



NEWPORT BEACH

City Council Staff Report

February 24, 2026
Agenda Item No.7

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: Tara Finnigan, Assistant City Manager - 949-644-3001,
tfinnigan@newportbeachca.gov

PREPARED BY: Lorig Yaghsezian, Management Analyst - 949-644-3028,
lyaghsezian@newportbeachca.gov

TITLE: Amendment to Professional Services Agreement for Video
Production and Programming Services with TV Pro Gear, Inc.
(Contract No. 9488-1)

ABSTRACT:

The City of Newport Beach (City) utilizes contract services for video production and programming. As part of the agreement, TV Pro Gear, Inc. streams and uploads City Council and Planning Commission meetings. The remaining contract balance is sufficient to complete the services through the current term. For the City Council's consideration is an amendment to increase the contract by \$60,000 for a new not-to-exceed limit of \$180,000.

RECOMMENDATIONS:

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly; and
- b) Approve Amendment No. One to the Professional Services Agreement with TV Pro Gear, Inc. to increase the contract by \$60,000 for a new not-to-exceed amount of \$180,000 and authorize the Mayor and City Clerk to execute the amendment.

DISCUSSION:

On December 13, 2023, the City entered contract No. 9488-1 with TV Pro Gear, Inc. to film, stream and upload City Council, Planning Commission and any special meetings to Newport Beach TV (NBTV), the City's website, and YouTube.

Since execution of the agreement, there have been two contract extensions. As a result, the remaining contract balance is insufficient to complete the work.

Staff is proposing Amendment No. One to the professional services agreement to increase the not-to-exceed amount by \$60,000, for a revised total contract amount of \$180,000. The proposed amendment does not modify the scope of work, contract term

or other substantive provisions of the agreement. The contract is set to expire on December 14, 2026.

FISCAL IMPACT:

The adopted budget includes sufficient funding for the amendment. This contract is funded from the public information budget for NBTV Operations/ Program account (01020201- 871041).

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

ATTACHMENT:

Attachment A – Amendment No. One to the Professional Services Agreement with TV Pro Gear Inc.