

From: Zdeba, Benjamin
Sent: November 06, 2025 12:14 PM
To: Avila, Beatriz
Cc: Westmoreland, Liz
Subject: Draft Zoning Administrator Meeting Minutes of October 30, 2025

Hi Beatriz,

I am writing to confirm I reviewed the draft minutes for the Zoning Administrator meeting on October 30, 2025. They are an accurate representation of the meeting and the actions taken. I recommend the Zoning Administrator approve and file them as drafted, including any suggested edits that may come up to address immaterial typographical and grammatical errors.

Thanks,

Ben Z.



Benjamin Zdeba, AICP
Planning Manager
Community Development Department
Office: 949-644-3253
100 Civic Center Drive
Newport Beach, CA 92660

