

1. Harbor Operations (Yahn) - Matters pertaining to the Management, Policies, Codes, Regulations and Enforcement

	1.1 Conduct an annual review of Title 17 and recommend updates to the City Council where necessary. (Yahn)	1.2 Conduct an annual review of the Marine Activities Permits and recommend updates thereto as necessary.	1.3 Work with City Staff to bring all onshore and offshore Mooring Permittees permit forms current and properly on file. (Beer, Cunningham)	1.4 Evaluate current Harbor Department Operations to determine if the department is structured properly to meet all responsibilities of the Harbor on a daily basis.		
January 12, 2022	The Ad Hoc is bringing updates to Title 17 for the Commission's review to the February meeting.	Nothing to report.	Nothing to report.	Nothing to report.		
February 9, 2022	The Ad Hoc brought the suggested updates to the Commission at tonight's meeting and received approval to move them forward for Council approval.	This item will be revisited later in the year.	Staff has collected issues with respect to the Mooring Permit forms and those will be reviewed.	This Objective will be incorporated into Objective 2.1.		
March 9, 2022	It will be submitted to Council for review and approval.	Nothing to report.	Staff will give an update on this project at the next meeting.	This Objective will be incorporated into Objective 2.1.		
April 13, 2022	The recommended changes were submitted to Council for review. Council discussed the revisions and continued the item to the next meeting.	Nothing to report.	Nothing to report.	Nothing to report.		
May 11, 2022	The Ad Hoc noted the updates to Title 17 have been approved by the City Council with the exception of raft-ups. A Special Meeting of the Harbor Commission will be conducted for stakeholder input.	Nothing to report.	Nothing to report.	Nothing to report.		
June 8, 2022	The Ad Hoc is currently taking information from the stakeholder meeting and reviewing floats and lifts in Title 17.	Nothing to report.	Nothing to report.	Nothing to report.		
July 13, 2022	The Ad Hoc continues to review and discuss the feedback from the Community meeting on floats and lifts.	Nothing to report.	Nothing to report.	Nothing to report.		
August 10, 2022	Nothing to report.	Nothing to report.	Nothing to report.	Nothing to report.		
September 14, 2022	Comments regarding areas of concern are being collected.	Nothing to report.	This objective is near completion and it is anticipated that it will be done by the end of the year.	Nothing to report.		
October 12, 2022	Nothing to report.	Nothing to report.	Nothing to report.	Nothing to report.		
November 9, 2022	Nothing to report.	Nothing to report.	Nothing to report.	Nothing to report.		
December 14, 2022	Meeting Canceled					
January 11, 2023	Nothing to report.					
February 8, 2023	The Ad Hoc has received a list of potential updates for review.	Nothing to report.	Great progress has been made and this objective is near completion.	Nothing to report.		
March 8, 2023	Work in this area was submitted to Vice Chair Beer related to Title 17 in regard to the moorings.	Nothing to report.	Nothing to report.	Nothing to report.		
April 12, 2023	Nothing to report.					
May 10, 2023	Nothing to report.					
June 14, 2023	Secretary Yahn noted that there are no recommended updates to Title 17 at this time. Harbormaster Blank noted that a handful of revisions had been sent.	Nothing to report.	To-do list for permits is almost complete; Commissioner Cunningham inquired about the process for updating permits. A request to for a staff presentation outlining all that has been done to update the permits was made.	Nothing to report.		
July 12, 2023	Received input regarding updates; will proceed further with Harbormaster regarding updates to Title 17 and then potentially having an ad hoc committee or the Harbor Commission review them.	Discussion on potential updates for MAPs and possible creation of ad hoc committee to assist with updates.	Nothing to report.	Nothing to report.		
August 9, 2023	The ad hoc has met with the Deputy Harbormaster and is working on finalizing items to present to the full commission at an upcoming meeting.	Nothing to report.	Nothing to report.	Nothing to report.		
September 13, 2023	Nothing to report.					
October 11, 2023	The ad hoc is working on suggested revisions and will bring to the full commission for review at a future meeting.	Nothing to report.	Nothing to report.	Nothing to report.		

