



**CITY OF**

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# **NEWPORT BEACH**

## **City Council Staff Report**

June 11, 2019  
Agenda Item No. 20

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** Leilani I. Brown, City Clerk - 949-644-3005,  
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**PREPARED BY:** Leilani I. Brown, City Clerk

**TITLE:** Board and Commission Scheduled Vacancies – Confirmation of Nominees

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**ABSTRACT:**

The annual vacancies on the City of Newport Beach's ("City") Boards and Commissions will occur on June 30, 2019. The process to fill the vacancies is provided in City Council Policy A-2 (*Boards, Commissions, and Committees*). As part of this process, an Ad Hoc Committee of the City Council interviewed applicants and made appointment recommendations as provided in this staff report. All vacancies were noticed according to the Maddy Act and City Council Policy A-2.

**RECOMMENDATION:**

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly;
- b) Waive the portion of City Council Policy A-2 (*Boards, Commissions & Committees*) that recommends nominating two or more candidates for each vacancy, if a sufficient number of candidates are available;
- c) Should the City Council nominate Arlene Greer for a potential seat on the City Arts Commission, waive a portion of City Council A-2; and
- d) Confirm the nominations made by the City Council Ad Hoc Appointments Committee:

**Board of Library Trustees** [2 vacancies]

- 1. Janet Ray (incumbent)
- 2. Barbara Glabman
- 3. Carrie Williams
- 4. Ash Kumra

**Building and Fire Board of Appeals** [1 vacancy]

1. Robert Ahlke (incumbent)
2. Crystal Chavez-Jones

**City Arts Commission** [1 vacancy]

1. Arlene Greer (incumbent/recommend one-year term)
2. Maureen Flanagan

**Civil Service Board** [1 vacancy] \*

Maiqual (Mike) Talbot

**Harbor Commission** [2 vacancies]

1. Marie Marston
2. Steve Scully
3. Renee West

**Parks, Beaches & Recreation Commission** [2 vacancies]

1. Laird Hayes (incumbent)
2. Cynthia Sender
3. Sheela Voleti
4. Kate Malouf

**Planning Commission** [2 vacancies]

1. Sara Klaustermeier
2. Alex Chazen
3. Mark Rosene

**FUNDING REQUIREMENTS:**

There is no fiscal impact related to this item.

**DISCUSSION:**

Pursuant to City Council Policy A-2, Mayor Diane B. Dixon established a Council Ad Hoc Appointments Committee comprised of herself, Council Member Brad Avery, and Council Member Joy Brenner. The Committee was charged with reviewing all applications, except for the Civil Service Board vacancy, and making recommendations to the full City Council for the Board and Commission vacancies scheduled to occur on June 30, 2019, and the unscheduled vacancies that occurred on the Harbor Commission.

At the conclusion of the application period on May 8, 2019, the Committee reviewed the applications and conducted interviews with selected applicants on Thursday, May 23, 2019, Friday, May 24, 2019, and Tuesday, May 28, 2019. Following the interviews, the Committee determined that they were unable to recommend at least two candidates for every vacant seat. Therefore, the Committee respectfully requests that Council waive the City Council policy that states, “By having a goal of two (2) or more candidates for each vacancy, it is the intent of the City Council that at least two (2) separate individuals should be considered for each vacancy (i.e., if there are two (2) vacancies, the City will attempt to have four (4) separate individuals under consideration).” Additionally, the Committee ranked the nominees (as noted in the Recommendation) for City Council consideration.

The City Council will conduct appointments to fill these vacancies at its Tuesday, June 25, 2019 City Council meeting. All new terms will be effective July 1, 2019, with an expiration date of June 30, 2023, except for the unscheduled vacancy on the Harbor Commission which will expire on June 30, 2021, and will be eligible to reapply for their respective seat to serve for a full four-year term.

Arlene Greer was appointed to the City Arts Commission on June 28, 2011, reappointed on June 23, 2015, and has served two full four-year terms. If the City Council desires to nominate her to potentially serve again on the City Arts Commission, it would be necessary to waive the portion of City Council Policy A-2 which states, “...no person shall be eligible for appointment to any one (1) City Board, Commission, or Committee for more than two (2) consecutive four (4) year terms...” Further, the Committee recommends limiting her term to one year.

\* Pursuant to City Charter Section 710, this year’s Civil Service Board appointment would generally come from a list of three nominees provided by a majority of the Civil Service Board members. However, since only one application was received, the Civil Service Board members are only providing one name for consideration.

### **ENVIRONMENTAL REVIEW:**

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

### **NOTICING:**

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

**ATTACHMENTS (in ranked order):**

- Attachment A – Board of Library Trustees Applications
- Attachment B – Building and Fire Board of Appeals Applications
- Attachment C – City Arts Commission Applications
- Attachment D – Civil Service Board Application
- Attachment E – Harbor Commission Applications
- Attachment F – Parks, Beaches & Recreation Commission Applications
- Attachment G – Planning Commission Applications