



CITY OF NEWPORT BEACH PARKS, BEACHES AND RECREATION COMMISSION AGENDA

Council Chambers - 100 Civic Center Drive

Tuesday, May 5, 2026 - 5:00 PM

Parks, Beaches and Recreation Commission Members:

Anne Yelsey, Chair
Amy Waunch, Vice Chair
Hassan Archer, Commissioner
Diane Daruty, Commissioner
Keira Kirby, Commissioner
Kate Malouf, Commissioner
Travis Piridy, Commissioner

Staff Members:

Sean Levin, Recreation & Senior Services Director
Justin Schmillen, Recreation & Senior Services Deputy Director
John Salazar, Acting Deputy Public Works Director
Kevin Pekar, Parks and Trees Superintendent
John Nelson, City Arborist
Mariah Stinson, Administrative Support Specialist

The Parks, Beaches and Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches and Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches and Recreation Commission. The Chair may limit public Comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the Recreation & Senior Services Department at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3158 or recreation@newportbeachca.gov.

As a member of the public, if you would like to participate in this meeting, you can participate via the following options:

1. You can submit your comments and questions in writing for Parks, Beaches and Recreation Commission consideration by sending them to the Parks, Beaches and Recreation Commission at PBRcommission@newportbeachca.gov. To give the Parks, Beaches and Recreation Commission adequate time to review your questions and comments, please submit your written comments by Monday, May 4, 2026, at 5:00 p.m.
2. In person in the Council Chambers; 100 Civic Center Drive, Newport Beach, CA 92660.

Please know that it is important to allow public participation at this meeting. While the City does not expect there to be any changes to the above process for participating in this meeting, if there is a change, the information will be posted to the City's website.

NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Recreation Department 24 hours prior to the scheduled meeting.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. NOTICE TO THE PUBLIC

The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. If the optional sign-in card has been completed, it should be placed in the box provided at the podium. The PB&R Commission of Newport Beach welcomes and encourages community participation.

Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The Commission has the discretion to extend or shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.

IV. PUBLIC COMMENTS ON CONSENT CALENDAR

This is the time in which PB&R Commissioners may pull items from the CONSENT CALENDAR for discussion (Items V-A thru V-C). Public comments are also invited on Consent Calendar items. Speakers must limit comments to three (3) minutes. Before speaking, please state your name for the record. If any item is removed from the Consent Calendar by a PB&R Commissioner, members of the public are invited to speak on each item for up to three (3) minutes per item.

All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the PB&R Commission votes on the motion unless a Commissioner requests specific items to be discussed and/or removed from the Consent Calendar for separate action.

V. CONSENT CALENDAR

A. Minutes of the Parks, Beaches and Recreation Meeting of April 7, 2026

Waive reading of subject minutes, approved and order filed.

[04-07-2026 DRAFT PBR Minutes](#)

B. MOD Activity Report

Receive/File Report on past and upcoming projects and events.

[MOD Activity Report](#)

C. RSS Activity Report

Receive/File Report on past and upcoming projects and events.

[RSS Activity Report](#)

VI. CURRENT BUSINESS

A. Reforestation Request - 2701 Harbor View Drive - Front 1, Side 1,2,3,4,5

Staff recommends that PB&R Commission consider the reforestation request of six Magnolia 'Little Gem' (*Magnolia grandiflora* 'Little Gem') located at 2701 Harbor View Drive.

The applicant, Ms. Jennifer Durham, residing at 2701 Harbor View Dr. has provided the required homeowner association (HOA) board meeting minutes and board signature of approval to remove and replace the trees with Magnolia 'Little Gem' (*Magnolia grandiflora* 'Little Gem') trees. If approved by the Commission, there will be a one-for-one replacement tree for each tree removed with a 24-inch box tree installed at the applicant's cost.

[Staff Report](#)

[Attachments A-E](#)

[Presentation](#)

[Public Comment](#)

B. Overview of City Council Policy G-1 - Retention and Removal City Trees Update

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission receive and file the overview of updates to City Council Policy G-1-*Retention and Removal of City Trees* (G-1).

[Staff Report](#)

[Presentation](#)

[Public Comment](#)

VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on agenda and non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record.

IX. ADJOURNMENT

CITY OF NEWPORT BEACH

**Parks, Beaches & Recreation Commission
Regular Meeting
April 7, 2026 – 5:00 p.m.**

I. CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 5:00 p.m.

II. ROLL CALL

Present: Anne Yelsey, Chair
Amy Waunch, Vice Chair
Hassan Archer, Commissioner (arrived during meeting)
Diane Daruty, Commissioner
Keira Kirby, Commissioner
Kate Malouf, Commissioner
Travis Piridy, Commissioner

Absent: None

Staff: Justin Schmillen, Recreation & Senior Services Deputy Director
Mariah Stinson, Administrative Support Specialist
Greg Haynes, Public Works Supervisor

III. NOTICE TO THE PUBLIC

IV. PUBLIC COMMENTS ON CONSENT CALENDAR

None

V. CONSENT CALENDAR

A. Minutes of the Parks, Beaches and Recreation Commission Meeting of March 3, 2026

Recommendation: Waive reading of subject minutes, approve and order filed.

B. MOD Activity Report

Recommendation: Receive/file Report of past and upcoming projects and events.

C. RSS Activity Report

Recommendation: Receive/file Report of past and upcoming projects and events.

Chair Yelsey opened public comment.

Jim Mosher noted that the Municipal Operations Department Activity Report in Item No. V.B states that, on July 1st, the City's bulk mulch supply may be altered

due to a new waste disposal agreement with Orange County. He requested additional information on what the changes would be.

Chair Yelsey closed public comment.

Motion by Chair Yelsey, seconded by Vice Chair Waunch, to approve Item V. CONSENT CALENDAR.

The motion carried by unanimous vote.

VI. CURRENT BUSINESS

A. Coast Live Oak Tree Donation – Castaways Park

Recommendation: Review and approve the donation of a coast live oak tree (Quercus agrifolia) at Castaways Park requested by Sherry Boston-Rennard. The proposed donation complies with City Council Policy B-17 – Parks, Facilities, and Recreation Program Donations.

Commissioner Archer arrived at 5:04 p.m.

Public Works Supervisor Greg Haynes reported that Sherry Boston-Rennard has requested to donate a coast live oak tree in Upper Castaways Park in honor of her son, Zachary Boston. He added that this species of tree is often used in the park and that the proposed tree site is a new location for trees. He added that it is a nice open space that will allow the tree to grow to about 40 feet. He noted that it would be a 48-inch box tree.

In response to Commissioner Kirby's inquiries, Public Works Supervisor Haynes clarified where a recently donated tree is located to the south in relation to this proposed tree site. He confirmed that donated trees in this area are being spread out for proper room to grow. He added that staff is conscious of potential future sight line issues for Dover Shores residents when approving the locations, noting that this tree would not be in anyone's way due to other existing trees in the general area.

Commissioner Kirby stated that this is a good spot for a tree as it will provide often-needed shade during Memorial Day and Armed Forces Day services.

Chair Yelsey opened public comment.

Mr. Mosher noted that, in addition to a certificate of acknowledgement, the tree will be added to the City's Special Trees List through City Council Policy G-1 once it is dedicated. He inquired where the City's Geographic Information System (GIS) Donation Map for trees can be found online, adding that he was unable to find it even with the assistance of multiple search engines.

Chair Yelsey closed public comment.

In response to Commissioner Malouf's inquiry, Recreation & Senior Services Deputy Director Justin Schmillen stated that the Municipal Operations Department would have a better idea where to find the donated trees map. Public Works Supervisor Haynes added that he can access it through the City's intranet but is unsure if it is publicly accessible. He added that he is unsure why the tree map would not be available along with maps of other donated items, such as benches, adding that it could be an easily fixable Information Technology glitch. He pledged to investigate.

In response to Commissioner Daruty's inquiry, Public Works Supervisor Haynes stated that a link to this map could most likely be included on the certificate to be presented to Ms. Boston-Rennard.

Chair Yelsey agreed that this tree would provide needed shade and be a good addition to Upper Castaways Park.

Motion by Chair Yelsey, seconded by Commissioner Daruty, to approve the donation.

The motion carried by unanimous vote.

VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

Commissioner Kirby reported that the Lower Castaways Aquatic Center Ad Hoc Committee has been sunset. She noted that the aquatic center proposal was removed from consideration early in the Committee's discussions, with the focus shifting to enhancing the park space in other ways.

Recreation & Senior Services Deputy Director Schmillen reported that Camp Newport registration has opened with over 3,000 participants registering on the first day, generating over \$1 million. He stated that this will likely account for half of the final totals, noting that the early bird registration discount ends on April 23rd. He added that, on April 18th, through a partnership with the Newport Beach Police Department, the City will host a bicycle rodeo and safety fair at Newport Elementary School featuring free pizza. He added that the City will accept community program grant applications through April 21st, encouraging local non-profit organizations to apply for either their community programs or special events. He stated that the City will recognize volunteers at the Older Adults Social & Information Services (OASIS) Senior Center on April 15th and thank them for their 15,000 annual volunteer hours.

In response to Chair Yelsey's inquiry, Public Works Supervisor Haynes reported that the City's e-waste collection event will be on April 23rd at City Hall, with the annual shredding event being on April 25th. He added that the City will have an Arbor Day event on April 24th. He noted that there will not be a compost giveaway at the e-waste event on April 25th due to construction work limiting the available space.

Commissioner Malouf reported attending the construction groundbreaking for the new Balboa Branch Library and Fire Station. She stated that, since the site's trees were removed, the birds have found a suitable home in the Balboa Blvd. median.

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Mr. Mosher noted that an early version of this meeting's Agenda included an update for the Commission on changes to City Council Policy G-1. He expressed hopes that it will be rescheduled for a future Agenda, adding that he will have comments about the policy's changes. He stated that another person is looking to make a presentation at this time and, speaking as the only other member of the public in attendance, that he does not object if the next speaker takes longer than the standard three minutes.

Harbor Commissioner Rudy Svrcek reported that he has also served on multiple organizations' Ad Hoc Committees related to Lower Castaways Park. He reported that the Committee that Commissioner Kirby also served on created a plan to present to the City Council that includes a Duffy Boat dock for guests to enjoy the park, along with using the sandy beach area to launch kayaks and similar watercraft, lauding the plans.

Mr. Svrcek recommended using Newport Beach's marine life and history as a blended theme for Lower Castaways Park and other City parks. He recommended that Lower Castaways Park have an amphitheater looking towards Newport Center, kayak launch ramps, public art – suggesting a whale sculpture – and displays for marine life with educational labels. He recommended relocating the monument to the City's founders to the park from across Pacific Coast Highway. He added that educational kayak tours could be launched from the park to the Back Bay to learn about marine life and that whales could be incorporated into the architecture of possible buildings constructed in the park.

Mr. Svrcek stated that the City Arts Commission could be a big part of Lower Castaways Park's future, noting the opportunities an amphitheater would create, along with potential historical honorary sculptures for the City's founders and local marine life as an educational component. He encouraged collaboration with local aquatic learning centers. He encouraged the Commission to embrace his proposed theme so that the City does not end up with another passive park when Lower Castaways Park is reimaged.

Commissioner Kirby agreed with Mr. Svrcek, noting that when the park's ultimate plans come before the Commission, they have an opportunity to help ensure that the plans include multiple elements, including a connection to the harbor and history in collaboration with the City Arts Commission. She reported that the Ad Hoc Committee discussed using Quick Response (QR) codes to link to historical facts and other information.

Commissioner Piridy expressed his support for Mr. Srvcck's proposed theme, encouraging a reinforcement through youth education about Newport Beach's oceanic ties and the need to protect its waters.

Chair Yelsey stated that she is already excited for whenever Lower Castaways Park plans come to the Commission in the future.

