



CITY OF NEWPORT BEACH CITY ARTS COMMISSION AGENDA

Newport Beach Public Library - Small Conference Room

Thursday, September 9, 2021 - 5:00 PM

City Arts Commission Members:

Arlene Greer, Chair
Marie Little, Vice Chair
Maureen Flanagan, Secretary
Barbara George, Commissioner
Wayan Kaufman, Commissioner
Meghan McNulty, Commissioner
Leonard Simon, Commissioner

Staff Members:

Tim Hetheron, Library Services Director
Camille Escareal-Garcia, Cultural Arts Assistant

SPECIAL NOTICE REGARDING COVID-19

The City remains committed to holding public meetings in a transparent manner, with public participation, ensuring City business continues in this challenging environment. Based on recent guidelines from the OC Health Agency, the City of Newport Beach will proceed with the City Arts Commission meeting with face coverings required for unvaccinated members of the public in attendance.

The public can submit questions and comments in writing for the City Arts Commission to consider. Please send them by email to the Library Services Department at ArtsCommission@newportbeachca.gov by Wednesday, September 8, 2021, at 4:00 p.m. to give the City Arts Commissioners time to consider your comments. All emails will be made part of the record.

The City Arts Commission meeting is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that City Arts Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the City Arts Commission. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact Tim Hetheron, Library Services Director, at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 717-3801 or thetheron@newportbeachca.gov.

NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Library Services Department 24 hours prior to the scheduled meeting.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. NOTICE TO THE PUBLIC

The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the City Arts Commission. If the optional sign-in card has been completed, it should be placed in the tray provided.

The City Arts Commission of Newport Beach welcomes and encourages community participation. Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The City Arts Commission has the discretion to extend or shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.

IV. PUBLIC COMMENTS

Public comments are invited on agenda items. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The City Arts Commission has the discretion to extend or shorten the speakers' time limit on agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

V. CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. City Arts Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the City Arts Commission votes on the motion unless members of the City Arts Commission request specific items to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

A. Approval of Minutes of the August 12, 2021, City Arts Commission Meeting

1. Draft of 08/12/2021 Minutes

[DRAFT OF 08-12-2021 MINUTES](#)

B. Consent Calendar Items

2. Financial Report

Review of financial information.

[FINANCIAL REPORT](#)

3. Cultural Arts Activities

Monthly review of cultural arts activities from the Library Administrative Office for upcoming Library and City arts events and services.

[CULTURAL ARTS ACTIVITIES](#)

VI. CURRENT BUSINESS

A. Items for Review and Possible Action

4. Catering Services at City Facilities - Request for Qualifications/Request for Proposals Process

Staff will provide an overview of the City's Requests for Proposals (RFP), and Requests for Qualifications (RFQ) process.

[CATERING SERVICES AT CITY FACILITIES STAFF REPORT](#)

[CATERING SERVICES AT CITY FACILITIES STAFF REPORT - ATTACHMENT A](#)

5. Ad Hoc Subcommittees for Fiscal Year 2021-22

Chair Greer will appoint ad hoc subcommittees for Fiscal Year 2021-22.

[AD HOC SUBCOMMITTEES FOR FY 2021-2022 STAFF REPORT](#)

B. Monthly Reports

6. Performing Arts for Concerts on the Green Ad Hoc Subcommittee

Commissioners Arlene Greer, Marie Little, Leonard Simon

7. Newport Beach Student Art Exhibition Ad Hoc Subcommittee

Commissioners Arlene Greer, Marie Little, Wayan Kaufman

8. Newport Beach Art Exhibition Ad Hoc Subcommittee

Commissioners Arlene Greer, Marie Little, Maureen Flanagan

9. Newport Beach Arts Foundation Liaison Ad Hoc Subcommittee

Commissioner Maureen Flanagan

VII. CITY ARTS COMMISSION ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)M

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the City Arts Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The City Arts Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

IX. ADJOURNMENT