



# NEWPORT BEACH

## City Council Staff Report

January 24, 2023  
Agenda Item No. 9

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** Joe Cartwright, Acting Chief of Police - 949-644-3701,  
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**TITLE:** Amendment No. 8 to CAD/RMS Software Maintenance Agreement  
with Superion, LLC

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### **ABSTRACT:**

The Police Department requests City Council approval to amend the existing Software Maintenance Agreement with Superion to add contract authority to pay annual computer-aided dispatch and records management system (CAD/RMS) maintenance invoices over the next 10 years. CAD/RMS is critical to providing responsive and efficient service to the public by the Police Department and by Lifeguard Operations.

### **RECOMMENDATIONS:**

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly; and
- b) Approve Amendment No. 8 to the Software Maintenance Agreement with Superion, LLC of Lake Mary, Florida, for a not-to-exceed cost of \$1,424,012.47 over ten years, and authorize the Mayor and City Clerk to execute the Amendment.

### **DISCUSSION:**

The Police Department uses Superion's Central Square OneSolution CAD/RMS to manage police calls for service, crime reports, mobile computers, evidence and several types of related processes and records. The system was implemented in 2014 and has been continuously maintained and updated in excellent functioning condition. The annual maintenance cost for the current fiscal year is \$134,597.76 and is an excellent value compared to similar enterprise-level software systems. The proposed amendment's not-to-exceed amount of \$1,424,012.47 provides contract authority for 10 years of annual maintenance and includes an annual cost escalation of three percent (3%). Cost escalation corresponds to the increase in the Consumer Price Index (CPI) but cannot exceed 3% per year. The expected service life of the system is through 2029, notwithstanding major changes by the vendor or the Police Department.

The City of Newport Beach Lifeguard Operations Division also uses OneSolution CAD and mobile computers to manage calls for service and field activity. The ongoing maintenance cost for the Lifeguard CAD and mobile system is included in the not-to-exceed cost of the amendment.

**FISCAL IMPACT:**

The adopted budget includes sufficient funding for this amendment. It will be expensed to the Software License Renewal account in the Police Department, 0103522-871017. The annual maintenance costs are determined at the end of each fiscal year with cost increases limited by the original agreement. Escalation of costs are fixed as the lesser of three percent (3%) or the increase in the Consumer Price Index (CPI-U) over the prior 12 months. These negotiated cost increases for the amendment are addressed annually in the budget preparation process and are reflected in the requested not-to-exceed cost of the amendment.

**ENVIRONMENTAL REVIEW:**

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

**NOTICING:**

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

**ATTACHMENT:**

Attachment A – Amendment No. 8