IX. ADJOURNMENT – 5:31 p.m.

Submitted by: _____
Mariah Stinson, Administrative Support Specialist

Approved by: _____
Anne Yelsey, Chair



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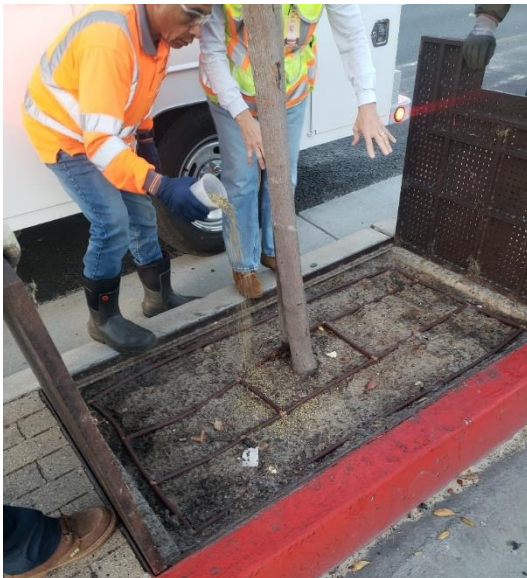
NEWPORT BEACH

Municipal Operations Department Monthly Activities Report

To: Parks, Beaches & Recreation Commission
From: Municipal Operations Department
John Salazar, Acting Deputy Director



Tree Health Improvement Program Along Balboa Boulevard



Following the 2023 median renovation on Balboa Boulevard (from 20th Street to Island Avenue), the 98 newly planted strawberry trees struggled to adapt. A comprehensive investigation by the City's Plant Health Care contractor revealed that the sandy soil was preventing the trees from retaining adequate moisture.

The original irrigation system failed to provide enough water volume across the root balls, leading to dehydration. To resolve this, the City's landscape contractor reconfigured the irrigation in all tree wells to deliver water over a wider area, encouraging vital root expansion.

Additionally, soil reports identified the sandy ground as largely sterile. To combat this, the City applied soil amendments, micronutrient injections, and mulch to enrich the soil and prevent rapid evaporation. These improvements are designed to bolster the trees' health, enabling them to naturally resist annual aphid infestations, while also ensuring steady growth and vibrant, green leaves.

New Pest Alert: South American Palm Weevil

A new pest has been spotted in Orange County in the last several months, the South American Palm Weevil (*Rhynchophorus palmarum*). This invasive pest has been known to be present in San Diego County since 2013 and has caused the demise of many palms since then.

The South American Palm Weevil (SAPW) prefers Canary Island Palms (*Phoenix canariensis*) but is known to establish itself in other palm species.

Previous experience in San Diego has shown that this is a significant threat to highly valuable Canary Island Palms, and with the weevils' destructive habits and rapid spread, the SAPW can quickly decimate a palm within 60 days.

The SAPW's lifecycle consists of four main stages: egg, larva, pupa, and adult. Adult females lay eggs in cracks, wounds, or crevices of the palm tree. Once hatched, larvae burrow into the tree's trunk and crown, feeding on soft tissues.

Larvae pupate inside a cocoon made of fibrous palm material, eventually emerging as adults. The entire lifecycle spans approximately 60 days under ideal conditions, enabling rapid population growth in warm climates. Adult weevils can live for several months and travel great distances, spreading infestations to nearby palms.

The SAPW is notorious for its capacity to cause extensive damage to palm trees. Larvae feeding on the internal tissues disrupt the tree's ability to transport nutrients and water, leading to wilting, frond loss, and eventual tree death. In commercial and residential landscapes, this can result in significant financial losses, particularly in areas where palms are integral to aesthetic value. More worrisome is that without proper monitoring and removal of suspected palms, potential personal or property damage can occur when the top of the palm dislodges and tumbles to the ground.



Furthermore, SAPW infestations often introduce lethal red-ring disease, caused by the nematode, *Bursaphelenchus cocophilus*. This deadly disease exacerbates damage and accelerates tree decline.

Thankfully, the weevil has confined itself to San Diego County for the past 13 years, thus enabling local jurisdictions to learn, prepare, form working groups to coordinate a defense against this pest. In 2024, the OC SAPW Working Group was formed from many jurisdictions including the City of Newport Beach to monitor the advance of this pest and form a defense. The City's Plant Health Care Contractor (West Coast Arborist) along with the Irvine Company (with their wide-spread land holdings) has been actively monitoring the weevil.

Latest reports have pegged major weevil activity immediately south of the city limits of San Clemente. However, a lone male weevil was collected in Irvine in August 2025, and two were collected in Mission Viejo in February 2026.

The City of Newport Beach is actively establishing defensive measures to prevent infestation and preserve our valuable, publicly owned Canary Island Date Palms within the City.

If caught early, the success rate to save a palm is upwards of 90%. However, if not quickly identified, success rate of survival quickly drops down to only 5%

City Staff are asking for the public's help in spotting and reporting suspected infected palm trees, either public or private palms.

Greener Slopes, Smarter Savings: Blow-On Mulching Program

The Parks Division is leveling up the City's commitment to sustainability! We are currently applying 1,800 cubic yards of mulch to planters and slopes across the city to naturally suppress weeds and keep our soil hydrated. By using specialized "blower trucks," we are making our maintenance faster and more eco-friendly:

- **Saving Water:** This mulch layer acts as a blanket, retaining moisture and allowing us to reduce irrigation run times. The retained moisture also supports wildfire mitigation.

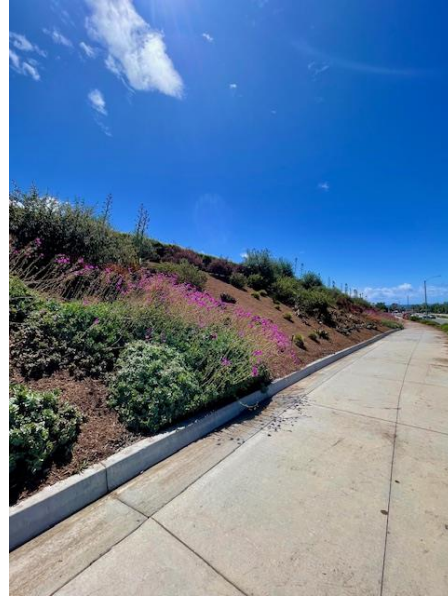


Early infestation: Note chewing of the fronds. Survivability: ~90%



Later infestation: Note meristem decline. Survivability: ~5%

- **Reducing Chemicals:** A healthy mulch layer naturally blocks weeds, significantly cutting our need for synthetic herbicides.
- **Maximum Efficiency:** One truck can distribute 60 cubic yards of mulch in under three hours using a 400-foot hose. This allows us to reach steep slopes and large areas quickly, keeping our landscapes beautiful with far less manual labor.



Additionally, the Parks Division will be applying over 100 mulch wattles wrapped in biodegradable mesh to allow for slope retention and soil loss reduction in areas of concern.

Keep an eye out for our crews as we work to keep our city's green spaces healthy and resilient!

Chainsaw Safety

On Tuesday, April 7, the Municipal Operations Department, in conjunction with the City's tree trimming contractor Great Scott Tree Service, conducted a demonstration and hands-on training on chainsaws. Such tools are important during severe weather events, since downed branches and trees can block or impede roads or disrupt other critical services.

Some of the subjects covered during the demonstration and training included proper maintenance, safe starting and handling of the power tool as well as safe techniques in the use of the chainsaw in various situations. Most importantly, Personal Protective Equipment (PPE) was also discussed and demonstrated in how it prevents injuries and protects hearing.

Several employees had an opportunity to have hands-on training under the supervision of the experts provided by Great Scott. They gained valuable job knowledge and skills that are useful during emergency situations.

Important for this year was the hands-on demonstration of the new State-mandated electric chainsaws and how they differ in performance from the traditional gas-powered models.

The City of Newport Beach would like to thank the staff at Great Scott for providing the demonstration, the tools, and their time in helping our City Staff learn these important powered hand tools.



The City's Tree Trimming Contractor, Great Scott, demonstrates unique features of the electric trim saw

Trees Maintenance

During the month of March, Great Scott Tree Service (GSTS) trimmed trees in Grid 5 (Fashion Island), Grid 6 (Broadmoor), Grid 7 (Harbor View Hills), Grid 8 (Harbor View Hills South), Grid 12 (CDM), and Grid 13 (Irvine Terrace), and responded to seven tree-related emergencies, plus completed one service request.

Month of:	# of Trees Trimmed:	# of Trees Removed:	# of Trees Removed Because a Problem Tree:	# of Trees Planted:
March	2,867	26	0	18

Prepared By:

Kevin Pekar, Superintendent
Parks and Trees Section



CITY OF

NEWPORT BEACH

Recreation & Senior Services Department Monthly Activities Report



To: PB&R Commission
From: Sean Levin, RSS Director
Justin Schmillen, RSS Deputy Director

Spring Break Camp

This year's Spring Break Camp took place from April 6-10, 2026, with 58 enrolled participants. The campers had a great time at the Community Youth Center, engaging in activities such as playing happy ball, enjoying the playground, and participating in outdoor free play on the field. On Wednesday, April 8, they took the camp experience to the next level with a field trip to Tanaka Farms, where they enjoyed picking strawberries and were able to take home some of their picks, along with a variety of vegetables!



OASIS Bus Replacement

OASIS replaced a 2015 CNG bus with a 2026 Ford E-450 Cutaway Bus just in time to transport participants to the OASIS Resource Expo. OASIS Transportation is a hot commodity with an average of 1,000 rides per month, allowing the non-driving community to stay independent and in their own home.



OASIS “Tackling Sports” Group

On April 14, the OASIS group “Tackling Sports,” led by Laird Hayes and Tom Johnson, welcomed special guest Melanie Salata Fitch for an engaging and entertaining presentation on the history of Mr. Irrelevant Week in Newport Beach. Melanie shared a lively and personal account of how the tradition began, highlighting her father, Paul Salata, and his creative idea to celebrate the final pick of the NFL Draft. Her storytelling brought both humor and local pride to the event and captivated a full audience of more than 80 attendees. The program was a wonderful example of the enriching and community-focused experiences offered through OASIS’s Volunteer programs.



Mayor's Youth Council

On April 6, the Mayor's Youth Council (MYC) concluded this year's program with a mock Council Meeting focused on the temporary location of Fire Station 1 and Snug Harbor. During the meeting youth participants sat down with Mayor Kleiman to discuss career paths and reflect on their experiences throughout the year. This year MYC collaborated with city staff to enhance their understanding of local government. Community service is an important part of the program with this year's projects supporting a toy drive and volunteering at various city special events.



Summer Class Registration

Summer: It's More Than Just Camps! Get ready to soak up every bit of sunshine! While our hundreds of camps are a staple of the summer days ahead, we also have a lineup of weekly classes and community events.

Registration for summer classes open on Thursday, May 14 at 8 a.m.

Keep an eye out for the latest *Newport Navigator* and head over to newportbeachca.gov/register to secure your spot. Whether you're looking to pair your camp days with specialized weekly classes, join in on neighborhood favorites like our Movies in the Park series, or celebrate America's 250th Anniversary at the 4th of July is For Families event, we have a vibrant mix of activities for all ages to jump into the fun, stay active, and find a new favorite hobby this summer!

Registration for summer camps is already open at campnewport.com.



OASIS Volunteer Luncheon

On April 15, OASIS celebrated its most-valuable asset – our volunteers – at this year's OASIS Volunteer Luncheon. This annual tradition is dedicated to recognizing the commitment, generosity, and spirit of the individuals who make OASIS a special place. We welcomed nearly 100 volunteers who generously give their time and energy to help our center blossom throughout the year.

Volunteers spent the afternoon connecting, sharing great food, and enjoying one another's company in a spirit of appreciation and celebration. The event served as a heartfelt thank-you to those who continue to support and strengthen the OASIS community.



