



**CITY OF**

---

---

# **NEWPORT BEACH**

## **City Council Staff Report**

August 14, 2018  
Agenda Item No. 15

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** David A. Webb, Public Works Director - 949-644-3311,  
dawebb@newportbeachca.gov

**PREPARED BY:** Chris Miller, Harbor Resources Manager  
[cmiller@newportbeachca.gov](mailto:cmiller@newportbeachca.gov)

**PHONE:** 949-644-3043

**TITLE:** Approval of On-Call Maintenance/Repair Services Agreements and  
Amendments for Various Harbor Maintenance Services

---

**ABSTRACT:**

In order to maintain the safety and integrity of Newport Harbor and the various public harbor facilities, several maintenance and repair service agreements are required. Following a recent Request for Proposals (RFP) selection process for various on-call harbor maintenance services, staff requests approval of two new contracts for Newport Dredging Company dba South Mooring Company and John S. Meek Company, Inc.; and two amendments to existing contracts for Associated Pacific Constructors, and Swift Slip Dock & Pier Builders, Inc.

**RECOMMENDATION:**

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly;
- b) Approve an On-Call Maintenance and Repair Services Agreement with John S. Meek Company, Inc. for a total not-to-exceed amount of \$150,000.00;
- c) Approve an On-Call Maintenance and Repair Services Agreement with Newport Dredging Company, Inc. dba South Mooring Company for a total not-to-exceed amount of \$200,000.00;
- d) Approve amendments to On-Call Agreements with both Swift Slip Dock & Pier Builders, Inc., and Associated Pacific Constructors, adding \$30,000.00 to each contract for total Not-To-Exceed amounts of \$150,000.00 each; and
- e) Authorize the Mayor and City Clerk to execute all agreements and amendments.

### **FUNDING REQUIREMENTS:**

The current adopted budget includes sufficient funding for such services. Individual maintenance and repair projects or tasks will be expensed to the appropriate Operations & Maintenance and/or Capital Improvement Program accounts in current and future year Harbor Department and Public Works Department budgets.

### **DISCUSSION:**

The City has typically used private sector contractors to fulfill various maintenance or repair services within Newport Harbor. These services include: public dock & pier repairs, maintenance of the City's mooring buoys, public dock & pier cleaning, City sewer pumpout station maintenance and repairs, assisting field personnel in clearing and removing trash/debris throughout the harbor including the log boom, minor dredging and beach maintenance, and other services which help maintain the safety and integrity of the City's Harbor and its public facilities. Staff typically maintains several contractors on-call to address the various items of work needed.

Staff issued a new RFP in May 2017 in anticipation of future expiration dates and contract limits on existing maintenance agreements. The RFP was advertised asking for proposals from companies that could provide one or more various harbor related maintenance services. By the June RFP due date, twenty-five (25) vendors downloaded the RFP. Only four (4) firms responded: Associated Pacific Constructors (Associated), John S. Meek Company, Inc. (John S. Meek), Newport Dredging Company dba South Mooring Company (South Mooring), and Swift Slip Dock & Pier Builders, Inc. (Swift Slip). Upon staff's review of each firm's proposal, including the firms' qualifications, experience and expertise in marine related construction and maintenance (especially with regards to their respective trades and success on previous City projects), staff chose to select all four firms as on-call contractors.

To address immediate needs, staff first entered into smaller agreements with both Swift Slip and Associated Pacific in early 2018, each with a not-to-exceed value of \$120,000.00.

Staff now recommends amending both of those existing agreements up to a total not-to-exceed amount of \$150,000 each to accommodate additional requests for services. At this time, staff also recommends approval of two new on-call agreements; one with John S. Meek at a not-to-exceed amount of \$150,000.00, and one with South Mooring for a not-to-exceed amount of \$200,000.00. South Mooring's contract includes an additional \$50,000 for work currently in progress that began under their current on-call maintenance agreement that has now reached capacity.

With the transition of mooring administration responsibilities from the County to the City, and the subsequent establishment of the City's new Harbor Department, these agreements are crucial for both the Public Works and the Harbor Department to ensure that all public harbor facilities, from docks/piers to moorings and sewer pumpouts, are kept in good operating condition and available for use.

**ENVIRONMENTAL REVIEW:**

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

**NOTICING:**

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

**ATTACHMENTS:**

- Attachment A – On-Call Maintenance/Repair Agreement with Newport Dredging Company, Inc. dba South Mooring Company
- Attachment B – On-Call Maintenance/Repair Agreement with John S. Meek Company
- Attachment C – Amendment No. 1 with Swift Slip Dock & Pier Builders
- Attachment D – Amendment No. 1 with Associated Pacific Constructors