



CITY OF NEWPORT BEACH

Donations for Parks, Facilities and Recreation Programs

oDONATION REQUEST FORM

Thank you for your interest in donating to the City of Newport Beach. The City's donation program is governed by Council Policy B-17 Parks, Facilities and Recreation Program Donations, and is included for your reference as an appendix.

This form must be submitted for all donations. A short list of common donation requests and approximate costs are provided. Other donation requests will be considered.

The Public Works and Recreation & Senior Services Department thank you for your interest in improving the City of Newport Beach Parks and Facilities!

Donation Item: (Please select all that apply)

Maintenance costs may apply and are not included in the prices listed below. Staff will provide quote prior to payment.

Bench (4 styles)
\$2,800 and up

Tree (48" box)
\$1,800 and up

Dog Bag Dispenser
\$500

Picnic Table
\$1,300

Barbecue Grill
\$750

Drinking Fountain
\$9,000

Other - If other, please describe: _____

Contact Information:

Name: Sherry Boston Rennard		Phone #: 949-274-3890	Email: coachsbr@gmail.com	
Mailing Address: 640 Taper Dr.		City: Seal Beach	State: CA	Zip: 90740
Signature: Sherry B. Rennard			Date: 2-4-2026	

Letter of Acceptance:

Donation information will be available online. The donor may request a certificate of acknowledgement as outlined in Council Policy B-17. Please contact City staff for more information at 949-644-3055.

Yes, I would like to request a Certificate of Acknowledgement

Name of Donor for Certificate:

Name: Sherry Boston Rennard	Name of 2 nd person if applicable: Gregory M. Boston
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Hi Rich,

Thank you for sending this information to me. I am attaching the filled-out Donation Request form. Below is a note describing what this means to me. Please let me know what the next steps are. I appreciate your help.

Donating a tree in honor of my son Zachary Boston is such a meaningful gesture for his family and friends to remember him. Zack spent a lot of time at the Castaways, both while growing up in Newport Heights and as an adult when he lived nearby and would often take his dog on walks there. We have many wonderful family memories at the Castaways including watching fireworks, walking our dogs, and visiting the annual Memorial Day flag display. Being able to have a place to visit, watch the tree grow and have fond memories of Zack would mean the world to me and the rest of his family and friends.

Thank you so much,
Sherry Boston Rennard

On Mon, Jan 26, 2026 at 12:36 PM Trevino, Ricardo <rtrevino@newportbeachca.gov> wrote:

Mrs. Sherry,

Again, sorry for your loss. Great news I asked the powers that be about castaways and they approved. So, thank you for your inquiry to donate a tree to the city of Newport beach in honor of your son. Enclosed in this email is a form you need to fill out and send back to me; I will also need a short bio of what this donation means to you. I would also love to meet you at castaways and show you a couple spots we have open. Please get back to me at your earliest convenience.



Rich Trevino

**Public Works Crew Chief Park
Maintenance**

Parks | Medians | Open Space

rtrevino@newportbeachca.gov

Office: 949-644-3176

592 Superior Ave.

Newport Beach, CA 92663

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Sherry Rennard
(949) 274-3890



SALE! 50% PREMIUM OFF SELECT

MOON GARDEN

Coast Live Oak
Quercus agrifolia

PLANTED

SALE! 50% FREE

Southern Live Oak

SALE! 50% FREE

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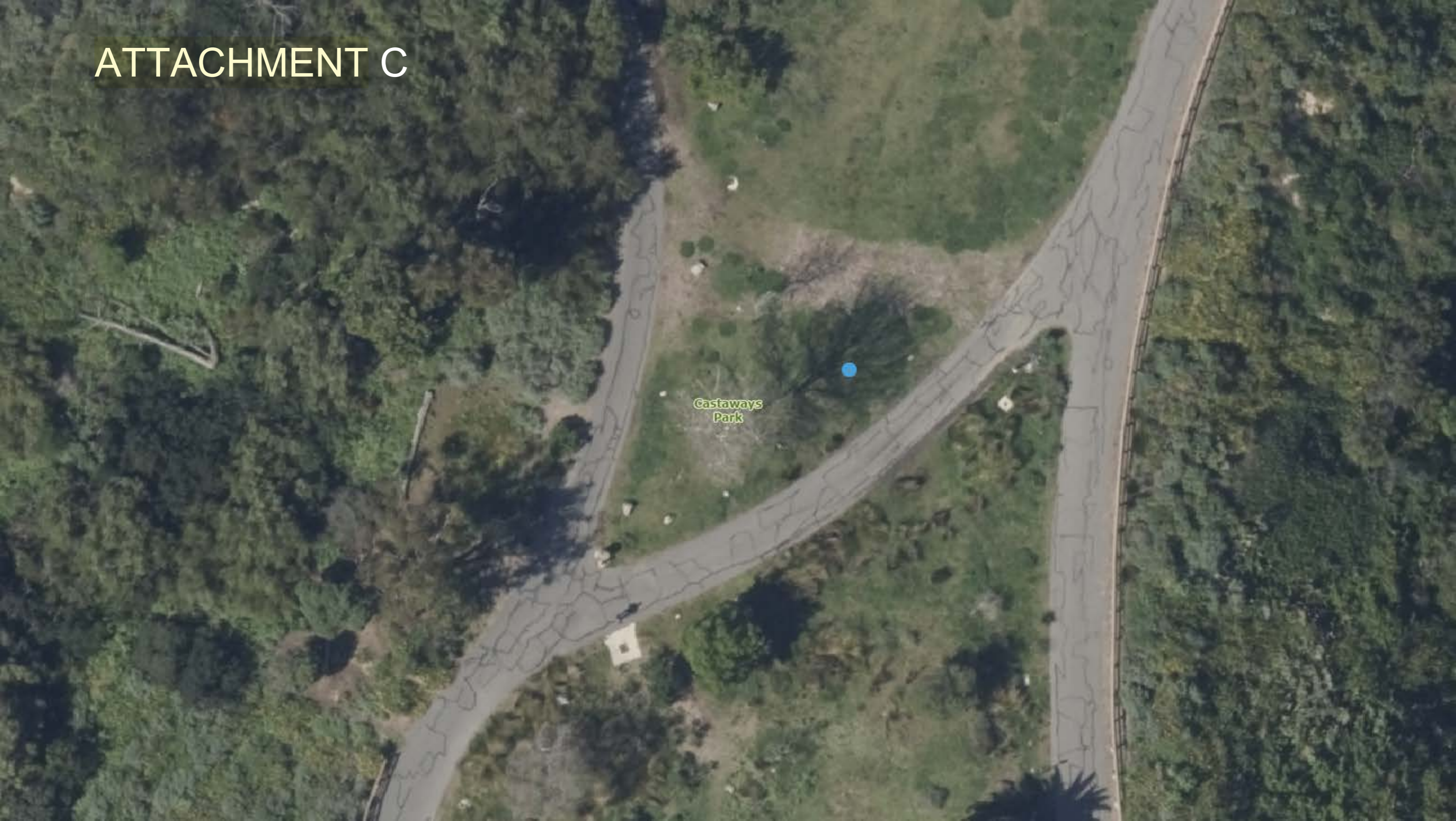
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ATTACHMENT C



Castaways
Park

ATTACHMENT D

