

TO: BOARD OF LIBRARY TRUSTEES

FROM: Library Services Department
Tim Hetherton, Library Services Director
(949) 717-3810, thetherton@newportbeachca.gov

PREPARED BY: Tim Hetherton

TITLE: Library *Gift and Donor* Policy (NBPL 3)

RECOMMENDATION:

Staff recommends that the Board of Library Trustees review and accept revisions to the Library's NBPL 3 *Gift and Donor* policy.

DISCUSSION:

Staff recommends only minor changes to the policy (see red-lined version). Staff consulted with Newport Beach Public Library Foundation Executive Director Jerry Kappel who recommends no changes to funding levels for donor walls. Staff concurs with this assessment.

NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the Board of Library Trustees considers the item).

ATTACHMENT A - *Gift and Donor Policy* (NBPL 3) – original
ATTACHMENT B - *Gift and Donor Policy* (NBPL 3) – redlined
ATTACHMENT C - *Gift and Donor Policy* (NBPL 3) – final
ATTACHMENT D - Donor Recognition Walls - Central Library First Floor
ATTACHMENT E - Donor Recognition Walls - Central Library Second Floor