OASIS Community Resource Expo 2026

You are invited to join us at the [2026 OASIS Resource Expo](#), on Saturday, May 16 from 9:00 a.m. to 11:30 a.m. at the OASIS Senior Center. This exciting event is designed to empower seniors and their families with valuable resources and services, while offering a morning of fun and engagement. Highlights of this year's expo include a free senior self-defense class, free BMI and pulse oximeter screening provided by Hoag, a complimentary breakfast, and a free giveaway, all alongside a vibrant expo featuring 90 vendors. Whether you're an older adult, caregiver, or community member, there is something for everyone.

OASIS SENIOR CENTER OASIS RESOURCE EXPO SATURDAY, MAY 16

Free Event! 9 a.m. – 11:30 a.m.

9 a.m. – 11:30 a.m. **Expo Opens**

9 a.m. – 10:30 a.m. **Free Breakfast**

9 a.m. – 11:30 a.m. **BMI & Pulse Oxi Screening**
Presented by: Hoag

10 a.m. – 11:30 a.m. **Self Defense Class Demo**
Presented by: KC Currin, OASIS Instructor

10:30 a.m. – 11:30 a.m. **Expo Ends**

Event Sponsors:

Coastal Care
Mobile Physical Therapy

home instead.

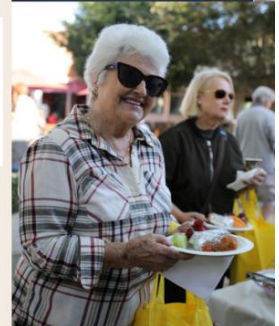
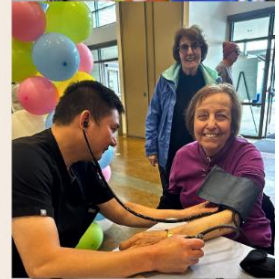
NEWPORT HOME CARE

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OASIScenter@newportbeachca.gov | 949-644-3244

OASIS
SENIOR CENTER



Park Patrol

Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **March**, Park Patrol completed the following:

PATROL CHECKS	
Youth Sports Groups	25
Field related issues/checks	299
Park/Picnic/reservation issues/checks	12
Community Center issues/checks	148
Playground checks	249
Other	329
PUBLIC CONTACTS	
Education	10
Alcohol	7
Dog related	68
Calls for Service/Citizen Assists	97
Written warnings	9 (parking) 11 (admin)
Citations Issued	8 (parking) 2 (admin)

Special Event Permits

As of April 15, 2026, there were 59 Special Event Permit processed and issued for the year. Those events of note for this period are:


Event Name	Location	Dates	Attendance
2026-Hoag Golf Classic	NB Country Club	March 23-29, 2026	5,000/day
Mayor's Egg race	Newport Beach Civic Center	March 28, 2025	1,000

Facility Use

During the period of March 16, 2026-April 15, 2026, were:

FACILITY USE (Indoor)	
Civic Center Community Room	30
Community Youth Center (CYC)	8
Junior Guards Room	11
Marina Park Event Room	11
Marina Park Classrooms	49
Newport Coast Community Center	21
Newport Coast Community Center Gym	22
OASIS Event Room	10
OASIS Classrooms	16
FACILITY USE (Outdoor)	
Marina Park Picnic/Park Area	18
Picnic/Park Area	26
Fields	8

OASIS UTILIZATION REPORT

	OASIS Senior Center - March 2026
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TOTAL PARTICIPANTS	9,475
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RECREATIONAL CLASSES (unpaid)	1,236
FITNESS CENTER	7,638
PERSONAL TRAINING SERVICES	601

TRANSPORTATION RIDES PROVIDED	1,073
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New clients	14
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MEALS PROVIDED	2,782
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Congregate Meals	142
Meals on wheels	2,640

MEDICAL EQUIPMENT LOANS	20
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TOTAL RENTALS	10
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Private	0
Commercial	0
Non-Profit	9
NMUSD	1
Internal	5

VOLUNTEER SERVICE HOURS PROVIDED @ OASIS	704
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Congregate Meals	42
Greeters	63
General membership meeting	20
Gift Shop	132
Home delivered meals	120
Library	18
Travel Office	209

SOCIAL SERVICES & RESOURCES PROVIDED	669
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Counseling	15
SHARP	1
Employment	1
HICAP	6
Housing	3
Information and Referral	35
Telephone reassurance	110
Senior assessment	0
Legal assessment	3
Caregiver Referrals	8

FRIENDS OF OASIS TRIPS & PARTICIPANTS	51
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California Science Center 3/11	Canceled
The Getty Villa 3/19	51
Cinecon Pop-Up Day at Old Town Music Hall	Canceled

SPECIAL EVENTS/SCREENINGS/LECTURES PARTICIPANTS	56
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Tech Tutoring 2/5 + 2/12	10
Veterans Social group 2/17	46
Dementia 101 Lecture 3/17	27
History Speaks 3/11	49
Tackling Sports 3/17	37
HOAG Lecture Navigating Care 3/10	6
Jason Feddy 3/12	30



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item: **VI-A**
May 5, 2026

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
John Salazar, Acting Deputy Municipal Operations Director
949- 644-3055, jsalazar@newportbeachca.gov

PREPARED BY: Kevin Pekar, Parks and Trees Superintendent
949-644-3069, kpekar@newportbeachca.gov

TITLE: Reforestation Request – 2701 Harbor View Drive – Front 1, Side 1,2,3,4,5

RECOMMENDATION:

Staff recommends that PB&R Commission consider the reforestation request of six Magnolia ‘Little Gem’ (*Magnolia grandiflora* ‘Little Gem’) located at 2701 Harbor View Drive.

The applicant, Ms. Jennifer Durham, residing at 2701 Harbor View Dr. has provided the required homeowner association (HOA) board meeting minutes and board signature of approval to remove and replace the trees with Magnolia ‘Little Gem’ (*Magnolia grandiflora* ‘Little Gem’) trees. If approved by the Commission, there will be a one-for-one replacement tree for each tree removed with a 24-inch box tree installed at the applicant’s cost.

DISCUSSION:

The applicant, Ms. Jennifer Durham, residing at 2701 Harbor View Dr., contacted the City to request the removal of six Magnolia ‘Little Gem’ (*Magnolia grandiflora* ‘Little Gem’) trees located at her home at 2701 Harbor View Dr., due to poor aesthetics due to regular pruning to preserve views.

Staff inspected the Magnolia trees and determined that they were in good condition and did not meet the criteria for removal referenced in the G-1 Policy. The applicant was advised of the Reforestation process as an option. Ms. Durham attained the required HOA board meeting minutes and board signature of approval to remove and replace the trees.

Ms. Durham is willing to pay for the tree removals and replacements, according to Policy. However, in an effort to preserve views far into the future, the applicant requests a waiver be granted so that the standard tree replacement size of 36-inch box, be reduced to a 24-inch box. The Council Policy G-6, *Maintenance and Planting of Parkway Trees*, states that the Magnolia ‘Little Gem’ is Designated Street Tree for the neighborhood of Harbor View Hills.

NOTICING:

Ms. Durham, Council Member Lauren Kleiman, and the Harbor View Hills Community Association have received a copy of this report. The trees were posted with information regarding the Reforestation request and postcard notifications were sent by the City to property owners within

500 feet of the subject trees' locations. The agenda item has also been noticed according to the Brown Act (72 hours in advance of the meeting at which PB&R Commission considers the item).

Attachments:

- A. Reforestation Application
- B. Harbor View Hills Community Association Board Meeting Minutes
- C. Tree Removal Report/Review
- D. Info Sheet – Magnolia “Little Gem”
- E. Map highlighting surrounding property owners notified of the Commission Meeting

HARBOR VIEW HILLS COMMUNITY ASSOCIATION

February 12, 2026

Parks & Trees Division
City of Newport Beach
100 Civic Center Drive
Newport Beach, CA 92658

Re: Parkway tree at 2701 Harbor View Drive, Corona Del Mar, CA 92625

Dear City of Newport Beach:

At the February 11, 2026 Board of Directors Meeting, the Board reviewed and approved the Reforestation Application from 2701 Harbor View Drive, Jennifer Durham.

Should the City of Newport Beach have any questions regarding this approval, please contact Harbor View Hills Community Manager Courtney Ekeberg at 949-373-8992 or courtney.ekeberg@seabreezgmt.com.

Sincerely,

THE BOARD OF DIRECTORS
HARBOR VIEW HILLS COMMUNITY ASSOCIATION



CITY OF NEWPORT BEACH

Public Works Department

Municipal Operations Division

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

Quantity and species, if known, of tree(s).

Area along the outside perimeter of 2701 Harbor View Dr.

Location of tree(s)

Please be as specific as possible

Requestor

<input checked="" type="checkbox"/>	Property Owner
<input type="checkbox"/>	Community Association
<input type="checkbox"/>	Other _____

Address/ Phone (Daytime) / Email

<u>2701 Harbor View Dr.</u>
<u>949-290-7584</u>
<u>jenniferdurham3@gmail.com</u>

Signature: _____

Date: _____

Print Name: Jennifer E. Durham

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history of significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other _____

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Public Works Department/Municipal Operations Division using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS: Current magnolias are at the end of their life cycle and structurally deficient. The trees have
become mis-shaped due to the need to preserve views. I would like to have all 6 around the perimeter replaced with new little gem magnolias.
I am willing to pay for the removal and replacement of all 6 of the trees. Sample photo attached showing bare tree base and top heavy.
In order to prevent the blocking of my views and neighbors, I request all six trees be 24 in box rather than 36 in box trees. Thank you.

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.

HARBOR VIEW HILLS COMMUNITY ASSOCIATION

Regular Session Meeting Minutes

February 11, 2026

1 Upon due notice, given and received, the Board of Directors of the Harbor View Hills
2 Community Association held a Board of Directors Meeting on February 11, 2026 at
3 the Bahia Corinthian Yacht Club, 1601 Bayside Drive, Corona Del Mar, CA 92625.
4 President, Bruce Clark called the Meeting to order at 6:55 p.m. with a quorum of
5 Directors present.

6

7 **Directors Present**

Directors Present

8 Bruce Clark, President

9 Debbie Stevens, Vice President

10 Mark Conway, Treasurer

11 Gladys Walcott, Secretary

12 David Hekimian, Member at Large

13 Ali Rezaei, Member at Large

14

15 **Directors Absent**

Directors Absent

16 Debra Moore, Member at Large

17

18 **Also Attending**

Also Attending

19 33 homeowners

20 Doug Bickham, DeNichilo Law, Association Counsel

21 Courtney Ekeberg, Seabreeze Management Company

22

23 **Homeowner Forum**

Homeowner Forum

24 Homeowners were given an opportunity to address the Board of Directors for general
25 matters that may or may not be related to specific agenda items.

26

27 **General Business**

General Business

28 **Newport Beach Tree Removal and Reforestation Application**

29 The Board of Directors reviewed the Newport Beach Tree Removal and Reforestation
30 Application submitted by 2701 Harbor View Drive, Durham. Following review and
31 discussion, a motion was made by David Hekimian and seconded by Gladys Walcott
32 to approve the request. The motion carried unanimously.

33

34 **Evaluation of Security Cameras**

DRAFT

35 The Board of Directors reviewed the Flock Safety \$22,000.00 proposal (\$12,600.00,
36 plus taxes for the cameras and a \$10,000.00 annual subscription) to install for (4)
37 license plate recognition cameras at the following locations: Goldenrod Avenue and
38 Pacific Coast Highway, Harbor View Drive and MacArthur Boulevard, Harbor View
39 Drive and Marguerite Avenue; Crown Drive and San Joaquin Avenue. Following
40 review and discussion, it was the general consent of the Board of Directors to approve
41 the proposal. *It is to be noted that Members have offered to donate towards the first*
42 *year of operation.*

43

44 **Organization of the Board of Directors**

45 A motion was made by David Hekimian and seconded by Gladys Walcott to appoint
46 Bruce Clark as President. The motion carried with Bruce Clark abstaining.

