



**CITY OF**

---

---

# **NEWPORT BEACH**

## **Aviation Committee Staff Report**

September 19, 2022  
Agenda Item No. V.b

**TO:** CHAIR AND MEMBERS OF THE AVIATION COMMITTEE

**FROM:** Grace K. Leung, City Manager - 949-644-3001,  
gleung@newportbeachca.gov

**PREPARED BY:** Tara Finnigan, Assistant City Manager,  
tfinnigan@newportbeachca.gov

**PHONE:** 949-644-3035

**TITLE:** Formation of a Communication and Education Ad Hoc Committee

---

### **ABSTRACT:**

Once Ad Hoc Committee work commenced earlier this year, it was determined that much of the work of two Ad Hoc's – Communication Content and Educational Programming – was very similar. To avoid duplicating efforts, staff recommends disbanding the two, independent Ad Hoc Committees and forming a new Communication and Education Ad Hoc Committee.

### **RECOMMENDATIONS:**

1. Disband the Communication Content and Educational Programming Ad Hoc Committees and approve the formation of a new Communication and Education Ad Hoc Committee.

### **DISCUSSION:**

At its April 18, 2022 meeting, the Aviation Committee approved the formation of the Standard Instrument Departures Monitoring, Communication Content, Educational Programming, and Government Relations Plan Review Ad Hoc Committees. The Committee also received a list of committee member assignments for 2022.

Once work was underway, members assigned to the Educational Programming Ad Hoc Committee realized much of their work coincides with that of the Communication Contact Ad Hoc Committee. They requested that they be able to work as one committee. In order to do so, the two, independent Ad Hoc Committees should be disbanded and a new Ad Hoc should be formed.

Therefore, staff is recommending the formation of a new, Communication and Education Ad Hoc Committee comprised of Committee Members Nancy Alston, Elizabeth Braley, Sharon Ray and Ron Rubino. For the remainder of 2022, the Ad Hoc would consult with City staff as staff develops monthly content for City staff to share via City communication channels and for Committee members to share with their neighbors/organizations. The Ad Hoc would also consult with City staff as it develops an

educational program on the 1985 Settlement Agreement and other pertinent airport/aviation matters. The Ad Hoc Committee will expire on December 31, 2022.

Should the Committee approve the changes, the list of Aviation Committee Assignments by Focus Area and Priority will be updated and distributed at the next Aviation Committee meeting.

**NOTICING:**

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

**ATTACHMENT:**

None