




**CITY OF NEWPORT BEACH
COMMUNITY DEVELOPMENT DEPARTMENT**

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Memorandum

To: Chair Gardner and GPUSC Members, and Co-Chairs Evans and Greer and GPAC Members

From: Benjamin M. Zdeba, AICP, Planning Manager 

Date: November 24, 2025

Re: Agenda Item V(c) – Attachments 3a and 3b, Implementation Program and Crosswalk Tool

Implementation Programs in the General Plan are an important component. They are mostly used by City staff to understand how goals and their policies may be implemented. Each policy of the General Plan has a reference to one or more implementation actions in the Implementation Program. Because the Implementation Program must be updated in response to each of the General Plan Elements, updates to the Implementation Program will continue to be refined until the draft General Plan Update is finalized.

As has been previously shared, the currently adopted Implementation Program chapter provides a very solid foundation to work from. It has been updated in tracked changes for the GPAC's and GPUSC's review (Attachment 3a).

However, one major missing piece from the current format is a document that helps provide clearer guidance on timing expectations and supporting departments. The proposed draft "crosswalk" provides a useful tool for City Council, City staff, and the community to ensure enhanced implementation accountability (Attachment 3b). Please know the current draft has been prepared in Excel, which makes the formatting in the attachment clunky. The final format is intended to be clean, clear, and easy to reference.

The recommended action is to provide feedback on these drafts. They will continue to be refined and will be shared back with the GPAC and GPUSC alongside the revised draft General Plan Update in January 2026.

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