



== CITY OF ==
NEWPORT BEACH
PB&R Commission Staff Report

Agenda Item **VI-A**
April 7, 2026

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
John Salazar, Acting Deputy Municipal Operations Director
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PREPARED BY: Kevin Pekar, Landscape Manager
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TITLE: Coast Live Oak Tree Donation – Castaways Park

RECOMMENDATION:

Staff recommends the Parks, Beaches & Recreation (PB&R) Commission review and approve the donation of a coast live oak tree (*Quercus agrifolia*) at Castaways Park requested by Sherry Boston-Rennard. The proposed donation complies with City Council Policy B-17 – *Parks, Facilities and Recreation Program Donations*.

DISCUSSION:

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City of Newport Beach. The policy is structured to establish a fair, uniform procedure for making gifts to the City and to streamline the donation process for staff and donors.

The City has received a request to donate an oak tree at Castaways Park from Sherry Boston-Rennard for Zachary Boston. After a trip to the site it was determined a coast live oak tree would be an appropriate donation, placed in a triangulated position between two donated cottonwood trees (Attachments C and D – Location Map and Photo).

The cost of the 48-inch box oak tree installation and half the cost of 10-years of maintenance is approximately \$2,500. The donation request and proposed location were approved by the Municipal Operations Department. With PB&R Commission approval, per Council Policy B-17, Mrs. Boston-Rennard will be provided a certificate of acknowledgement in the name of Zachary Boston for the donation, and their names will be placed on the GIS Donation Map, with the donation location coordinates.

NOTICING:

Sherry Boston-Rennard and Council Member Erik Weigand have received a copy of this report. The agenda item has also been noticed according to the Brown Act (72 hours in advance of the meeting at which the PB&R Commission considers the item).

ATTACHMENTS:

Attachment A – Donation Request and Letter

Attachment B – Photo of Coast Live Oak Tree

Attachment C – Location Map of the Tree Donation

Attachment D – Photo of Proposed Tree Location