Approve the Services Agreement with Bear Electrical, Inc., for citywide streetlight maintenance and as-needed repair services for a five-year term with a total not-to-exceed amount of \$950,522; and
- c) Authorize the Mayor and City Clerk to execute the Agreement.

FUNDING REQUIREMENTS:

The Fiscal Year 2019-20 budget includes sufficient funding for citywide streetlight maintenance and repair services utilizing the Streetlight Services/Electrical Contract Services account, 0109063-811017. The FY 2019-20 budget also includes an additional full-time Electrical and Instrumentation Specialist staff member. This position is expected to be filled during the fiscal year and the contract amount is set with the anticipated reduction in contract services for the second half of the fiscal year. Reductions to the contract service amounts for years two through five are also reflected in the agreement total amount.

DISCUSSION:

The Utilities Department maintains the City's 6,000 streetlights and 700 other City-owned lighting fixtures. Other lighting fixtures include bollards, park lights, parking lot lights, tree lights/up lighting and beach floodlights. The Department manages these assets through a combination of resources including one staff electrician, a contract service provider for maintenance, repairs and replacements, and another contract provider for emergency services such as nighttime knockdowns. In addition, Public Works' annual Capital Improvement Program includes streetlight replacements and upgrades to the system.

This service agreement requires the contractor to provide licensed electricians, tools, equipment, and materials to repair, maintain and troubleshoot the streetlight and lighting system. The contractor is required to respond to the Department's work orders using the City's work order system, perform non-emergency and emergency repairs, and respond on a scheduled and on-call basis. In addition, the contractor will perform night patrols whereby every streetlight is checked once every quarter. The contractor will also furnish lamps, ballasts, photocells and other materials as specified and directed by the City.

The existing agreement with the previous contractor has reached its contract limits and in anticipation, the Utilities and Finance Department issued a Request for Proposal (RFP) to solicit proposals for this service. The City received eight proposals, and a proposal review team reviewed and graded the proposals based on technical qualifications, experience, and the proposer's ability to perform and to deploy services which accounted for 50 percent of the evaluation criteria. (Per Finance Department guidelines, the five proposals that earned a technical score greater than 70% were then evaluated for pricing.) The remaining 50 percent of the evaluation criteria compared pricing including the hourly rates for labor and equipment calculated on an estimated annual basis.

The proposals ranked as follows:

PROPOSER	TECHNICAL SCORE – MAX. 50	COST SCORE – MAX. 50 (ANNUAL COST)	TOTAL SCORE – MAX. 100	OVERALL RANK
Bear Electrical	44.50	50.00 (\$282,280.00)	94.50	1
Siemens Mobility	39.84	49.17 (\$287,048.00)	89.07	2
City Light & Power	44.67	39.12 (\$360,824.00)	83.79	3
Foddrill Constr. Corp	41.67	38.62 (\$365,418.68)	80.29	4
International Line Builders	43.50	36.78 (\$383,786.82)	80.28	5

Upon completion of the evaluation scoring, Bear Electrical, Inc. ranked highest among the proposals. Bear Electrical, Inc., ranked second best in technical qualifications and best overall in cost review.

The Utilities Department staff interviewed Bear Electrical, Inc. management as well as the proposed field personnel assigned to the contract and confirmed that Bear Electrical is well-qualified and performed satisfactory work for other municipalities. The company has a local office and corporate yard in Orange County (Anaheim) and is able to provide quick response to the City if services are needed beyond normal working hours. The Utilities Department recommends the approval of a contract to Bear Electrical, Inc., for a five-year contract term with a not-to-exceed amount of \$950,522.

The City will review the Contractor's performance on a routine basis and utilize their services on an as-needed basis. As explained in the Funding Requirements section, the services levels are expected to be substantially reduced in years two through five as a new City staff electrician comes onboard and assumes a major portion of the expected workload.

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

ATTACHMENT:

Attachment A – Service Agreement for Citywide Streetlight Maintenance and Repair Services with Bear Electrical, Inc.