

## RESOLUTION NO. 2026-\_\_

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWPORT BEACH, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS TO BE SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026

**WHEREAS**, California Elections Code Section 13307 provides that the governing body of any local agency may adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NEWPORT BEACH, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1: General Provisions.** Pursuant to California Elections Code Section 13307, each candidate for elective office to be voted for at an election to be held in the City of Newport Beach on November 3, 2026, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate, and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. In addition to these restrictions, pursuant to §13308 of the Elections Code of the State of California, any candidate statement shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities. A candidate is hereby authorized to prepare a statement for the purpose of electronic distribution pursuant to and in accordance with Section 13307, if the elections official who is conducting the election permits electronic distribution of the statement. The candidate's statement shall be filed in type written form, as well as in electronic format, with the Office of the City Clerk at the time the candidate's nomination papers are filed. The candidate's statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

**Section 2: Foreign Language Policy.**

- A. Pursuant to the Federal Voting Rights Act, candidates' statements will be translated into all languages required by the County of Orange.

- B. The County will mail separate voter information guides and candidate statements in languages other than English to only those voters who are registered with the County of Orange as having requested a voter information guides in a particular language. The County of Orange will make the voter information guides and candidate statements in the required language available at all polling places, on the County's website and in the Election official's office.

**Section 3: Payment.**

A. Translations

1. The candidate shall be required to pay for the cost of translating the candidate's statement into any required foreign language pursuant to federal and/or state law.
2. The candidate shall be required to pay for the cost of translating the candidate's statement into any foreign language that is not required pursuant to state and federal law but is requested as an option by the candidate.

B. Printing

1. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the main voter information guide.
2. The candidate shall be required to pay for the cost of printing the candidate's statement into any required foreign language pursuant to federal and/or state law, in the main voter information guide.
3. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language requested by the candidate, in the main voter information guide.

C. Miscellaneous

1. All translations shall be provided by professionally-certified translators as set forth in Elections Code 13307(b).
2. That candidate's statement shall comply with the formatting and submission guidelines provided by the City Clerk and the Orange County Registrar-Recorder/County Clerk. The City Clerk shall allow indentations and hyphens to the same extent and manner as allowed in previous City elections.

3. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

The candidate shall be liable for the cost of printing, handling, translating, mailing and electronically distributing the candidate statements including costs incurred as a result of complying with the Voting Rights Act of 1965, as amended, and the City Clerk shall estimate the cost thereof and require each candidate filing a statement to pay in advance to the City of Newport Beach his or her estimated pro rata share as a condition of having his or her statement electronically distributed or included in the voter information guide. The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidates for additional actual expenses or refund any excess paid depending on the final actual cost. In the event of underpayment, the City Clerk may require the candidates to pay the balance of the cost incurred. In the event of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within thirty (30) days of the election.

**Section 4:** No candidate will be permitted to include additional materials in the voter information guide.

**Section 5:** The City Clerk shall provide each candidate or the candidate's representative a copy of this resolution at the time nominating petitions are issued.

**Section 6:** All previous resolutions establishing City Council policy on payment for candidates' statements are repealed.

**Section 7:** This resolution shall apply only to the General Municipal Election to be held on Tuesday, November 3, 2026, and shall then expire without further action by the City Council.

**Section 8:** The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**Section 9:** The recitals provided in this resolution are true and correct and are incorporated into the operative part of this resolution.

**Section 10:** If any section, subsection, sentence, clause or phrase of this resolution is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this resolution. The City Council hereby declares that it would have passed this resolution, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or

more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

**Section 11:** The City Council finds the adoption of this resolution is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Division 6, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

**Section 12:** This resolution shall take effect immediately upon adoption by the City Council, and the City Clerk shall certify the vote adopting the resolution.


**ADOPTED** this 9th day of June, 2026.

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Lauren Kleiman  
Mayor

**ATTEST:**

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Lena Shumway  
City Clerk

**APPROVED AS TO FORM:**

  
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Aaron C. Harp  
City Attorney