47

48 A motion was made by Gladys Walcott and seconded by Mark Conway to appoint
49 Debbie Stevens as Vice President. The motion carried with Debbie Stevens
50 abstaining.

51

52 A motion was made by David Hekimian and seconded by Ali Rezaei to appoint
53 Gladys Walcott as Secretary. The motion carried unanimously.

54

55 A motion was made by Gladys Walcott and seconded by Ali Rezaei to appoint Mark
56 Conway as Treasurer. The motion carried unanimously.

57

58 **Next Meeting Date**

Next Meeting Date

59 The next scheduled General Session Board Meeting will be held on April 14, 2026, at
60 6:00 p.m. the OASIS Senior Center, 801 Narcissus Avenue, Corona Del Mar, CA
61 92625.

62

63 **Adjournment**

Adjournment

64 There being no further business to come before the Board of Directors, a motion was
65 made by David Hekimian and seconded by Gladys Walcott to adjourn the General
66 Session Meeting at 7:01 p.m. The motion carried unanimously.

67

68 **SECRETARY'S CERTIFICATE**

69 I, Gladys Walcott, hereby certify that the foregoing is true and correct copy of the
70 approved General Session Minutes of the Board of Directors held on February 11,
71 2026.

72

73

74

Secretary

Date

DRAFT



Municipal Operations Department

TREE INSPECTION REPORT

Name: Jennifer Durham

Location(s) of tree(s): 2701 Harbor View Dr. / Front 1, Side 1,2,3,4,5

Request: The applicant Jennifer Durham, who resides at 2701 Harbor View Dr., contacted the City to request the removal of six Magnolia 'Little Gem' trees located at her home at 2701 Harbor View Dr., due to poor aesthetics due to pruning to preserve views.

Botanical/Common Names: Magnolia grandiflora 'Little Gem' / Magnolia 'Little Gem'

Estimated Tree Value: \$15,474.00

Replacement Street Tree: Magnolia 'Little Gem' (*Magnolia grandiflora* 'Little Gem')

Damage: N/A

Parkway: Concrete Brick Turf (X) Other

Comments: The applicant, Jennifer Durham, resides at 2701 Harbor View Dr., contacted the City to request the removal of six 'Little Gem' magnolia trees at her home due to poor aesthetics following pruning to preserve views.

A field inspection determined that the Magnolia 'Little Gem' trees are in good condition and do not meet the criteria for removal referenced in City Council Policy G-1

Ms. Durham is requesting a variance from the standard 36-inch box tree replacement to a 24-inch box size to preserve views in the future. She is willing to pay for the removal of the trees and for the planting of six 24-inch box 'Little Gem' magnolia trees.

Inspected by: John J. Nelson
John J. Nelson, City Arborist

Date: April 20, 2026

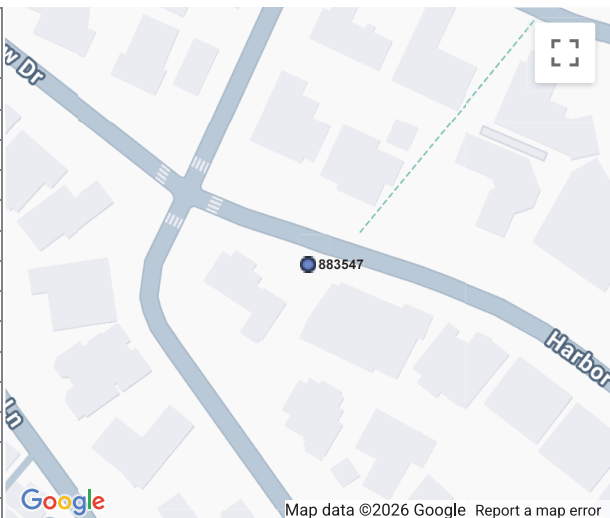
Recommendation: Staff are denying the removal request for the six Magnolia 'Little Gem' (*Magnolia grandiflora* 'Little Gem') trees and have advised Ms. Durham of the appeal process.

Reviewed by: Kevin Pekar
Kevin Pekar, Landscape Manager

Date: April 20, 2026

Detail Notes Images Documents Observations

Inventory Detail



Map data ©2026 Google Report a map error

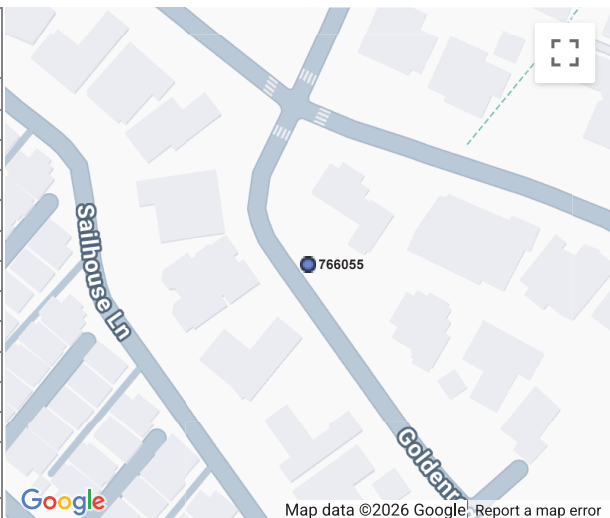
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Tree ID	883547	Old Tag #	<input type="button" value="Save"/>
District	7		
Area	7		
Address	2701 HARBOR VIEW DR		
Side/Site	Front - 1		
Alt Address			
Tree Species	Magnolia grandiflora - Little Gem / Magnolia - Little Gem		
Common Name	Magnolia Little Gem		
Size	0-6		
Height	01-15		
DBH			
Condition	FAIR		
Pruning Frequency			
Grow Space			
Space Size			
Overhead Utility			
Sidewalk Damage			
Note:			
Irrigation Flag	Yes	No	
Monitor Flag	Yes	No	
Service Type	Grid Pruning		
Season	JAN/APR		
Estimated Value	\$958.00		
Next Date	03/26		

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Active WO	166278	2026 - Grid 7 (Harbor View Hills) - Broadleaves	GSTS	3/19/26		Grid Pruning	69.07
Invoiced	52784	2024 - Grid 7 2024	GSTS	4/17/24	4/19/24	Grid Pruning	59.44
Invoiced	45805	2022 - GRID 7 (Harbor View Hills) - Broadleaves (Mar. progress)	GSTS	3/21/22	3/31/22	Grid Pruning	56.58
Invoiced	40334	2020 - GRID 7 (Harbor View Hills) - Broadleaves (April Progress)	GSTS	4/08/20	4/15/20	Grid Pruning	53.85
Invoiced	32399	2018 - FEBRUARY WATERING	GSTS	2/22/18	2/23/18	Watering	0.00
Invoiced	32399	2018 - FEBRUARY WATERING	GSTS	2/06/18	2/23/18	Watering	0.00
Invoiced	31752	2017 - DECEMBER WATERING	GSTS	12/01/17	12/01/17	Watering	0.00
Invoiced	31630	2017 - November Watering	GSTS	11/09/17	11/30/17	Watering	0.00
Invoiced	31630	2017 - November Watering	GSTS	11/02/17	11/30/17	Watering	0.00
Invoiced	31260	2017 - OCTOBER WATERING	GSTS	10/19/17	10/27/17	Watering	0.00
Invoiced	31260	2017 - OCTOBER WATERING	GSTS	10/12/17	10/27/17	Watering	0.00
Invoiced	30817	2017 - September Watering	GSTS	9/18/17	9/29/17	Watering	0.00
Invoiced	30104	2017 - PR42653 - Planting at VARIOUS LOCATIONS	GSTS	7/11/17	7/28/17	Planting w/o Root barrier	725.89
Invoiced	29147	2017 - WR41591 - Removals	GSTS	5/16/17	5/17/17	Remove and Grind	574.50
Invoiced	24565	2016 - Grid 7 (Harbor View Hills)	GSTS	4/06/16	4/13/16	Grid Pruning	49.43
Invoiced	22280	2015 - Citywide Ficus Trimming	GSTS	8/21/15	8/31/15	Grid Pruning	48.83
Invoiced	18914	2014 - City Wide Ficus	GSTS	8/19/14	9/09/14	Service Request	58.00
Invoiced	18813	2014 - Service Request at Harbor View Dr	GSTS	8/12/14	8/27/14	Service Request	58.00
Work History			WCA	2/05/13		Other	0.00
Work History			WCA	7/12/11		Other	0.00
Work History			WCA	4/07/10		Other	0.00
Work History			WCA	3/27/09		Other	0.00
Work History			WCA	4/08/08		Other	0.00
Work History			WCA	10/23/06		Other	0.00
Work History			WCA	5/06/05		Other	0.00
Work History			WCA	9/15/03		Other	0.00
Work History			WCA	12/17/01		Other	0.00
Work History			WCA	7/01/99		Other	0.00
Work History			WCA	1/05/99		Other	0.00

Detail Notes Images Documents Observations

Inventory Detail



Map data ©2026 Google, Report a map error

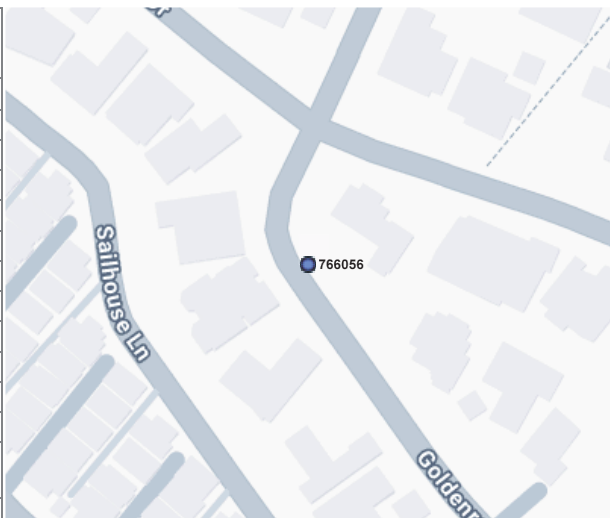
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Tree ID	766055	Old Tag #	<input type="button" value="Save"/>
District	7		
Area	7		
Address	2701 HARBOR VIEW DR		
Side/Site	Side - 1		
Alt Address	950 GOLDENROD AV		
Tree Species	Magnolia grandiflora - Little Gem / Magnolia - Little Gem		
Common Name	Magnolia Little Gem		
Size	0-6		
Height	01-15		
DBH			
Condition	FAIR		
Pruning Frequency			
Grow Space			
Space Size			
Overhead Utility			
Sidewalk Damage			
Note:			
Irrigation Flag	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Monitor Flag	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Service Type	Grid Pruning		
Season	JAN/APR		
Estimated Value	\$3,260.00		
Next Date	03/26		

