



CITY OF

NEWPORT BEACH

City Council Staff Report

July 22, 2025
Agenda Item No. 17

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

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TITLE: Amendment to Maintenance Services Agreement with SECSOL, Inc.,
dba Security Solutions for Fire and Access Monitoring and
Maintenance Services

ABSTRACT:

The Utilities Department utilizes a service provider for fire and security alarm and monitoring services at its facilities. Staff is requesting City Council approval of an amendment to the existing service agreement with SECSOL, Inc., dba Security Solutions, that would increase the total compensation allowed under the agreement by \$100,000.

RECOMMENDATIONS:

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly; and
- b) Approve Amendment No. One to the Maintenance Services Agreement with SECSOL, Inc., dba Security Solutions, for fire and access monitoring services, to increase the contract amount by \$100,000, and authorize the Mayor and City Clerk to execute the Agreement.

DISCUSSION:

The Utilities Department entered into an agreement with Security Solutions in June 2024, following a prior agreement in January 2019. Both agreements were initiated through competitive request for proposals selection processes. The agreement and scope of work specifically focused on Utilities Headquarters and Big Canyon Reservoir. The agreement provided for a total compensation of \$120,000 over a five-year term. Security Solutions has provided fire and security alarm monitoring and maintenance services to the Utilities Department for several years with a satisfactory performance record.

Last year, staff from the Utilities Department and the Information Technology Division conducted a security system vulnerability analysis. This resulted in staff, along with the Security Solutions team, completing various hardware and software security upgrades to modernize the systems at critical utility facilities. Due to the scope of and cost associated with the necessary upgrades, the existing agreement's compensation level is no longer

sufficient for the remainder of the term. Staff recommends City Council approval of an increase to the agreement's compensation by \$100,000, which would bring the total not-to-exceed compensation amount to \$220,000. Four years remain on the term of the agreement.

FISCAL IMPACT:

The adopted Fiscal Year 2024-25 and Fiscal Year 2025-26 budgets include sufficient funding for this agreement amendment. The contract services are expensed to various program facilities maintenance budgets within the Utilities Department across three funding sources: Water Fund account 7019052-851063, Wastewater Fund account 7119061-851062 and General Fund Storm Drain/Electrical accounts 0109062-851062.

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

ATTACHMENT:

Attachment A – Amendment One to Maintenance Services Agreement with SECSOL, Inc., dba Security Solutions.