

ATTACHMENT B

July 24, 2025

Ms. Susie DiGiovanna
Social Services Supervisor
City of Newport Beach
801 Narcissus Ave
Corona del Mar, CA 92625

Subject: Pre-Award Authority Notification – 2024 Enhanced Mobility for Seniors and Individuals with Disabilities Grant Program Call for Projects

Dear Susie DiGiovanna,

Thank you for your continued partnership with the Orange County Transportation Authority (OCTA) and your participation in the 2024 Enhanced Mobility for Seniors and Individuals with Disabilities (EMSD) Grant Program. On November 25, 2024, the OCTA Board of Directors (Board) approved the City of Newport Beach's funding request for the following project:

Project Name: Vehicle Replacements
Award Type: Capital - Vehicle
Award Amount: \$217,800

To support your agency and ensure timely delivery of your project, OCTA is providing pre-award authority for the City of Newport Beach to begin incurring eligible costs after the OCTA Board approval date of November 25, 2024, or the actual date EMSD-eligible project activities begin, whichever is later.

Under this pre-award authority, activities and associated costs are eligible for reimbursement only once the cooperative agreement is fully executed. Please note that reimbursement cannot occur until both OCTA and the City of Newport Beach have signed the agreement.

Please note the following important conditions of this pre-award authority:

- This pre-award authority allows the City of Newport Beach to begin project work and incur eligible costs on or after the OCTA Board award date or the date activities begin, whichever is later.
- Reimbursement will not be provided for any costs incurred until the cooperative agreement is fully executed by both OCTA and the City of Newport Beach.

- Pre-award costs are incurred at the agency's own risk. If for any reason the agreement is not executed, or the final terms are not accepted, OCTA is under no obligation to reimburse any associated costs.
- All costs must be allowable under the EMSD Program Guidelines and consistent with the project scope submitted to OCTA.
- The 24-month period of performance for the project will still begin from the backfilled start date specified in the final cooperative agreement.

This letter confirms the cooperative agreement is progressing toward final execution. OCTA staff will continue to work closely with our contracts department to finalize agreement execution and will notify you immediately once your agreement is ready for the agency's signature.

We appreciate your patience and commitment to serving the mobility needs of older adults and individuals with disabilities in Orange County. If you have any questions or require clarification regarding this pre-award authority, please do not hesitate to contact Vic Mireles, at (714) 560-5025 or vmireles@octa.net.

Sincerely,



Rose Casey
Executive Director, Planning

RC:vm

cc: Melissa Gleason, City of Newport Beach
Adriann Cardoso, OCTA
Louis Zhao, OCTA
Martin Browne, OCTA
Vic Mireles, OCTA
Rhea Aninzo, OCTA
Brandon Lesser, OCTA