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Active WO	166278	2026 - Grid 7 (Harbor View Hills) - Broadleaves	GSTS	3/19/26		Grid Pruning	69.07
Invoiced	52784	2024 - Grid 7 2024	GSTS	4/17/24	4/19/24	Grid Pruning	59.44
Invoiced	45805	2022 - GRID 7 (Harbor View Hills) - Broadleaves (Mar. progress)	GSTS	3/21/22	3/31/22	Grid Pruning	56.58
Invoiced	40334	2020 - GRID 7 (Harbor View Hills) - Broadleaves (April Progress)	GSTS	4/01/20	4/15/20	Grid Pruning	53.85
Invoiced	32855	2018 - Grid 7 (Harbor View Hills) - Broadleaves	GSTS	4/05/18	4/23/18	Grid Pruning	51.33
Invoiced	32399	2018 - FEBRUARY WATERING	GSTS	2/22/18	2/23/18	Watering	0.00
Invoiced	32399	2018 - FEBRUARY WATERING	GSTS	2/06/18	2/23/18	Watering	0.00
Invoiced	31752	2017 - DECEMBER WATERING	GSTS	12/01/17	12/01/17	Watering	0.00
Invoiced	31630	2017 - November Watering	GSTS	11/09/17	11/30/17	Watering	0.00
Invoiced	31630	2017 - November Watering	GSTS	11/02/17	11/30/17	Watering	0.00
Invoiced	31260	2017 - OCTOBER WATERING	GSTS	10/19/17	10/27/17	Watering	0.00
Invoiced	31260	2017 - OCTOBER WATERING	GSTS	10/12/17	10/27/17	Watering	0.00
Invoiced	30817	2017 - September Watering	GSTS	9/18/17	9/29/17	Watering	0.00
Invoiced	30109	2017 - July Watering	GSTS	7/27/17	7/31/17	Watering	0.00
Invoiced	29989	2017 - June Watering	GSTS	6/27/17	6/30/17	Watering	0.00
Invoiced	29989	2017 - June Watering	GSTS	6/20/17	6/30/17	Watering	0.00
Invoiced	29989	2017 - June Watering	GSTS	6/12/17	6/30/17	Watering	0.00
Invoiced	29337	2017 - May Watering	GSTS	5/30/17	5/30/17	Watering	0.00
Invoiced	29337	2017 - May Watering	GSTS	5/18/17	5/30/17	Watering	0.00
Invoiced	29337	2017 - May Watering	GSTS	5/15/17	5/30/17	Watering	0.00
Invoiced	29337	2017 - May Watering	GSTS	5/09/17	5/30/17	Watering	0.00
Invoiced	29337	2017 - May Watering	GSTS	5/04/17	5/30/17	Watering	0.00
Invoiced	29050	2017 - April Watering	GSTS	4/25/17	4/28/17	Watering	0.00
Invoiced	27479	2016 - Watering - December	GSTS	12/10/16	12/10/16	Watering	0.00
Invoiced	27185	2016 - Watering - November 2016	GSTS	11/19/16	11/26/16	Watering	0.00
Invoiced	27185	2016 - Watering - November 2016	GSTS	11/12/16	11/26/16	Watering	0.00
Invoiced	26814	2016 - October Watering	GSTS	10/31/16	10/31/16	Watering	0.00
Invoiced	26814	2016 - October Watering	GSTS	10/25/16	10/31/16	Watering	0.00
Invoiced	26814	2016 - October Watering	GSTS	10/12/16	10/31/16	Watering	0.00
Invoiced	26531	2016 - September Watering	GSTS	9/26/16	9/29/16	Watering	0.00
Invoiced	26531	2016 - September Watering	GSTS	9/22/16	9/29/16	Watering	0.00

Detail Notes Images Documents Observations

Inventory Detail



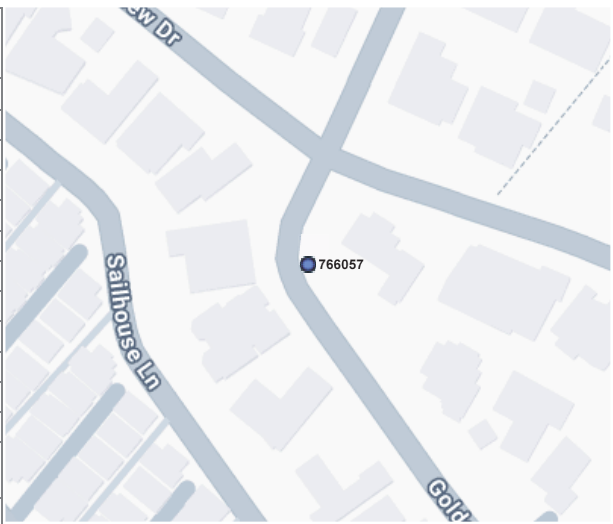
Tree ID	766056	Old Tag #		<input type="button" value="Save"/>
District	7			
Area	7			
Address	2701 HARBOR VIEW DR			
Side/Site	Side - 2			
Alt Address	950 GOLDENROD AV			
Tree Species	Magnolia grandiflora - Little Gem / Magnolia - Little Gem			
Common Name	Magnolia Little Gem			
Size	0-6			
Height	01-15			
DBH				
Condition	FAIR			
Pruning Frequency				
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	JAN/APR			
Estimated Value	\$3,260.00			
Next Date	03/26			

Latitude: 33.6048509599 Longitude: -117.870574034 ([edit](#))

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Active WO	166278	2026 - Grid 7 (Harbor View Hills) - Broadleaves	GSTS	3/19/26		Grid Pruning	69.07
Invoiced	52784	2024 - Grid 7 2024	GSTS	4/17/24	4/19/24	Grid Pruning	59.44
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Invoiced	32855	2018 - Grid 7 (Harbor View Hills) - Broadleaves	GSTS	4/05/18	4/23/18	Grid Pruning	51.33
Invoiced	32399	2018 - FEBRUARY WATERING	GSTS	2/22/18	2/23/18	Watering	0.00
Invoiced	32399	2018 - FEBRUARY WATERING	GSTS	2/06/18	2/23/18	Watering	0.00
Invoiced	31752	2017 - DECEMBER WATERING	GSTS	12/01/17	12/01/17	Watering	0.00
Invoiced	31630	2017 - November Watering	GSTS	11/09/17	11/30/17	Watering	0.00
Invoiced	31630	2017 - November Watering	GSTS	11/02/17	11/30/17	Watering	0.00
Invoiced	31260	2017 - OCTOBER WATERING	GSTS	10/19/17	10/27/17	Watering	0.00
Invoiced	31260	2017 - OCTOBER WATERING	GSTS	10/12/17	10/27/17	Watering	0.00
Invoiced	30817	2017 - September Watering	GSTS	9/18/17	9/29/17	Watering	0.00
Invoiced	30109	2017 - July Watering	GSTS	7/27/17	7/31/17	Watering	0.00
Invoiced	29989	2017 - June Watering	GSTS	6/27/17	6/30/17	Watering	0.00
Invoiced	29989	2017 - June Watering	GSTS	6/20/17	6/30/17	Watering	0.00
Invoiced	29989	2017 - June Watering	GSTS	6/12/17	6/30/17	Watering	0.00
Invoiced	29337	2017 - May Watering	GSTS	5/30/17	5/30/17	Watering	0.00
Invoiced	29337	2017 - May Watering	GSTS	5/18/17	5/30/17	Watering	0.00
Invoiced	29337	2017 - May Watering	GSTS	5/15/17	5/30/17	Watering	0.00
Invoiced	29337	2017 - May Watering	GSTS	5/09/17	5/30/17	Watering	0.00
Invoiced	29337	2017 - May Watering	GSTS	5/04/17	5/30/17	Watering	0.00
Invoiced	29050	2017 - April Watering	GSTS	4/25/17	4/28/17	Watering	0.00
Invoiced	27479	2016 - Watering - December	GSTS	12/10/16	12/10/16	Watering	0.00
Invoiced	27185	2016 - Watering - November 2016	GSTS	11/19/16	11/26/16	Watering	0.00
Invoiced	27185	2016 - Watering - November 2016	GSTS	11/12/16	11/26/16	Watering	0.00
Invoiced	26814	2016 - October Watering	GSTS	10/31/16	10/31/16	Watering	0.00
Invoiced	26814	2016 - October Watering	GSTS	10/25/16	10/31/16	Watering	0.00
Invoiced	26814	2016 - October Watering	GSTS	10/12/16	10/31/16	Watering	0.00
Invoiced	26531	2016 - September Watering	GSTS	9/26/16	9/29/16	Watering	0.00
Invoiced	26531	2016 - September Watering	GSTS	9/22/16	9/29/16	Watering	0.00

Detail Notes Images Documents Observations

Inventory Detail



Tree ID	766057	Old Tag #		<input type="button" value="Save"/>
District	7			
Area	7			
Address	2701 HARBOR VIEW DR			
Side/Site	Side - 3			
Alt Address	950 GOLDENROD AV			
Tree Species	Magnolia grandiflora - Little Gem / Magnolia - Little Gem			
Common Name	Magnolia Little Gem			
Size	0-6			
Height	01-15			
DBH				
Condition	FAIR			
Pruning Frequency				
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	JAN/APR			
Estimated Value	\$6,080.00			
Next Date	03/26			

Latitude: 33.604938215 Longitude: -117.870611503 ([edit](#))

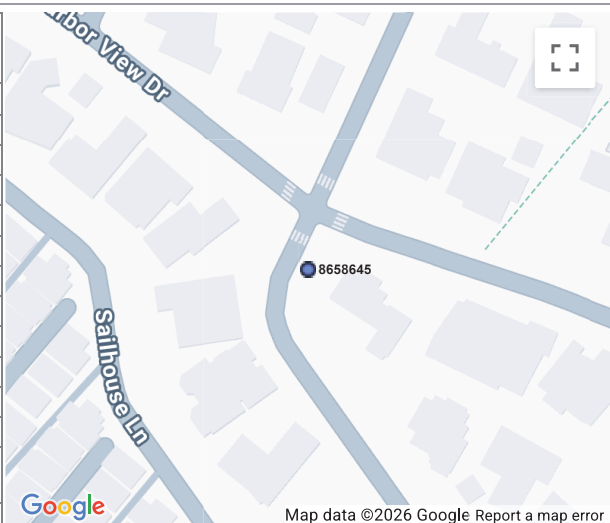
Service History								New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price	
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Invoiced	31752	2017 - DECEMBER WATERING	GSTS	12/01/17	12/01/17	Watering	0.00	
Invoiced	31630	2017 - November Watering	GSTS	11/09/17	11/30/17	Watering	0.00	
Invoiced	31630	2017 - November Watering	GSTS	11/02/17	11/30/17	Watering	0.00	
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Invoiced	29337	2017 - May Watering	GSTS	5/30/17	5/30/17	Watering	0.00	
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Detail Notes Images Documents Observations

Inventory Detail

Tree ID	8658645	Old Tag #		<input type="button" value="Save"/>
District	7			
Area	7			
Address	2701 HARBOR VIEW DR			
Side/Site	Side - 4			
Alt Address				
Tree Species	Magnolia grandiflora - Little Gem / Magnolia - Little Gem			
Common Name	Magnolia Little Gem			
Size	0-6			
Height	01-15			
DBH				
Condition	FAIR			
Pruning Frequency				
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	JAN/APR			
Estimated Value	\$958.00			
Next Date	03/26			



Latitude: 33.6050847058 Longitude: -117.870572358 ([edit](#))

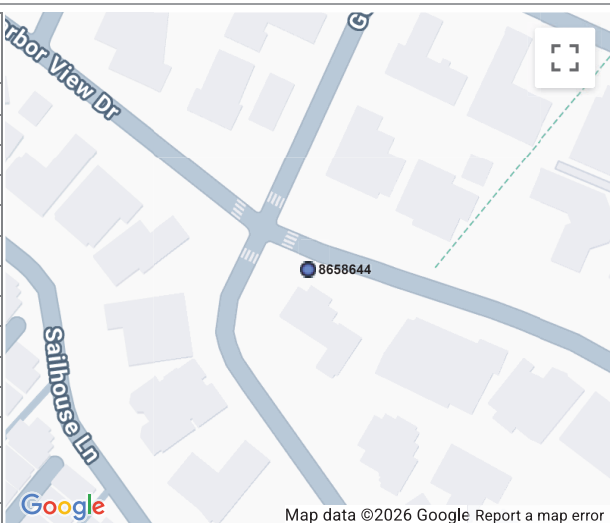
Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
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Detail Notes Images Documents Observations

Inventory Detail

Tree ID	8658644	Old Tag #	<input type="button" value="Save"/>
District	7		
Area	7		
Address	2701 HARBOR VIEW DR		
Side/Site	Side - 5		
Alt Address			
Tree Species	Magnolia grandiflora - Little Gem / Magnolia - Little Gem		
Common Name	Magnolia Little Gem		
Size	0-6		
Height	01-15		
DBH			
Condition	FAIR		
Pruning Frequency			
Grow Space			
Space Size			
Overhead Utility			
Sidewalk Damage			
Note:			
Irrigation Flag	Yes	No	
Monitor Flag	Yes	No	
Service Type	Grid Pruning		
Season	JAN/APR		
Estimated Value	\$958.00		
Next Date	03/26		



Latitude: 33.6051372033 Longitude: -117.87039265 [\(edit\)](#)

Service History								New
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City of Newport Beach: Trees Division – Tree Info Sheet

Magnolia grandiflora ‘Little Gem’

This cultivar of Southern Magnolia has a compact, upright growth habit more typical of a multi-stemmed shrub than a single-trunked tree. It grows at a slow rate to a height of perhaps 20 to 25 feet with an 8 to 12-foot spread and flowers at two or three years old. It is surprising to see a Magnolia flower when it is only three or four feet tall. ‘Little Gem’ Southern Magnolia forms a dense, dark green oval or pyramidal shape, making it suited for screen or hedge planting.

