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NEWPORT BEACH

City Council Staff Report

January 13, 2026
Agenda Item No. 7

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: Mark Vukojevic, Utilities Director - 949-644-3011,
mvukojevic@newportbeachca.gov

PREPARED BY: Joshua Rosenbaum, Senior Management Analyst - 949-644-3057
jrosenbaum@newportbeachca.gov

TITLE: Amendment to On-Call Services Agreement with Superior Electric Motor Service, Inc, for Electric Motor Repair Services

ABSTRACT:

The Utilities Department operates and maintains the City of Newport Beach's large electric motors which power water wells, water pumps, and sewer lift stations. These motors are critical to the water and sewer system, and a specialty contractor is retained on an as-needed basis for repairs and rebuilds. Superior Electric Motor Services, Inc., was selected as the service contractor through a competitive process for a five-year term. Over the last three and a half years, most of the agreement compensation has been utilized and staff is requesting City Council approval for a \$100,000 increase to the existing agreement.

RECOMMENDATIONS:

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly; and
- b) Approve Amendment No. One to the On-Call Maintenance Services Agreement with Superior Electric Motor Service, Inc., and increase the contract amount by \$100,000, and authorize the Mayor and City Clerk to execute the Agreement.

DISCUSSION:

The Utilities Department operates and maintains several large electric motors that power the City's water well sites, water pump stations, and sewer lift stations. The department's in-house electricians perform most of the routine maintenance and repairs. However, due to the critical nature of the services, staff also utilizes a specialty contractor on an as-needed basis to repair, rewire and rebuild electric motors. In June 2022, following a request for proposals (RFP) process to solicit interest from qualified companies to provide as-needed electric motor repair services, the city manager approved a five-year agreement with Superior Electric Motor Services, Inc., which included a total contract compensation amount of \$120,000.

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Over the last three and a half years, electric motor repairs and rebuilds have exhausted a majority of the authorized agreement compensation. Staff is requesting an amendment to increase Superior Electric's agreement by \$100,000. The total five-year as-needed agreement amount will increase from \$120,000 to \$220,000. The additional amount will allow future motor repairs/rebuilds and needed contingencies to continue as needed over the next 18 months. On-call agreements do not guarantee any specific amount of business for the contracted company.

FISCAL IMPACT:

The adopted budget in the water and sewer enterprise funds includes sufficient funding for these electric motor repairs and rebuild services. Actual expenses vary from year to year. A typical electric motor rebuild is \$10,000 and approximately \$105,000 has been spent to date over the last three and a half years.

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

ATTACHMENT:

Attachment A – Amendment No. One to On-Call Services Agreement with Superior Electric Motor Service, Inc.