

**CITY OF NEWPORT BEACH**

**Parks, Beaches & Recreation Commission  
Regular Meeting  
December 5, 2017 – 6:00 PM**

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**I. CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 6:00 PM**

**II. ROLL CALL**

Present: Tom Anderson  
David Granoff  
Walt Howald, Vice Chair  
Heather Ignatin

Excused: Laird Hayes, Chair  
Ron Cole  
Roy Englebrecht

Staff: Laura Detweiler, Recreation & Senior Services Director  
Mike Pisani, Municipal Operations Director - Maintenance  
Sean Levin, Recreation & Senior Services Deputy Director  
Dan Sereno, Landscape Manager  
Leslie Hardy, Recreation Supervisor  
Cody Huson, Recreation Supervisor  
Julie Anding, Fitness Coordinator  
Teri Craig, Administrative Support Specialist  
Marie Lindeman, Administrative Support Specialist

**III. NOTICE TO THE PUBLIC**

**IV. PUBLIC COMMENTS ON CONSENT CALENDAR**

In regards to Consent Calendar Item B, Jim Mosher suggested that the Commission review the last City Council Meeting Agenda Item 14, in that Mariposa Landscaping Company is taking over the job and now park maintenance is an outsourced function. Mr. Mosher also suggested that the Commission look at the October 10th City Council meeting Item 10, and that Mariposa has also been awarded additional tree planting work and that it might be in the best interest of the Commission to know the parameters of that contract.

**V. CONSENT CALENDAR**

**A. Minutes of the November 7, 2017, meeting.**

*Recommendation: Waive reading of subject minutes, approve and order filed.*

**B. Parks, Trees & Beach Maintenance Divisions Activity Report.**

*Recommendation:* Receive/file Activity Report of past and upcoming projects and events.

**C. Recreation & Seniors Services Activity Report.**

*Recommendation:* Receive/file Activity Report of past and upcoming projects and events.

**D. Bench Donation – Channel Place Park**

*Recommendation:* Approve a bench donation requested by Alexandra Marshall at Channel Place Park. The submitted plaque verbiage complies with City Council Policy B-17 is: “In Loving Memory of Pete Marshall.”

**Motion by Commissioner Granoff;** seconded by Commissioner Anderson to accept the Consent Calendar Items VA-VD. Motion carried by unanimous vote with Chair Hayes and Commissioners Cole and Englebrecht absent.

**VI. CURRENT BUSINESS**

**A. Appeal of Denied Special Tree Removal – 1405 Mariners Drive**

*Consider William Milligan’s appeal of his denied tree removal request of a Special City Jacaranda tree located at 1405 Mariners Drive. If appeal is approved with a yes vote, the tree will be replaced with a 48-inch box Jacaranda tree at the owner’s cost.*

Landscape Manager Dan Sereno stated that the reason for the Jacaranda tree removal is that the homeowners are remodeling their house and the tree needs to be removed in order to install a new driveway. Also, that the existing Jacaranda tree is in fair condition and about 30-50-years old.

In response to Commissioner’s questions, Manager Sereno stated that it would depend on the owner’s construction timeline of when the tree would be removed but guessed it would be in six months to a year. He went on to say that the owner would not receive an occupancy permit for their home until the tree is planted; planting normally occurs after construction is done. He stated that a 48-inch box tree is recommended standard size but it’s within the purview of the Board to request a larger size of 60-inch box tree.

Vice Chair Howald recommended that a 60-inch box tree be planted and included in the motion. In regards to Vice Chair Howald’s question, Manager Sereno voiced that if the Commission required a tree and the owners didn’t comply, then it would be turned over to Code Enforcement or the City Attorney.

William Milligan, homeowner of 1405 Mariners Drive, said that they are planning an expansion and not a complete rebuild and the timeline would be shorter; hopefully within a year. Since there is no option to expand up, he stated that they are forced to go forward and so the tree impedes the new driveway. Mr. Milligan also stated that they are willing to plant a 60-inch box tree.

Mrs. Milligan, homeowner of 1405 Mariners Drive, stated that they have a new baby coming and want the construction done sooner than later.

**Vice Chair Howald opened for public comment.**

Tom Quay, homeowner of 1435 Mariners, stated that although he doesn't want to stop his neighbor from his remodel, he does want the Commission to know that he loves the Jacaranda trees and is saddened by the loss of another mature tree and thinks that the tree should not be removed.

**Vice Chair Howald closed the public comment.**

Discussion ensued about the possibility of adding a condition on the timetable of the removal and planting of the new Jacaranda tree.

Manager Sereno stated that the Commission could add that as a condition of the occupancy permit and that the tree not be removed until the driveway construction is ready to begin.

