



CITY OF NEWPORT BEACH FINANCE COMMITTEE AGENDA - Final

Council Chambers

Thursday, May 21, 2020 - 3:00 PM

Finance Committee Members:

Will O'Neill, Chair / Mayor
Joy Brenner, Council Member
Diane Dixon, Council Member
William Collopy, Committee Member
John Reed, Committee Member
Joe Stapleton, Committee Member
Larry Tucker, Committee Member

Staff Members:

Grace K. Leung, City Manager
Dan Matusiewicz, Finance Director / Treasurer
Steve Montano, Deputy Director, Finance
Caitlin McCourt, Senior Pool Lifeguard

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which allows Finance Committee Members to attend Finance Committee meetings telephonically. Please be advised that to minimize the spread of COVID-19, some, or all, of the Newport Beach Finance Committee members may attend this meeting telephonically.

Also, please be advised that on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which allows for the public to participate in any meeting of the Finance Committee telephonically or by other electronic means. Given the health risks associated with COVID-19, the City of Newport Beach has decided to not have the City Council Chambers open to the public for this meeting. As a member of the public, if you would like to participate in this meeting, you can participate via the following options:

1. You can submit your questions and comments in writing for Finance Committee consideration by sending them to the Finance Director dmatusiewicz@newportbeachca.gov. To give the Finance Committee adequate time to review your questions and comments, please submit your written comments by Wednesday, May 20, 2020, at 5:00 p.m.
2. In addition, members of the public can participate in this meeting in person in the Community Room. Specifically this meeting will be viewable via video feed in the Community Room. As a member of the public, during this meeting, you will be able to comment on specific agenda items in person from the Community Room.

Please know that it is important for the City to allow public participation at this meeting. If you are unable to participate in the meeting via the process set forth above, please contact the Dan Matusiewicz at (949-644-3123 or dmatusiewicz@newportbeachca.gov) and he will attempt to accommodate you. While the City does not expect there to be any changes to the above process for participating in this meeting, if there is a change, the City will post the information as soon as possible to the City's website.

The City of Newport Beach thanks you in advance for continuing to take precautions to prevent the spread of the COVID-19 virus.

The Finance Committee meeting is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Finance Committee agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Committee and items not on the agenda but are within the subject matter jurisdiction of the Finance Committee. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact Dan Matusiewicz, Finance Director, at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3123 or dmatusiewicz@newportbeachca.gov.

NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Finance

I. **CALL MEETING TO ORDER**

II. **ROLL CALL**

III. **PUBLIC COMMENTS ON CONSENT CALENDAR**

Public comments are invited on agenda items. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The [Board/Committee/Commission] has the discretion to extend or shorten the speakers' time limit on agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

IV. **CONSENT CALENDAR**

All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. [Board/Committee/Commission] Members have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the [Board/Committee/Commission] votes on the motion unless members of the [Board/Committee/Commission] request specific items to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

A. **MINUTES OF APRIL 16, 2020**

Recommended Action:

Approve and file.

[DRAFT MINUTES 04162020](#)

[PUBLIC COMMENTS](#)

V. **CURRENT BUSINESS**

A. **INTERNAL AUDIT PROGRAM UPDATE**

Summary:

Update on audit work performed to date by Moss Adams LLP (Moss Adams) that was retained to assess internal control risks, conduct performance audits and management consulting services.

Recommended Action:

Discuss and provide input for City Council consideration.

[STAFF REPORT](#)

[ATTACHMENT A](#)

B. PROPOSED FY2020-21 BUDGET OVERVIEW

Summary:

Staff will provide an overview of the Proposed FY 2020-21 Operating Budget.

Recommended Action:

Review the City Manager's proposed budget and give recommendations to the City Manager in advance of the budget's presentation to the City Council.

C. WORK PLAN REVIEW

Summary:

Staff will review with the Committee the agenda topics scheduled for the remainder of the calendar year.

Recommended Action:

Receive and file.

[ATTACHMENT A](#)

- VI. FINANCE COMMITTEE ANNOUNCEMENTS ON MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)
- VII. ADJOURNMENT