

RESOLUTION NO. 2017-73

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWPORT BEACH, CALIFORNIA, ESTABLISHING THE GENERAL PLAN STEERING COMMITTEE AND THE GENERAL PLAN ADVISORY COMMITTEE TO ASSIST IN A COMPREHENSIVE REVIEW AND UPDATE OF THE GENERAL PLAN

WHEREAS, in 2006 the City of Newport Beach ("City") adopted a new General Plan;

WHEREAS, the General Plan provides a framework for the City's future development and requires comprehensive updates from time-to-time to ensure it matches the desires of the community;

WHEREAS, the City Council recognizes a comprehensive General Plan update requires active community participation and the guidance and oversight of a focused advisory committee and steering committee;

WHEREAS, the City desires to create a general plan advisory committee to provide opportunities for the public to engage and participate in the City's General Plan update; and

WHEREAS, the City further desires to create a steering committee to provide direction and act as a liaison between the City Council and the general plan advisory committee.

NOW, THEREFORE, the City Council of the City of Newport Beach resolves as follows:

Section 1: The City Council does hereby create the General Plan Steering Committee ("Steering Committee") and the General Plan Advisory Committee ("GPAC") to assist the residents, City staff, Planning Commission, and City Council in reviewing and updating the City's General Plan. The Steering Committee and GPAC shall automatically sunset, without further action, upon the submittal and acceptance of a General Plan update by the City Council.

Section 2: A full description and listing of responsibilities of the Steering Committee is set forth in Exhibit A, which is attached and incorporated herein by reference.

Section 3: A full description and listing of responsibilities of the GPAC is set forth in Exhibit B, which is attached and incorporated herein by reference.

Section 4: The recitals provided in this resolution are true and correct and are incorporated into the operative part of this resolution.

Section 5: If any section, subsection, sentence, clause or phrase of this resolution is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this resolution. The City Council hereby declares that it would have passed this resolution, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

Section 6: The City Council finds the adoption of this resolution is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

Section 7: This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

ADOPTED this 14th day of November, 2017.

Kevin Muldoon
Mayor

ATTEST:

Leilani I. Brown
City Clerk

APPROVED AS TO FORM:
CITY ATTORNEY'S OFFICE



Aaron C. Harp
City Attorney

(Gr)

Attachments: Exhibit A- General Plan Steering Committee
Exhibit B – General Plan Advisory Committee

EXHIBIT A

GENERAL PLAN STEERING COMMITTEE (STEERING COMMITTEE)

AUTHORIZATION: Established by Resolution No. 2017-____ adopted on the 14th of November, 2017.

MEMBERSHIP:

The following membership criteria applies to the Steering Committee:

1. The Steering Committee shall have no more than three (3) members.
2. Members shall be appointed by the Mayor, and confirmed by the City Council.
3. Membership shall be composed of the following:
 - a. Two (2) City Council Members; and
 - b. One (1) at-large non-Council Member who shall be a resident of the City.
 - c. The Mayor shall select the chairperson of the Steering Committee.

TERM: Unless removed earlier by the Mayor, with the consent of the City Council, the membership term shall end upon the submittal and acceptance of a General Plan update by the City Council.

MEETINGS: The Steering Committee shall hold meetings at such frequency as required by its workload.

BROWN ACT: The Steering Committee shall be subject to the Ralph M. Brown Act.

PURPOSE AND RESPONSIBILITIES:

The purpose of the Steering Committee is to provide direction to the General Plan Advisory Committee (GPAC) on matters related to the General Plan update and to act as a liaison between the City Council and the GPAC. The Steering Committee shall:

1. Receive direction from the City Council;
2. Provide direction to the GPAC regarding the General Plan update;
3. Present progress updates to the City Council;
4. Make recommendations to the City Council for membership changes to the GPAC;
5. Review membership applications for the GPAC and make a recommendation to the City Council on GPAC membership composition;
6. Assist staff by performing duties, which include, but are not limited to the following:
 - a. Provide guidance and recommendations to City staff;
 - b. Review Requests for Proposals and responsive proposals for consultant services related to the General Plan;
 - c. Establish time schedules for the General Plan update; and
 - d. Review invoices and budgets related to the General Plan update.

EXHIBIT B
GENERAL PLAN ADVISORY COMMITTEE
(GPAC)

AUTHORIZATION: Established by Resolution No. 2017-____ adopted on the 14th of November, 2017.

MEMBERSHIP:

The following membership criteria shall apply to the GPAC:

1. The GPAC shall consist of a minimum of fifteen (15) members but no more than twenty-nine (29) members.
2. Membership shall be limited to City residents, or organizations that operate in the City.
3. Membership may be composed of the following categories and no member may represent more than one (1) category:
 - a. Up to three (3) residents from each City Council District;
 - b. One (1) member from the Planning Commission;
 - c. One (1) member from the Finance Committee;
 - d. One (1) member from the Harbor Commission;
 - e. One (1) member from the Parks, Beaches and Recreation Commission;
 - f. Member(s) from local community organizations.
4. Prospective members shall submit a complete application for an appointive position to the City Clerk. The City Clerk shall forward applications to the Steering Committee for review. The Steering Committee shall make recommendations to the City Council regarding GPAC appointments. The City Council shall have final discretion on whom to appoint to the GPAC, which appointment shall be made at an open and public City Council meeting.

TERM: Unless removed earlier by the City Council, the membership term shall end upon the submittal and acceptance of a General Plan update by the City Council.

MEETINGS: The GPAC shall hold meetings at such frequency as required by its workload.

BROWN ACT: The GPAC shall be subject to the Ralph M. Brown Act. A quorum shall be comprised of the attendance of a majority of the appointed members at a GPAC meeting (e.g., if there are only fifteen (15) appointed members, the attendance of eight (8) members shall be required to comprise a quorum).

PURPOSE AND RESPONSIBILITIES:

The purpose of the GPAC is to provide opportunities for public participation and to guide and shape a comprehensive review and update of the General Plan in an open and transparent manner. The GPAC shall:

1. Review information received from the community outreach and public engagement program and GPAC meetings;
2. Review information provided by City staff and Consultants;
3. Strive to create a balanced, effective, conscientious, and civic-minded group, that actively listens to build a consensus on how to address the variety of issues affecting the City that are within the scope of a General Plan;
4. Take direction from and make recommendations to the Steering Committee;
5. Act in a professional and courteous manner towards City staff, consultants, fellow GPAC members, the Steering Committee, residents, and other persons that appear before the GPAC.
6. The GPAC chairperson shall be the non-Council Member appointee to the Steering Committee, and shall act as liaison between the Steering Committee and GPAC; and
7. Update its members' respective interest groups and/or City Commissions regarding the progress of the General Plan update.