**Motion by Commissioner Anderson;** seconded by Commissioner Ignatin to approve the removal of the Special Jacaranda tree at 1405 Mariners Drive and replace with a 60-inch box Jacaranda tree with the condition that the tree not be removed until the driveway construction is ready to begin. Motion carried as follows:

Ayes: Anderson, Granoff, Howald  
Noes: Ignatin  
Absent: Cole, Englebrecht, Hayes.

**B. Modification to the Youth Sports Commission (YSC) Member Requirements and Field Allocation and Use Policy**

Supervisor Huson provided an overview of the Youth Sports Commission (YSC). He notes that the YSC meets twice a year for field maintenance meetings and twice a year for allocation meetings. He shared that there are two different classifications within the YSC. Open Member organizations are volunteer-driven and accept all players and Club Groups are formed through tryouts. He stated that Club Groups do not have voting rights as it relates to the YSC Policies.

He stated that a meeting was held in August to discuss the proposed policy changes and all youth sports organizations were invited to make comments and provide feedback. The approval for the changes was passed unanimously among the six Open Members groups in November.

Supervisor Huson went on to say that the policy changes include a clarification regarding the collection of club organization rosters; policy definitions. It was also added that the YSC programs cannot duplicate any current City programs.

Discussion ensued regarding the process of the Allocation, Procedure and Priority Formula and the collection of field maintenance fees being collected from once to twice a year.

He also discussed the need to add guidelines in the Field Lining section for safety zones away from landscape or park elements to a 10-foot safety buffer.

In response to Commissioner's questions, Supervisor Huson stated that all user groups were invited to the feedback meeting,

Discussion ensued regarding comments received from all groups including Club on the proposed changes. Staff reiterated Newport-Mesa Club was the only organization that provided comments.

Director Detweiler stated that Chair Hayes wanted the Commission to know that he is in support of all the changes to the policies recommended by staff.

**Vice Chair Howald opened the public comments.**

Mark Arblaster, President Newport-Mesa Soccer Club stated that he recommends approval of the proposed changes but suggested organizing a task force for additional meetings to flush out the details and improve definitions because they are too general. He also suggested a higher percentage to local Club groups in regards to field space, and allow Club groups to vote on these changes.

Jim Mosher stated that he would like some clarity on how the PB&R Commission is able to review and vote on the Youth Sports Commission and the reasoning behind these meetings not being posted.

Commissioner Anderson explained that the YSC was a subcommittee of the PB&R Commission to address field allocations and other items that pertained to the fields and that the Commission utilizes the YSC as a mechanism to allocate fields and discussion of policy changes.

Deputy Director Levin stated that this committee brings it back to the Commission for discussion and/or ratification of any changes to the policy.

**Vice Chair Howald closed the public comments.**

Commissioner Granoff asked if this policy could be tweaked and brought back to the Commission or would it have to wait for another year.

Director Detweiler stated that this is a living document and that if the Commissioners do not have any exceptions to what staff is recommending today, then it could be approved and request staff to continue to work with the youth groups and refine it over time. Director Detweiler went on to say that if there are specific areas that the Commission would like staff to work on we can do that over time as well.

Commissioner Anderson stated that he would like to continue or table this item until the other Ad Hoc committee members are in attendance, and have time to view comments from the other area club groups involved. He stated that he sees no reason not to table this item and give staff time to receive feedback from all of the youth sports groups on the proposed changes and return with a finished product.

**Motion by Commissioner Anderson**, seconded by Vice Chair Howald to continue Item VI-B - *Modification to the Your Sports Commission (YSC) Member Requirements and Field Allocation and Use Policy* to a future meeting, Motion carried by unanimous vote with Chair Hayes and Commissioners Cole and Englebrecht absent.

Discussion ensued regarding when this item will come back to the Commission. Director Detweiler stated that she would need to give staff time to circle back with the sports groups and prepare something for the Commission; possibly the February or March meeting.

### **C. Health and Wellness at the OASIS Senior Center**

Leslie Hardy, Health and Wellness Supervisor and Julie Anding, Fitness Center Coordinator provided a PowerPoint presentation to the Commission.

## **VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

Director Detweiler announced that the City Civic Center would be closed from December 25 – January 1. She also mentioned that on December 13<sup>th</sup> the Boat Parade begins with fireworks at Marina Park.

## **VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None.

## **IX. ADJOURNMENT** – 7:42 p.m.

Submitted by: \_\_\_\_\_  
Teri Craig, Admin Assistant

Approved by: \_\_\_\_\_  
Walt Howald, Vice Chair