

Newport Beach Finance Committee Work Plan

Scheduled Date	Agenda Title	Report Type	Agenda Description
September 2022			
Thursday, September 15, 2022	Annual Review of Investment Performance	Presentation	The City's investment advisor, Chandler Asset Management, will report on the performance of the City's investment portfolio for the fiscal year ending June 30, 2022.
Rescheduled from May	Annual Review of Investment Policy	Presentation	Staff will provide a presentation regarding any changes proposed to the City's Investment Policy by staff or the City's investment advisor prior to the Investment Policy being approved by the City Council.
	Financial Statement Auditor's Communication with the Finance Committee acting as the City's Audit Committee	Presentation	The City's external auditors, Davis Farr LLP, will provide an overview presentation regarding the audit process and request feedback from the Committee regarding any information that may assist them in their audit of the City's financial statements.
	Internal Audit Program Update	Presentation	Bi-monthly progress update on the internal audit program.
	Budget Amendments for Quarter Ending June 30, 2022	Receive and File	Staff will report on the budget amendments from the prior quarter.
October 2022			
Thursday, October 20, 2022	Year-End Budget Results and Surplus Allocation	Presentation	Staff will provide a presentation regarding the year-end budget results for FY 2021-22 and recommendations for allocation of any year-end budget surplus.
Rescheduled from September	Recommended Changes to Purchasing Policies	Presentation	Staff will provide an overview of recommended changes to the City's purchasing policies for the Committee's consideration, in follow-up to the Internal Audit Program report presented to the Committee in January.
Rescheduled from September	Overview of Police Department Budget	Presentation	Staff will provide the Committee with a presentation covering the budget for the Police Department.
	Revenue Audit Program Update	Presentation	Staff will provide an update on audits conducted by the Revenue Division to verify transient occupancy tax (hotels, agents and residential owners), charter boat company, waste hauler, etc. revenue collections.
	Budget Amendments for Quarter Ending September 30, 2022	Receive and File	Staff will report on the budget amendments from the prior quarter.

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November 2022			
Thursday, November 10, 2022	CalPERS Update	Presentation	Staff will provide the Committee with an overview of the data from the latest actuarial reports from CalPERS as well as their impact on prior projections of the paydown of the City's unfunded pension liability.
	First Quarter Budget Update	Presentation	Staff will provide a presentation regarding the year-to-date and projected FY 2022-23 budget performance.
	Long Range Financial Forecast (LRFF) Update	Presentation	Staff will brief the Committee regarding the results of the updated LRFF analysis.
	Internal Audit Program Update	Presentation	Bi-monthly progress update on the internal audit program.
December 2022			
Committee Recess			
January 2023			
Thursday, January 12, 2023	Financial Statement Audit Results and Related Communication	Presentation	The City's external auditors will meet with the Finance Committee to discuss the results of their audit for the fiscal year ending June 30, 2022.
	Internal Audit Program Reports	Presentation	Presentation of reports, findings, and recommendations from the FY 2021-22 audit program.
	Internal Audit Program Work Plan Review	Presentation	Selection of audit topics for the FY 2022-23 audit program.
	Budget Amendments for Quarter Ending December 31, 2022	Receive and File	Staff will report on the budget amendments from the prior quarter.
February 2023			
Thursday, February 16, 2023	Capital Improvement Program (CIP) Update	Presentation	Staff from Public Works will provide an update on what is planned for inclusion in the FY 2023-24 CIP.
	Facilities Financial Plan (FFP) and Harbor & Beaches Master Plan	Presentation	Staff will provide an update on the current status of FFP and Harbor & Beaches Master Plan funding. Staff will also highlight changes to the development fee funding projection methodology for the FFP.
	Second Quarter Budget Update	Presentation	Staff will provide a presentation regarding the year-to-date and projected FY 2022-23 budget performance.

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Scheduled Date	Agenda Title	Report Type	Agenda Description
March 2023			
Thursday, March 16, 2023	Fiscal Year 2022-23 Fee Study Update	Presentation	Staff will present the Master Fee Schedule to the Finance Committee prior to presenting it to the City Council.
	Overview of Revenue Projections	Presentation	Staff will provide the Committee with an overview of the assumptions utilized to prepare revenue projections for the City's major funds as part of the FY 2023-24 budget preparation process.
	Internal Audit Program Update	Presentation	Bi-monthly progress update on the internal audit program.
April 2023			
Thursday, April 13, 2023	Proposed FY 2023-24 Budget Overview	Presentation	Staff will provide the Committee with an overview of the expenditure budget for FY 2023-24 that will be presented to the City Council in May.
	OPEB Actuarial Valuation Report Update	Presentation	Staff will provide the Committee with an overview of the latest actuarial valuation report prepared by the City's actuary.
	Budget Amendments for Quarter Ending March 31, 2023	Receive and File	Staff will report on the budget amendments from the prior quarter.
May 2023			
Thursday, May 11, 2023	Third Quarter Budget Update	Presentation	Staff will provide a presentation regarding the year-to-date and projected Fiscal Year 2022-23 budget performance.
	Follow-Up Discussion of Proposed FY 2023-24 Budget	Discussion	Staff will provide the Committee with a copy of the Fiscal Year 2023-24 proposed budget document. Should the Committee wish to continue April's discussion of the Fiscal Year 2023-24 budget, this is also an opportunity to do so.
	Internal Audit Program Update	Presentation	Bi-monthly progress update on the internal audit program.
Tuesday, May 23, 2023	Joint City Council and Finance Committee Study Session	Presentation	Staff will present the FY 2023-24 proposed budget to the City Council and Finance Committee.
Thursday, May 25, 2023	Financial Statement Auditor's Communication with the Finance Committee acting as the City's Audit Committee	Presentation	The City's external auditors, Davis Farr LLP, will provide an overview presentation regarding the audit process and request feedback from the Committee regarding any information that may assist them in their audit of the City's financial statements.
	Committee Recommendation to Council for the FY 2023-24 Budget	Discussion	Discussion of the Study Session earlier in the week and formulation of any recommendations to be presented to the City Council at the budget public hearing in June.
June 2023			
	Committee Recess		
July 2023			
	Committee Recess		
August 2023			
	Committee Recess		