Description

Height: 20 to 25 feet

Spread: 8 to 15 feet

Crown uniformity: symmetrical

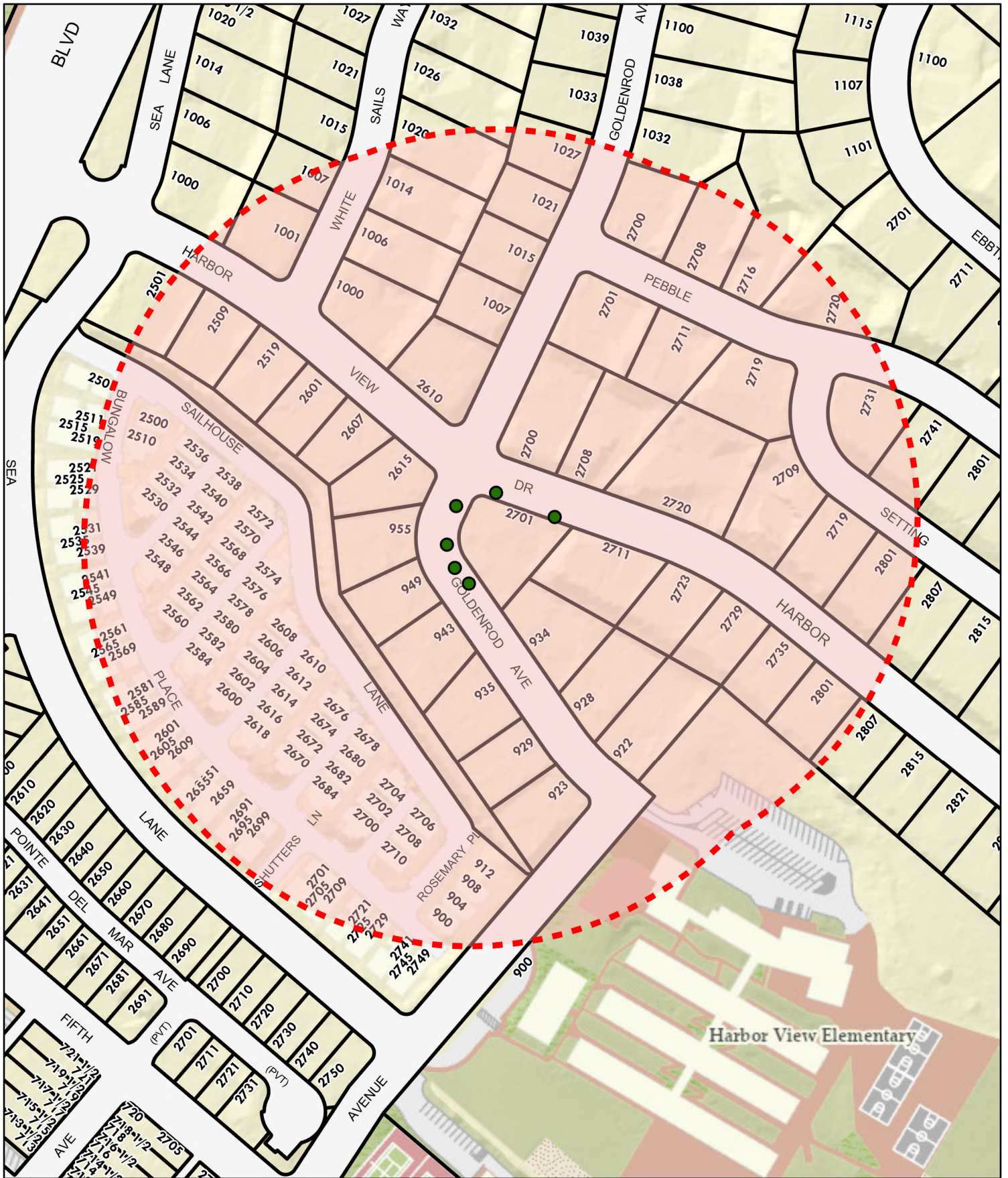
Crown shape: upright/erect, pyramidal

Crown density: dense

Growth rate: slow

Texture: coarse





2701 Harbor View Dr.

 500 ft.

 Tree



City of Newport Beach
GIS Division
April 21, 2026

Reforestation: 2701 Harbor View Dr

Parks, Beaches & Recreation Commission

May 5, 2026



BACKGROUND



▪ Applicant

**Jennifer
Durham**
(residing at
2701 Harbor
View Dr)



Tree Location

**2701 Harbor
View Dr**
(Front 1, Side 1-5)
(ID#883547,
766055-057
+8658644, 654)



Tree Species

**6x Magnolia
'Little Gem/
Magnolia
grandiflora
"Little Gem"**





Applicant

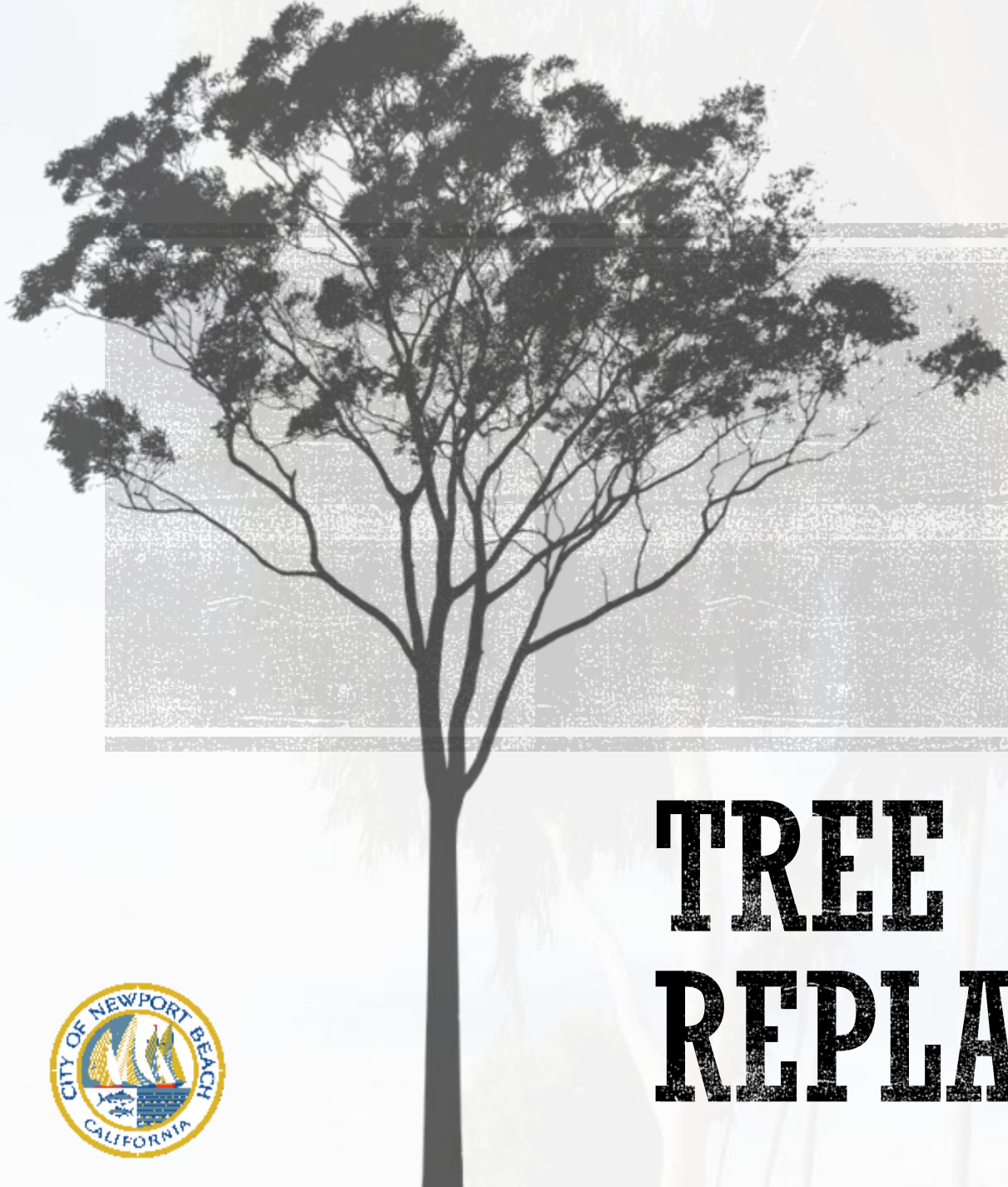
2701 Harbor View Dr

SITE CONDITIONS

SITE CONDITIONS



- Trees are mature and sparse, but healthy
- Trees are topiaried due to a need to preserve views



TREE REPLACEMENT





City of Newport Beach: Trees Division – Tree Info Sheet

Magnolia grandiflora 'Little Gem'

This cultivar of Southern Magnolia has a compact, upright growth habit more typical of a multi-stemmed shrub than a single-trunked tree. It grows at a slow rate to a height of perhaps 20 to 25 feet with an 8 to 12-foot spread and flowers at two or three years old. It is surprising to see a Magnolia flower when it is only three or four feet tall. 'Little Gem' Southern Magnolia forms a dense, dark green oval or pyramidal shape, making it suited for screen or hedge planting.

Description

Height: 20 to 25 feet

Spread: 8 to 15 feet

Crown uniformity: symmetrical

Crown shape: upright/erect, pyramidal

Crown density: dense

Growth rate: slow

Texture: coarse



*** Requests 24-inch boxes rather than mandatory 36-inch boxes to preserve neighbor's views**

Notifications

- Tree Postings
- Postcard mailers to all property owners within 500 feet
- Applicant has met procedural requirements set forth in G-1 Policy for PB&R Commission's consideration of the request.



CITY OF NEWPORT BEACH
Parks, Beaches & Recreation Commission
May 5, 2026 - 5:00 p.m.

PUBLIC NOTICE

On Tuesday, May 5, 2026 at 5:00 p.m., the Parks, Beaches & Recreation Commission will meet to consider the Tree Reforestation Request at 2701 Harbor View Drive. The meeting will be held at the Civic Center Council Chambers, 100 Civic Center Drive, Newport Beach, CA 92660.

For more information, please call the Municipal Operations Department at 949-644-3055.

The Agenda Report will be available on the City's website on May 1, 2026: www.newportbeachca.gov.



2701 Harbor View Dr.

500 ft.
Tree

NBGIS
NEWPORT BEACH
City of Newport Beach
GIS Division
April 21, 2026

Questions?

Parks, Beaches & Recreation Commission

May 5, 2026



From: Nelson, John J.
Sent: May 04, 2026 5:22 AM
To: PBR Commission
Cc: Pekar, Kevin
Subject: FW: Reforestation Request at 2701 Harbor View Drive

-----Original Message-----

From: Jennifer Durham <jenniferdurham3@gmail.com>
Sent: April 30, 2026 8:20 PM
To: Nelson, John J. <JJNelson@newportbeachca.gov>
Subject: Reforestation Request at 2701 Harbor View Drive

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe. Report phish using the Phish Alert Button above.

Hi John - Below is my note to the Commission for the upcoming hearing on May 5. Thank you very much.

