



# CITY OF NEWPORT BEACH CITY ARTS COMMISSION STAFF REPORT

March 12, 2026  
Agenda Item No. 5

**TO:** CITY ARTS COMMISSION

**FROM:** Library Services Department  
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**PREPARED BY:** Rebecca Lightfoot, Library Services Manager

**TITLE:** Revisions to the *Application for Review and Consideration of Art*

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## **RECOMMENDATION:**

Staff recommend that the City Arts Commission review and approve the Art in Public Places Ad Hoc Subcommittee's recommended changes to the *Application for Review and Consideration of Art*.

## **DISCUSSION:**

The Art in Public Places Ad Hoc Subcommittee reviewed the current application for *Review and Consideration of Art* and made the following suggestions, which staff have incorporated into the revisions:

- Separate the application into two separate forms: one for *Acquisition of Art by the City of Newport Beach* and the second for *Application for Exhibition of Art at the Central Library Gallery*
- For the *Application for Review and Consideration of Acquisition of Art by the City*, language was incorporated from Council Policy I-11 *Acquisition of Art by the City of Newport Beach* to help clarify the requirements for artists looking to loan, donate, sell, or commission artwork for the City Arts Commissions' consideration
- For the *Application for Exhibition of Art at the Central Library Gallery*, clarifying verbiage was added for the required documents for the art to be considered
- Both applications expand on the process for review and consideration
- *Acquisition of Art by the City of Newport Beach* explains the recommendation process to the City Council for final approval

Separating the application makes it clearer to the artists. For the *Application for Review and Consideration of Acquisition of Art by the City of Newport Beach*, the requirements from Council Policy I-11 are spelled out to avoid any confusion and make it easier to accept or reject an application. Both applications have been reviewed by the City Attorney.

**NOTICING:**

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Arts Commission considers the item).

ATTACHMENT A: Application for Review and Consideration of Art

ATTACHMENT B: Redlined Application for Acquisition of Art by the City of Newport Beach

ATTACHMENT C: Final version of the Application for Acquisition of Art by the City of Newport Beach

ATTACHMENT D: Redlined Application for Exhibition of Art at the Central Library Gallery

ATTACHMENT E: Final version of the Application for Exhibition of Art at the Central Library Gallery