



CITY OF

NEWPORT BEACH

City Council Staff Report

July 28, 2026
Agenda Item No. 12

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: David A. Webb, Public Works Director - 949-644-3311,
dawebb@newportbeachca.gov

PREPARED BY: Kevin Riley, City Traffic Engineer - 949-644-3329,
kriley@newportbeachca.gov

TITLE: Approval of On-Call Professional Services Agreements for
Traffic/Transportation Engineering & Wayfinding/Mobility Sign
Design

ABSTRACT:

Transportation-related design and planning projects often require use of professional consulting services to provide design, planning, studies and review services to ensure efficient delivery of transportation projects. Accordingly, staff recently issued a request for proposals (RFP) for professional traffic/transportation engineering and wayfinding/mobility sign design services and now requests City Council approval to enter into four on-call professional services agreements. The three professional traffic/transportation engineering agreements would be for a term of three years and a total not-to-exceed amount of \$300,000 each. The wayfinding/mobility sign design service agreement would be for a term of three years and a total not-to-exceed amount of \$200,000.

RECOMMENDATIONS:

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly;
- b) Approve On-Call Professional Services Agreement with Kimley-Horn and Associates, Inc., for Traffic/Transportation Engineering & Wayfinding/Mobility Sign Design for a three-year term and total not-to-exceed amount of \$300,000; and authorize the Mayor and City Clerk to execute the agreement;
- c) Approve On-Call Professional Services Agreements with Stantec Consulting Services, Inc., for Traffic/Transportation Engineering & Wayfinding/Mobility Sign Design for a three-year term and total not-to-exceed amount of \$300,000; and authorize the Mayor and City Clerk to execute the agreement;
- d) Approve On-Call Professional Services Agreements with Arcadis U.S., Inc. for Traffic/Transportation Engineering & Wayfinding/Mobility Sign Design for a three-year term and total not-to-exceed amount of \$300,000; and authorize the Mayor and City Clerk to execute the agreement; and

- e) Approve On-Call Professional Services Agreement with Hunt Design Associates, Inc for Traffic/Transportation Engineering & Wayfinding/Mobility Sign Design for a three-year term and total not-to-exceed amount of \$200,000; and authorize the Mayor and City Clerk to execute the agreement.

DISCUSSION:

The City uses consultants to fulfill various traffic/transportation engineering and design services associated with public works projects. Traffic/transportation design services encompass planning, design, construction and maintenance of the City's roadway network with the goal of safe and efficient movement of people and goods. The traffic/transportation discipline is multifaceted with items such as preparation of transportation studies, traffic signal design, roadway signage and striping, construction traffic control, transit and design of pedestrian and bicycle facilities. Each has unique details and requires firms that specialize in a specific branch of transportation engineering and design services.

To address and to expedite transportation studies and projects, the City currently has eight separate on-call agreements for traffic/transportation professional services to facilitate the wide range of transportation and traffic related needs. Four of these agreements are scheduled to expire in August 2026.

To ensure staff has adequate resources to continue project delivery, the City issued an RFP in March 2026 for additional on-call professional traffic/transportation engineering and wayfinding/mobility services and received 14 proposals. The City's proposal review team consisted of three staff members from the Public Works Traffic and Transportation Division. Proposals were independently evaluated by each review team member. Each member evaluated the proposals based on how well they demonstrated the firm's abilities and the expertise and experience of the project team related to transportation projects, how well the proposal demonstrated an understanding of the City's needs, and if the firm has the ability to deploy the appropriate resources. Evaluations also considered each firm's recent experience and project references in conducting work for public agencies of similar scope and complexity.

The following is a ranking of the top four firms that were found most qualified:

Firm Name	Technical Score	Rank
Kimley-Horn and Associates, Inc.	76.00	1
Stantec Consulting Services, Inc.	75.00	2
Arcadis U.S., Inc.	71.00	3
Hunt Design Associates Inc.	71.00	4

Staff is now requesting approval of three separate On-Call Professional Services Agreements for Traffic/Transportation Engineering; with Kimley-Horn and Associates, Inc., Stantec Consulting Services Inc., Arcadis U.S., Inc. for a total not-to-exceed amount of \$300,000 per agreement and three-year terms; and approval of one On-Call Professional

Services Agreement for Wayfinding/Mobility Services with Hunt Design Associates Inc. for a total not-to-exceed amount of \$200,000 and three-year term.

FISCAL IMPACT:

There is no direct fiscal impact related to this item. Funding for the individual projects will be expensed to the appropriate Public Works Department Maintenance and Operating Budget and/or Capital Improvement Program (CIP) budget.

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

ATTACHMENTS:

Attachment A – Professional Services Agreement – Kimley-Horn and Associates, Inc.
Attachment B – Professional Services Agreement – Stantec Consulting Services, Inc.
Attachment C – Professional Services Agreement – Arcadis U.S., Inc.
Attachment D – Professional Services Agreement – Hunt Design Associates, Inc.