To members of the Parks, Beaches and Recreation Commission:

My name is Jennifer Durham and I live at 2701 harbor View Drive in Corona Del Mar. I appreciate you taking the time to review our request to replace the existing Magnolia trees on the outer edge of the property with newer ones. Unfortunately, I am unable to attend the hearing in order to celebrate the birthday of my 91 year old mother.

We have lived in our residence since 2011 when we relocated from Newport Coast to Corona Del Mar and have been making improvements to our home since it was purchased in 2010 with the goal of maximizing the aesthetic of the property. The reason for the request to replace the existing Magnolia trees is to start with new ones (24 in box) that are full with leaves from bottom to top and will have plenty of time to grow before they become overwhelming and also block the views of not only our location but the neighbors as well. The current trees have grown tall with bare legs at the bottoms and have become overly top heavy. Our goal is to ensure that the newer trees grow naturally and they will continue to have a water source to keep them healthy. We are prepared to pay for all six of the new replacement Magnolia trees to be planted.

Thank you for your time and consideration and, above all, your service to this beautiful community in which we feel so fortunate to live and enjoy. We also extend our thank you and recognition to John Nelson serving this community and working hard every day to ensure that we maintain this beautiful and special community.

Best regards,
Jennifer E. Durham

Sent from my iPad



NEWPORT BEACH

PB&R Commission Staff Report

May 5, 2026
Agenda Item: **VI-B**

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
John Salazar, Acting Deputy Municipal Operations Director
949- 644-3055, jsalazar@newportbeachca.gov

PREPARED BY: Kevin Pekar, Parks and Trees Superintendent
949-644-3069, kpekar@newportbeachca.gov

TITLE: Overview of City Council Policy G-1 - Retention and Removal City Trees Update

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission receive and file the overview of updates to City Council Policy G-1-*Retention and Removal of City Trees* (G-1).

BACKGROUND:

City Council Policy G-1 was originally adopted on May 9, 1966, and amended multiple times, with the most recent amendment on May 9, 2023. The City Council established the Ad Hoc Council Policy Review Committee last year to review and recommend revisions to the City Council Policy Manual. As part of a larger City Council program to revise and align Council Policies for uniformity, City staff re-organized the existing G-1 to improve clarity for applicants, staff and Commission. Additionally, several parts of the G-1 were altered to match the formatting of other City Council Policies.

At its February 3, 2026 meeting, PB&R Commission reviewed the reorganized policy and substantive changes. Based on PB&R Commission and public comments, staff made edits and forwarded the policy to City Council. On February 24, 2026, City Council approved updates to the City Council Policy Manual, including the proposed revisions to G-1. On March 3, Commission discussed the City Council approval of the policy and requested another review of the restructuring and changes to G-1.

DISCUSSION:

On January 14, 2025, the City Council adopted Resolution No. 2025-5, establishing the Ad Hoc Council Policy Review Committee which consisted of Mayor Lauren Kleiman and Councilmembers Joe Stapleton and Sara J. Weber. The Committee was tasked with reviewing the City Council Policy Manual to ensure the policies are current, clearly written

and concise. City staff were tasked to review G-1 to ensure its relevancy, eliminate redundancy, provide clarity, and consistency with the City Charter, Municipal Code, and established administrative practices. Previous revisions of the policy were merely added to the existing policy over the years and over time created confusing language and contradictory procedures. Save for several substantive changes that are described below, the revised G-1 is a *reorganization* to conform with the layout of other City Policies and includes: definitions, basis for removal of city trees, application process, findings necessary to remove trees, reforestation/appeals process, and public hearing/notification requirements.

Section I-Definitions

Section I of the proposed amendment to G-1 consolidates definitions that were previously dispersed throughout the policy into one section. The definitions are the same with the exception of the definition of Reforestation which was augmented to include appeals by a homeowners' association and/or private property owner of the Landscape Manager's decision to deny removal of a Standard or Problem Tree.

Section II-Basis for Removal of a Tree

While the existing policy describes in various places the scenarios where a tree removal request may be made, *Section II-Basis to Remove a City Tree* of the proposed amendment to G-1 describes at the outset the scenarios where a tree removal request may be made. This includes:

- Dead, diseased, dying, or hazardous trees, including imminent failure,
- Impact on infrastructure,
- City Council–approved beautification or capital improvement projects,
- Development projects with approved encroachment or demolition permits requesting removal in conjunction with the project, or
- Departmental determination by the City Manager upon advice of designated officials to resolve claims or safety issues.

That said, the amendment to G-1 continues to maintain that excessive leaves, fruit, flowers, petals, bees, birds, and other animals, or insects are not a basis for tree removal.

Section III-Application Process

Section III of the proposed amendment to G-1 lays out the application materials required depending upon whether the request for removal is for Standard, Special and Problem Trees. A summary of the application process is described as follows:

- Initiation: The Municipal Operations Department, a homeowners' association (HOA), or a private property owner may initiate removal by submitting the City Tree Removal form to the City Arborist/City Clerk via the Municipal Operations Department website.

- **Required Reports:** Upon receipt of an application, the City Arborist prepares a (a) Tree Inspection Report; (b) mitigation analysis; (c) Level 2 Basic Tree Risk Assessment for hazard requests; and for Landmark Trees, a Tree Risk Assessment including Level 3 testing.
- **Standard City Trees and Problem Trees:** Standard Trees and Problem Trees' initial approval is at the staff level. Once the application materials are complete, the City Arborist recommends to the Landscape Manager whether findings can be made. If approved, notice of removal is provided in accordance with Section VII (Notifications); if denied, the applicant may appeal to the Commission pursuant to Section VI (Reforestation/Appeal).
- **Special City Trees:** In the case of Special Trees, the HOA or property owner must provide HOA Board approval or a petition signed by 60% of property owners within a 500' radius with the application to remove the tree. Once the required reports are completed, staff publishes notice and agendas a Commission hearing with the Commission either approving or denying the request. If the request for removal is approved, the tree is posted with notice prior to its removal. Notwithstanding the foregoing, in the case of an emergency, removals of dead or hazardous Special Trees may proceed upon Manager or City Arborist recommendation.

Section IV-Findings Necessary to Support Removal

Section IV-Findings Required for Removal of a City Tree of the proposed amendment to G-1 consolidates the findings required to remove based on the type of tree and circumstances warranting its removal. It includes:

- **Hazardous/Dead/Diseased/Dying:** The findings for removal of a Standard, Special or Problem Trees are based on whether the reports described above determine that the tree is hazardous, dead, diseased and/or dying as those terms are defined in Section I (Definitions).
- **Impact on Infrastructure:** If a tree has a repeated history of damage or interference with various utilities or infrastructure, findings may support removal of the tree. However, Special Trees are evaluated further to determine whether an alternative to removal is available.
- **Problem Trees:** Findings for removal of a Problem Tree are supported if the tree has a repeated history of damage or drainage interference; unresolved view impediments; repeated, significant damage to private property from Tulip tree scale; and/or maintaining the tree jeopardizes the homeowner's insurance.
- **Beautification/Capital Improvement:** Findings for removal can be made if removal of the tree is required in conjunction with Council-approved projects.
- **Private Development Projects Necessitating Encroachments and/or Demolition Permits:** In the case of development projects that require an encroachment or

demolition permit, findings for removal can be made if the tree unreasonably impedes the planned construction as demonstrated by the plans submitted with the permit application materials.

- Departmental Determination/Claims and Safety Issues: City Manager can authorize removals upon advice of designated officials.

Section VI -Reforestation/Appeals Procedure

The current policy lumps Reforestations of Special Trees with appeals of decisions related to Standard and Problem Trees. With that in mind, *Section VI-Reforestation/Appeal* of the proposed amendment to G-1 incorporates appeals into the reforestation section and differentiates Special Trees versus appeals to Commission for the removal of Standard or Problems Trees. A Reforestation application may be initiated by a City Department, HOA, or property owner by submitting the City Tree Removal form via the Municipal Operations Department website:

- Signature Requirements: Petitions must be signed by at least 60% of property owners within 500 feet of the proposed removal(s) while HOA members subject to mandatory associations must proceed through their Board with a resolution and member notice.
- Staff Report and Hearing: Once the required reports are completed, staff publishes notice and agendizes a Commission hearing with the Commission either approving or denying the request.
- Commission Considerations: In addition to required findings, the Commission may consider health/condition, degree of property damage, degree of view impairment, whether the species is a Problem Tree, community support/opposition, comparative value, species/location appropriateness and notice in its decision to remove the tree.
- Final Decision: Whereas the current policy provides that the decision of the Commission may be appealed and/or called for review by the City Council, the proposed amendment to G-1 now has the Commission as the final decision-making authority.
- Reforestation Work Upon Approval: Prior to removal of a tree, notice is provided in accordance with *Section VII-Notifications*.

Section VII-Public Hearing/Notification Procedures

Section VII delineates the two types of noticing requirements. The first is notification required prior to removal, while the second is the notice of public hearing requirements to consider a tree removal.

In the case of tree removal notifications, the prior notice is set forth as follows:

- Prior to the removal of any City Tree that is not an emergency, the tree is posted with an 8" x 5" placard at least seven days before removal along with providing advance written notification, as applicable, to adjacent property owner, the HOA, and district Councilmember.

For public hearings on reforestations and/or appeals of decisions related to Standard and Special Trees, the notice requirements are set forth as follows:

- **Standard or Problem Trees:** A Standard or Problem Tree is posted with an 8" x 5" placard at least 14 days before the Commission meeting including posting date, meeting date/time/location, and staff contact information. Additionally, postcards are sent to property owners within a 500-foot radius from the proposed removal(s) 14 days before the Commission meeting. Advanced written notification, as applicable, is provided to adjacent property owner, the HOA, and district Councilmember.
- **Special City Trees (Before Commission Meeting):** A Special Tree is posted with an 8" x 5" placard at least 30 days before the Commission meeting including posting date, meeting date/time/location, and staff contact information. Additionally, postcards are sent to property owners within a 500-foot radius from the proposed removal(s) 30 days before the Commission meeting. Advanced written notification, as applicable, is provided to adjacent property owner, the HOA, and district Councilmember.

Environmental and Urban Forest Considerations

Approvals under the updated policy require a finding that removals will not adversely impact inventory, diversity, or age structure of the City's Urban Forest, and promote a stable, sustainable urban forest through efficient use of City resources and through selective reforestation commitments.

Substantive changes

There were five recommended substantive revisions:

1. Trees infested with Tulip tree Scale to a degree of property damage and trees preventing property owners gaining fire insurance were included as Problem Trees.
2. Property owners appealing through reforestation and in a dense community will have the petition area set at a maximum of 100 properties.
3. Notifications on Standard and Problem Trees that are not of an emergency nature will be seven days advance notice versus 14.
4. Special tree inventory numbers were updated with removals and additions since the last amendment.

5. Appeals or reforestations will end with the PB&R Commission's decision.

Conclusion

In conclusion, the adopted updates to G-1 consolidate and add definitions, streamline application and appeal processes, consolidate findings necessary to approve or deny an application, and incorporate appeals into the reforestation standards. Additionally, provisions associated with tree care and maintenance were relocated to City Council Policy G-6. These revisions streamline the standards while preserving the City's Urban Forest.

