



CITY OF

NEWPORT BEACH

City Council Staff Report

August 26, 2025
Agenda Item No. 16

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

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TITLE: Approval of Professional Services Agreement with Verde Design, Inc.
for Bonita Creek Park Athletic Field Synthetic Turf Replacement
(Project No. 26P11) (Contract No. 9890-1)

ABSTRACT:

As part of the City of Newport Beach's Facilities Financing Plan, the existing synthetic turf at Bonita Creek Park is scheduled for replacement. The project will also include expanding the turf to the adjacent ball field infield area. Parking lot improvements, concrete replacement and lighting improvements are also included in the project. Staff requests City Council approval to enter into a professional services agreement (PSA) with Verde Design, Inc. of Riverside, to prepare the necessary construction documents.

RECOMMENDATIONS:

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly; and
- b) Approve professional services agreement with Verde Design, Inc. for the Bonita Creek Park Athletic Field Synthetic Turf Replacement project for a total not-to-exceed amount of \$353,625 and authorize the Mayor and City Clerk to execute the agreement.

DISCUSSION:

Bonita Creek Park is approximately 14 acres in size and provides a lighted athletic playing field, two softball fields, a basketball court, picnic tables, a playground, a community center, restrooms and parking. (A location map is included as Attachment A.) The proposed project area is approximately seven acres. It will replace the existing synthetic turf athletic field and expand the synthetic turf into the adjacent softball field infield; address drainage issues; replace concrete throughout the park to comply with Americans

with Disabilities Act (ADA) requirements; resurface the parking lot; and retrofit the existing lighting system to energy efficient Light Emitting Diodes (LED).

Staff recently issued a Request for Proposal (RFP) for professional design services and received seven proposals. The proposals were reviewed by a three-person technical panel. All seven of these proposals earned a minimum of 70%. The scoring for the proposals is as follows:

Proposer	Total Score (Out of 300)	Overall Rank
Verde Design, Inc.	281	1
RJM Design Group, Inc.	279	2
NUVIS	273	3
BFS Landscape Architects	269	4
David Volz	266	5
IDS Group	262	6
Hirsch	247	7

Verde Design, Inc. demonstrated it has the expertise and experience needed to complete the scope of work identified in the RFP. In addition, Verde Design, Inc. has successfully completed similar projects for other local agencies. Therefore, staff recommends approval of a PSA with Verde Design, Inc. to provide design services for the project.

The proposed scope of work includes research and data collection including surveying; preparing conceptual design and construction documents; providing bidding support and construction administration to replace and expand the existing synthetic turf field system; replacing concrete to meet current ADA guidelines; and completing parking lot improvements. The scope also includes the design and construction documents for conversion of the existing lighting system to LED. The City tentatively plans to begin construction in fall of 2026

FISCAL IMPACT:

The Capital Improvement Program (CIP) budget includes sufficient funding for these design services. The consultant's proposed not-to-exceed fee for this service is \$353,625. It will be expensed to the Neighborhood Enhancement Fund CIP Expense Account in the Public Works Department, 53601-980000-26P11. The Neighborhood Enhancement Fund is used for projects that enhance neighborhood aesthetics and functionality and is funded via surplus general funds. A total of \$3,146,000 is budgeted for the design and construction of the project.

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

ATTACHMENTS:

Attachment A – Location Map

Attachment B – Professional Services Agreement