



CITY OF NEWPORT BEACH BOARD OF LIBRARY TRUSTEES STAFF REPORT

January 21, 2025
Agenda Item No. 7

TO: BOARD OF LIBRARY TRUSTEES

FROM: Library Services Department
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PREPARED BY: Andrew Kachaturian, Adult Services Coordinator

TITLE: Circulation Policy (NBPL 12)

RECOMMENDATION:

Staff recommends that the Board of Library Trustees review and approve minor changes to Library Policy NBPL 12, *Circulation Policy*.

DISCUSSION:

The purpose of the *Circulation Policy* is to present guidelines for maintaining accurate, efficient, and consistent service procedures throughout the Newport Beach Public Libraries. The Board of Library Trustees last amended this policy in January 2023 to update California Government Code § 7927.105.

Staff recommends no substantial changes to the current policy. Staff is recommending that the review timeline be consistent across all Library policies

NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the Board of Library Trustees considers the item).

ATTACHMENT A: Circulation Policy (NBPL 12) – original

ATTACHMENT B: Circulation Policy (NBPL 12) – redline

ATTACHMENT C: Circulation Policy (NBPL 12) – final