



CITY OF

NEWPORT BEACH

City Council Staff Report

August 13, 2019
Agenda Item No. 14

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: Grace K. Leung, City Manager - 949-644-3001,
gleung@newportbeachca.gov

PREPARED BY: Carol Jacobs, Assistant City Manager,
cjacobs@newportbeachca.gov

PHONE: 949-644-3013

TITLE: Community Programs Grants for Fiscal Year 2019-20

ABSTRACT:

Pursuant to Council Policy A-12, the City of Newport Beach (City) annually awards a number of Community Programs Grants to local organizations that serve Newport Beach residents and are beneficial to its residents' quality of life.

RECOMMENDATION:

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly; and
- b) Pursuant to City Council Policy A-12, find that the organizations listed below provide services or programs that serve residents and are beneficial to residents' quality of life and authorize the allocation of \$67,000 in Community Programs Grants in the following manner:

<u>Applicant</u>	<u>Recommendation</u>
Advocate for Grandparent Grandchild Connection	\$ 1,000
Balboa Island Museum	20,000
Boys & Girls Club of Central Orange County	7,000
Helping Hands, Our Lady Queen of Angels	10,000
Newport Beach Sister Cities Association	2,000
Newport-Mesa Family YMCA of Orange County	7,000
Share Our Selves	15,000
Youth Employment Services	5,000
<u>Total</u>	<u>\$67,000</u>

FUNDING REQUIREMENTS:

The current adopted budget includes \$75,000 for the Community Programs Grants, which will be expensed to the City Council's City Grants budget, Account 01005005-821006.

DISCUSSION:

The City's adopted Fiscal Year 2019-2020 General Fund budget and City Council Policy A-12 Discretionary Grants (Attachment A) set aside \$75,000 to provide financial assistance to organizations providing services to local residents. The operative section of City Council Policy A-12 provides:

Community Programs Grants shall be expended from the General Fund in the amount of \$75,000 each fiscal year. The City Manager's Office shall review all requests for Community Programs Grants and shall forward recommendations for funding to the City Council for final approval. At the time of the City Manager's presentation of any Community Programs Grant award proposals to the City Council, the City Manager shall show which entities, if any, have received funds from either the CDBG Social Services Fund or the District Discretionary Grant Account during the same fiscal year.

The City Manager shall follow these priorities when recommending Community Programs Grants:

- A. Local groups located within the City and offering programs to City residents;*
- B. Regional groups located in Orange County and offering programs to City residents; and*
- C. Groups located in California and offering programs to City residents.*

Groups not offering programs or services to local residents shall not be eligible for support from the City.

In May of 2019, an email was sent notifying organizations of the City Council's intent to award Community Programs Grants for Fiscal Year 2019-2020. In addition, a press release was sent out to the community and information was posted on the City's website and social media channels. Eighteen (18) applications were received. Seven (7) applications were new to the process. The total amount of the requests was \$214,766.

A staff committee comprised of Assistant City Manager, Carol Jacobs, Library Services Director Tim Hetherington, Lt. Keith Krallman, Recreation Supervisor Molly Patience, Recreation Supervisor Jennifer Sisoiev, and Executive Assistant to the City Manager Shirley Oborny reviewed and evaluated each of the (eighteen) 18 applications. In addition, a working group of Council Members Avery and Herdman reviewed the applications after the staff review. The applications were evaluated based upon how well each fit the priorities referenced above and met the criteria described in the next paragraph. The committee recommends awarding eight (8) of the applicants with grant funding for a total of \$67,000. The Committee's recommendations are provided in Attachment B, along with those applications received and not recommended for award this year.

Based on prior year comments, this year staff revised the application process to more clearly identify eligibility, qualifications and evaluation criteria. The subcommittee used the following criteria for evaluation purposes as shown on Attachment C.

1. The grant addresses social issues in the community, particularly in which there is currently a crisis.
2. The grant addresses social issues within the County, in which there is currently a crisis.
3. The grant addresses social issues which are not in crisis and benefit the community.
4. The grant provides community enrichment adding to the quality of life in Newport Beach.

In addition, all grantees who serve children 17 or under must show evidence that their volunteers have had a criminal background check within 30 days of the award of the grant.

Due to the number of applicants and total requested in relation to the amount available, several applicants are not recommended for an award or a reduced award in some circumstances. The committees focused this year's recommendations on those providing direct services to the community, organizations that had a track record of performance with the City, and organizations that did not receive some other in-kind service from the City or did not have large budgets or fundraising efforts.

Copies of the submitted applications (and audited financial statements) are on file in the City Manager's Office, City Hall, 100 Civic Center Drive, Bay E, second floor. A brief summary of the grant applications, including each organization's client base, the intended uses for the grants, the amount requested by the applicants, and the staff funding recommendations is included in Attachment B.

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

ATTACHMENTS:

Attachment A – City Council Policy A-12

Attachment B – FY 2019-20 Recommended Funding

Attachment C – Community Program Grant Guidelines