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# **NEWPORT BEACH**

## **City Council Staff Report**

January 27, 2026  
Agenda Item No. 8

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** David A. Webb, Public Works Director - 949-644-3311,  
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**PREPARED BY:** Tom Sandefur, Assistant City Engineer - 949-644-3321,  
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**TITLE:** Approval of Amendment No. Seven for Contract Time Extension  
with Robert R. Coffee Architect and Associates

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### **ABSTRACT:**

On November 19, 2019, the City Council approved an agreement with Robert R. Coffee Architects and Associates (RCA) for the design of Witte Hall, the new lecture hall currently under construction next to the Central Library. The agreement is set to expire on March 31, 2026. Staff is seeking City Council approval to extend the term of the agreement for an additional five months, to August 31, 2026.

### **RECOMMENDATIONS:**

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly; and
- b) Approve Amendment No. Seven to the Professional Services Agreement with Robert R. Coffee Architects and Associates for Library Lecture Hall Design and contract administration services adding \$92,440 to the not-to-exceed amount of \$1,236,155; extending the contract expiration from March 31, 2026, to August 31, 2026; and authorizing the Mayor and City Clerk to execute the agreement.

### **DISCUSSION:**

On November 19, 2019, the City of Newport Beach entered into a professional services agreement (PSA) with RCA for the design of Witte Hall. Several contract amendments have since been approved to accommodate design changes.

The agreement is set to expire on March 31, 2026, and the most recent project schedule shows that construction will be completed in May 2026. Staff would like to extend the

agreement an additional five months to cover the additional time needed by the architect to provide project review.

Staff is seeking Council approval to extend the term to August 31, 2026 because the City's purchasing policy requires City Council approval of any PSA that lasts more than five years.

**FISCAL IMPACT:**

There is no fiscal impact related to this item since it only relates to Council approving the contract time extension.

**ENVIRONMENTAL REVIEW:**

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

**NOTICING:**

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

**ATTACHMENT:**

Attachment A – Amendment No. Seven with Robert R. Coffee Architects and Associates