



# CITY OF NEWPORT BEACH CITY ARTS COMMISSION AGENDA

Newport Beach Central Library - Small Conference Room  
1000 Avocado Avenue, Newport Beach CA 92660

Thursday, December 12, 2024 - 5:00 PM

## ***City Arts Commission Members:***

**Melissa Kandel, Chair**  
**John Blom, Vice Chair**  
**Heather Ignatin, Secretary**  
**Maureen Flanagan, Commissioner**  
**Barbara George, Commissioner**  
**Wayan Kaufman, Commissioner**  
**Vanessa Moore, Commissioner**

## **Staff Members:**

**Melissa Hartson, Library Services Director**  
**Camille Escareal-Garcia, Cultural Arts Assistant**

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The City Arts Commission meeting is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the City Arts Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the City Arts Commission. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

The public can submit questions and comments in writing for the City Arts Commission to consider. Please send them by email to the Library Services Department at [ArtsCommission@newportbeachca.gov](mailto:ArtsCommission@newportbeachca.gov) by Wednesday, December 11, 2024, at 5:00 p.m. to give the City Arts Commissioners time to consider your comments. All emails will be made part of the record.

The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact Melissa Hartson, Library Services Director, at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 717-3801 or [mhartson@newportbeachca.gov](mailto:mhartson@newportbeachca.gov).

## **NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT**

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Library Services Department 24 hours prior to the scheduled meeting.

### **I. CALL MEETING TO ORDER**

### **II. ROLL CALL**

### **III. PLEDGE OF ALLEGIANCE**

### **IV. NOTICE TO THE PUBLIC**

*The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the City Arts Commission. If the optional sign-in card has been completed, it should be placed in the tray provided.*

*The City Arts Commission of Newport Beach welcomes and encourages community participation. Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The City Arts Commission has the discretion to extend or shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.*

**V. PUBLIC COMMENTS**

*Public comments are invited on agenda items. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The City Arts Commission has the discretion to extend or shorten the speakers' time limit on agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.*

**VI. CONSENT CALENDAR**

*All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. City Arts Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the City Arts Commission votes on the motion unless members of the City Arts Commission request specific items to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.*

**A. Approval of Minutes of the November 14, 2024, City Arts Commission Meeting**

**1. Draft of 11/14/2024 Meeting Minutes**

[Draft of City Arts Commission 11-14-2024 Meeting Minutes](#)

**B. Consent Calendar Items**

**2. Financial Report**

Review of financial information.

[Financial Report](#)

**3. Cultural Arts Activities**

Monthly review of cultural arts activities from the Library Administrative Office for upcoming Library and City arts events and services.

[Cultural Arts Activities](#)

[Attachment A](#)

[Attachment B](#)

**VII. CURRENT BUSINESS**

**A. Items for Review and Possible Action**

**4. Proposal for a Poet Laureate Pilot Program in Newport Beach**

The City Arts Commission will review and discuss the Music and Live Entertainment Ad Hoc Subcommittee suggestions for creating a Poet Laureate Pilot Program.

[Poet Laureate Pilot Program Staff Report](#)

**B. Monthly Reports**

*Monthly reports will be provided by active ad hoc subcommittees.*

**5. Art in Public Places Ad Hoc Subcommittee**

Vice Chair Blom, Commissioner Flanagan, Commissioner Moore

**6. Music and Live Entertainment Ad Hoc Subcommittee**

Chair Kandel, Secretary Ignatin, Commissioner Flanagan

**7. Cultural Arts Grants Ad Hoc Subcommittee**

Vice Chair Blom, Commissioner Kaufman, Commissioner Moore

**8. Newport Beach Art Exhibition Ad Hoc Subcommittee**

Commissioner George, Commissioner Kaufman, Commissioner Moore

**9. Public Relations and Marketing Ad Hoc Subcommittee**

Chair Kandel, Vice Chair Blom, Secretary Ignatin

**10. Sculpture Exhibition Ad Hoc Subcommittee**

Chair Kandel, Vice Chair Blom, Secretary Ignatin

**11. Student Art Exhibition Ad Hoc Subcommittee**

Commissioner Kaufman

**12. Newport Beach Arts Foundation Liaison**

Commissioner Moore

**13. Historical Resources Liaison**

Vice Chair Blom

**VIII. CITY ARTS COMMISSION ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

**IX. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the City Arts Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The City Arts Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.*

**X. ADJOURNMENT**