



NEWPORT BEACH

City Council Staff Report

July 23, 2024
Agenda Item No. 18

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

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TITLE: Budget Amendment to Accept a Check from the Newport Beach Public Library Foundation and Appropriate the Funds to the Library's Fiscal Year 2024-25 Maintenance and Operation Budget

ABSTRACT:

Staff requests approval of a budget amendment to accept a check from the Newport Beach Public Library Foundation (Foundation) to enhance collections and furniture for the Newport Beach Public Library (Library).

RECOMMENDATIONS:

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly; and
- b) Accept a check in the amount of \$40,000 from the Newport Beach Public Library Foundation and approve Budget Amendment No. 25-002 to increase expenditures by the same amount in Division 0106051 (Foundation).

DISCUSSION:

A donation from the Foundation in the amount of \$40,000 is intended to help fund the cost of databases that are no longer being funded through the California State Library. The Foundation is also donating funds for a new catalog stand for the Popular Library at the Central Library and a portable projector and mounted screen for the Children's Room at the Central Library. This donation from the Library's FY 2024-25 Wish List was approved by the Board of Library Trustees at its June 17, 2024 meeting.

The Foundation funds valuable library resources, programs and cutting-edge library enhancements that help patrons explore new ideas, improve their lives, and enjoy the opportunities the Newport Beach community has to offer. The donation will augment the Library's eBranch with the Foundation's support of LinkedIn Learning and VetNow/HelpNow. The donation to purchase a catalog stand allows for adequate support and space for patrons to conduct catalog searches and the addition of a portable projector and screen will augment library programming.

FISCAL IMPACT:

The Budget Amendment appropriates \$40,000 in additional revenue from the Newport Beach Public Library Foundation and \$40,000 in increased expenditure appropriations with no impact on fund balance. The revenue will be posted in the Newport Beach Public Library Foundation account in the Library Services Department, 0106051-511085, and the purchase will be expensed to the following Newport Beach Public Library Foundation accounts:

Library Materials	0106051-841052	\$19,000
Hardware	0106051-871018	\$15,000
Office Furniture and Fixtures	0106051-911039	\$6,000

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

ATTACHMENT:

Attachment A – Budget Amendment