A future opportunity for Commission to review and provide suggestions to Council Policy G-1 will occur as staff will be recommending updating the policy after Phase 2 and Phase 3 of the city-wide tree inventory project and completion of the Urban Forest Management Plan.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

PARKS BEACHES AND RECREATION COMMISSION

Council Policy G-1 - Recap

May 5, 2026



**CITY OF
NEWPORT BEACH**

COUNCIL POLICY G-1 BACKGROUND

- Since adoption in 1966, G-1 has been amended via:
 - 26 policy updates since adoption
 - Ad Hoc Council Policy Review Committee
 - PB&R Commission Ad Hoc Committees
 - Staff experience



RECENT REVISION SCOPE



Previous G-1

- Amended frequently since 1966



Current G-1

- Uniform structure
- Provides more clarity
- More consistency
- Eliminate redundancy



EXAMPLE

G-1

RETENTION, REMOVAL, AND MAINTENANCE OF CITY TREES

ii) Table of contents

i.) Goal of Policy

To establish and maintain appropriate diversity in tree species and age classes to provide a stable and sustainable urban forest with an inventory that the City can reasonably maintain in a healthy and safe condition through the efficient use of City resources. To require that in approving any tree removal or reforestation request, the Parks, Beaches and Recreation Commission ("Commission") shall find that the tree removal request will not adversely impact the overall inventory, diversity and age of the City's Urban Forest. To educate the public of the protections of the City's Urban Forest and guide, in a user-friendly way, the mechanisms in place for tree replacements.

ii.) Purpose

The purpose of this policy is to establish definitive standards for the retention, removal, maintenance, reforestation, tree trimming standards, and supplemental trimming of City trees. City trees are an important part of the character and charm of the entire City and provide environmental benefits as well. Regular care, trimming, root pruning, maintenance, and programmed replacement are necessary to preserve this charm while at the same time protecting public views consistent with City Council Policy G-3, providing personal safety, and preventing public and private property damage and providing a sustainable urban forest.

The City classifies public trees in one of three categories: Special City Trees, Problem City Trees, and Standard City Trees.

I. SPECIAL CITY TREES - iv.) B.)

It is the City's policy to retain Special City Trees ("Special Trees") categorized as Landmark, Dedicated, or Neighborhood trees, because they have historical significance, and/or contribute to, and give character to, a location or to an entire neighborhood. Landmark, Dedicated, and Neighborhood trees are identified by species in Exhibit A and shall hereinafter be collectively referred to as Special Trees. Trees within these three categories shall be identified, mapped, recorded and administered by staff for the Commission. When staff proposes modifications, the Commission shall review the Special Tree list and forward recommendations for additions or deletions to the City Council for approval.

Landmark Trees are identified as those individual Special Trees that possess historical significance by virtue of their size, age, location, or species.

Dedicated Trees are Special Trees donated in the memory of specific individuals or organizations. Updates will be made annually to the City tree inventory system that correspond to the amended B-17 Policy Parks, Facilities, and Recreation Program Donations. Exhibit A of this Policy will be updated annually to reflect updates.

Merged

G-1

RETENTION AND REMOVAL OF CITY TREES

Purpose

To establish and maintain appropriate diversity in tree species and age classes to provide a stable and sustainable urban forest with an inventory that the City can reasonably maintain in a healthy and safe condition through the efficient use of City resources. To educate the public of the protections of the City's Urban Forest and guide, in a user-friendly way, the mechanisms in place for tree replacements. With the passage of time, adjustments in the City's tree inventory may be necessary. Therefore, this policy also establishes definitive standards for the retention, removal and reforestation of City trees. City trees are an important part of the character and charm of the entire City and provide environmental benefits as well. Regular care and programmed replacements are necessary to preserve this charm while at the same time protecting public view consistent with City Council Policy G-3, providing personal safety, and preventing public and private property damage and providing a sustainable urban forest.

I. DEFINITIONS

- A. "Commission" is defined as the Newport Beach Parks, Beaches and Recreation Commission.
- B. "Diseased" or "Diseased tree" is defined as a tree that cannot be cured by current arboricultural methods, in an advanced state of decline, and has no prospect of recovery.
- C. "Dying" or "Dying tree" is defined as a tree that has no prospect of recovery.
- D. "Hazardous" or "Hazardous tree" is defined as a tree that is defective, has a potential to fail, and would cause damage to public or private property upon failure.
- E. "Problem Tree" is defined as a tree whose virtue of its species is known to cause excessive hardscape or utility damage or to its excessive root system.

The following trees are designated as Problem Trees:

1. *Ficus nitida* (Invasive Fig)
2. *Ficus rubiginosa* (Straw Hat Fig)
3. *Ficus benjamina* (Weeping Fig)
4. *Fraxinus uhdei* (Green Ash)
5. *Cupaniopsis anacardioides* (Carrotwood)
6. *Liquidambar styraciflua* (American Sweet Gum)
7. *Schinus terebinthifolius* (Brazilian Pepper)
8. A tree that the City Arborist determines is infested with Tuliptree scale (*Toumeyella liriodendri*)
9. A City Tree that causes the private property owner to lose their fire insurance

Newly added

Relocated to page 04

BASIC CHANGES

- The G-1 Policy was reorganized with limited substantive revisions.
- The new framework lays out a similar structure to the City's other permit processes including:
 - Definitions, basis for removal of city trees,
 - Application process,
 - Findings necessary to remove trees,
 - Reforestation/appeals process, and
 - Public hearing/notification requirements.



OTHER CHANGES

SUBJECT	CHANGE
Problem Trees	Trees infested with Tuliptree Scale to a degree of property damage and trees preventing property owners gaining fire insurance
Petition Signatures	Property owners appealing through reforestation and in a dense community will have the petition area set at a <u>maximum</u> of 100 properties
Notifications	Notifications on Standard and Problem Trees that are not of an emergency nature will be seven (7) days advance notice versus 14
Final Decision	PB&R is the <u>final decision-making authority</u> on appeals and reforestations
Inventory	Special tree inventory numbers were updated with removals and additions since the last amendment.

G-6 POLICY (MAINTENANCE & PLANTING OF PARKWAY TREES)

Council Policy G-1 contained provisions that were more appropriate in Council Policy G-6 (*Maintenance and Planting of Parkway Trees*).

The following sections were removed from G-1 and incorporated into G-6:

- Section VI (Tree Maintenance)
- Section VIII (Tree Trimming Standards)
- Section IX (Supplemental Tree Trimming)



CONCLUSION

A future opportunity for Commission to review and provide suggestions to Council Policy G-1 will occur as staff will be recommending updating the policy after Phase 2 and Phase 3 of the city-wide tree inventory updates and completion of the Urban Forest Management Plan (UFMP).

RECOMMENDATION

Commission receive and file the revisions to Council Policy G-1 (Retention and Removal of City Trees)

QUESTIONS

Parks, Beaches & Recreation Commission

May 5, 2026



May 5, 2026, PB&R Agenda Comments

These comments on the Newport Beach [Parks, Beaches & Recreation Commission agenda](#) are submitted by: Jim Mosher (jimmosher@yahoo.com), 2210 Private Road, Newport Beach 92660 (949-548-6229).

Item No. VI.B. Overview of City Council Policy G-1 - Retention and Removal City Trees Update

History of Policy G-1

The staff report seems a bit disingenuous in suggesting the [present version of Policy G-1](#) was suggested by a Council committee, reviewed and revised by the Commission on February 3 and then approved by the whole Council on February 24.

In fact, the Commission's [February 3 agenda packet](#) lacked a clear comparison with the then-existing policy, and according to the [February 3 PB&R minutes](#), a majority of the Commissioners felt they had not had time to thoughtfully consider the changes and sought guidance from the Council as to how best to provide their input.

Moreover, the [minutes](#) of the February 24, 2026, Council meeting, where this was presented, along with many other proposed policy revisions, as [Item 11](#), indicate three of the seven Council members were aware of the Commission's request and wanted to continue their consideration to give the Commission more time to formulate its recommendation. However, a majority of the Council voted to adopt all the policies, including G-1, as presented by staff.

According to the present staff report, the version adopted by the Council differs from that seen by PB&R on February 3 as a result of "edits" made in response to Commission and public comments (the latter possibly referring to the several pages of comments I submitted, which can be found at the end of the agenda packet linked to above), Exactly what edits were made is not, as best I can tell, disclosed.

For the Commission's reference, the City Clerk maintains an online [archive](#) of all the past versions of Policy G-1 (originally called I-9) she has copies of, including the [November 14, 2023, version](#), which is the one immediately prior to the new one. The City also has a [PB&R agenda and minutes archive](#) going back to 1980, and a [Council meetings archive](#) (sometimes with agenda packets) going back to 1906. From them, those interested can sometimes glean some insight into how and why the policy evolved.

Also relevant is [City Charter Section 709](#), which established PB&R's role relative to the Council in creating tree and certain other policies, *requiring* PB&R to: "*Establish policies for the acquisition, development and improvement of parks, beaches and playgrounds and for the planting, care and removal of trees and shrubs in all parks, playgrounds and streets, subject to the rights and powers of the City Council.*" It is not clear if "*subject to the rights and powers of the City Council*" was intended to mean anything beyond the Council having the right and power to appoint the Commissioners and remove those whose policies it doesn't like, but, rightly or wrongly, it seems to have been taken to mean the Council has to approve the policies established by PB&R before they become effective.

That said, the oldest surviving copy of a Council-approved tree policy seems to be the [1968 Policy I-9](#). Although renamed “G-1” by [1994](#), it did not assume something similar to G-1’s recent look until 1997, for reasons that can be found in the [May 6, 1997, PB&R agenda packet](#), the [June 3, 1997, PB&R agenda packet](#) and the [July 14, 1997, Council minutes](#) (the Council staff report for the extensively revised Policy G-1 has not been archived).

Should Tree Decisions be Appealable to Council?

Up to Council’s last revision, one feature of the City’s tree policy that has been a constant has been that PB&R decisions regarding tree removals are subject to review by the Council.

Through 1997, this was a statement that for *conflicts* “*which cannot be resolved at staff and Commission level; final resolution will be determined by the City Council.*”

In 1997 this evolved into “*An applicant, an adjoining property owner, or any interested party may appeal the decision of the General Services Director to the Commission, and if the appeal cannot be resolved at the Commission level, then the final resolution will be determined at the City Council level.*”

As Policy G-1 continued to evolve, an opportunity to appeal PB&R tree removal decisions to the Council, or at least have a Council member call them up for review, remained.

At the February 24 Council meeting, Council member Sara Weber, who was on the ad hoc committee recommending PB&R tree decisions be made final, with no possibility for review, explained this being a desirable change because PB&R Commissioners are “the subject-matter experts on trees,” while Council members are not, so second guessing the Commission’s decisions would be poor policy. Setting aside that I am unaware being a “tree expert” has ever been regarded as a qualification for appointment to PB&R, one might note that the Planning Commissioners *are* assumed to be experts in planning, while Council members are not, yet all decisions of the Planning Commission are appealable to the Council. Similarly, Harbor Commissions *are* assumed to be experts in harbor matters, while Council members are not, yet all decisions of the Harbor Commission are appealable to the Council.

Cynically, one might suspect the reason for removing the appeal provisions is that Council members want to avoid having to vote on what can become controversial matters in the community, with potential political backlash if they vote the “wrong” way, such as whether the eucalyptus trees on Marine Avenue were worth saving, or the last one at the Balboa Branch library should be removed. It seems a classic example of avoiding personal blame by passing the buck.

However convenient avoiding those decisions may be politically, it ignores a basic right of the people: since making tree decisions requires interpreting the City’s tree policy, if the Council now sees itself, rather than PB&R, as the one establishing that policy, then those questions of proper interpretation should be appealable to those who created the policy.

A Problem with Problem Tree Removals

I have not had time to check staff's response to the written comments I submitted to PB&R at its February 3 meeting, but I do notice a problem I may have not clearly articulated then.

Under certain circumstances, residents can request a "problem tree" be removed and replaced at City expense.

If staff denies the citizen's request, the denial can be appealed to the Commission. However, under the new policy the only "appeal" available is a request for reforestation at the requestor's expense.

In other words, there is no mechanism for the Commission to overturn staff's denial that the tree is causing a problem sufficient to warrant removal, and direct staff to proceed with removal and replacement at City expense.

That seems to have been a problem with the immediately prior version of G-1, as well, but at least that allowed a resident to get a Council member to "call up" for review the staff determination that a tree is not a "problem," and, if appropriate, reverse it.

That possibility of having a tree removed at City expense, over staff's objections, appears to be gone.