2. Harbor Viability (Beer) - Matters pertaining to Assets, Amenities, and Access.

	2.1 Study and provide recommendations to the transfer permit policy for onshore and offshore moorings. (Beer, Cunningham)	2.2 Work with City Staff on an update of the market rent to be charged for onshore and offshore moorings. (Beer, Cunningham)	2.3 Evaluate the current mooring fields and provide a recommendation for new guidelines that better define rows and fairways to improve navigation, safety, and optimization of space within the mooring fields. (Beer)	2.4 Review the On-shore mooring vessel specifications providing a long-term plan with the goal of insuring adequate spacing between moorings, residential docks, and street ends. (Cunningham, Scully)	2.5 Evaluate options for additional City Moorings and/or Multi Vessel Mooring Systems (MVMS) for temporary use by visiting mariners or long-term mooring permittees. (Williams)	2.6 Complete evaluation for establishing day moorings off Big Corona beach and harbor moorings. (Williams)
January 12, 2022	The ad hoc is researching how other Harbors operate their transfers and will provide information to the Commission at a future meeting.	The appraisal for onshore moorings is complete and will be brought back for review by the entire Commission at the February meeting.	Nothing to report.	The ad hoc will explore areas around the Harbor with the new beam specification and length.	The ad hoc suggested a better defined description for MVMS for the Harbor and Beaches Master Plan, as well as quantities and potential cost.	Nothing to report.
February 9, 2022	The ad hoc continues to discuss this item and will provide further information at a future meeting.	This is an ongoing discuss and a special meeting will be set for further input.	Nothing to report.	Nothing to report.	Nothing to report.	Nothing to report.
March 9, 2022	Nothing to report.	The Commission received a presentation from the State Lands Commission. This is an ongoing discussion and a special meeting has been set for the Commission to hear additional feedback from the public.	Nothing to report.	Nothing to report.	Nothing to report.	Nothing to report.
April 13, 2022	Chair Kenney appointed Commissioner Williams to assist with this objective.	Nothing to report.	Vice Chair Beer discussed this objective in detail earlier in the meeting. He noted he is waiting for the third audit to come in and will bring it back to the Commission.	Nothing to report.	Nothing to report.	Nothing to report.
May 11, 2022	The Ad Hoc will be meeting soon to discuss next steps.	The Ad Hoc is discussing timing and the need for additional meetings.	The third audit has been received. Further feedback will be requested of the Commission at next month's meeting.	Nothing to report.	Nothing to report.	Nothing to report.
June 8, 2022	The Ad Hoc is in the early stages of evaluating the mooring transfer policy.	Nothing to report.	Vice Chair Beer discussed this objective in detail earlier in the meeting. He brought before the Commission his draft plan for feedback.	Nothing to report.	Nothing to report.	Nothing to report.
July 13, 2022	Nothing to report.	Nothing to report.	Vice Chair Beer has received information from the engineering firm and will provide a more comprehensive update at next month's meeting.	Nothing to report.	Nothing to report.	Nothing to report.
August 10, 2022	Nothing to report.	Nothing to report.	Vice Chair Beer noted that he is waiting on the final report from the City's contract engineer. Once he receives that he can verify the information and provide a report to the Commission.	Nothing to report.	Nothing to report.	Nothing to report.
September 14, 2022	Nothing to report.	Nothing to report.	Vice Chair Beer will provide a complete report of this objective at the next meeting.	Nothing to report.	Nothing to report.	Nothing to report.
October 12, 2022	Nothing to report.	Nothing to report.	Vice Chair Beer provided a complete report on Objective goal 2.3 for consideration by the Harbor Department.	Nothing to report.	Nothing to report.	Nothing to report.
November 9, 2022	Nothing to report.	Nothing to report.	Nothing to report.	Nothing to report.	Nothing to report.	Nothing to report.
December 14, 2022	Meeting Canceled					
January 11, 2023	Nothing to report.	Nothing to report.	Stakeholder meetings have taken place with various groups and constructive feedback has been received. The ad hoc is currently discussing the objective and will return to the Commission with recommendations.	Nothing to report.	Nothing to report.	Nothing to report.
February 8, 2023	Nothing to report.	Nothing to report.	The Ad Hoc members attended the NMA sponsored stakeholder meeting and are almost done reviewing suggestions with the city attorney's office. The Ad Hoc intends to present this item at the March Harbor Commission meeting.	Nothing to report.	Nothing to report.	Nothing to report.
March 8, 2023	Nothing to report.	Nothing to report.	The recommendation for this Objective was presented at tonight's meeting. The Harbor Commission voted to move the recommendations to City Council for consideration.	Nothing to report.	Nothing to report.	Nothing to report.
April 12, 2023	Nothing to report.	The appraisal for offshore moorings should be coming back in a few months.	This item has been forwarded to City Council for review and consideration.	Nothing to report.	Nothing to report.	Nothing to report.
May 10, 2023	Nothing to report.	Commissioner Cunningham reported they would like to see the market rent study completed by the summer and hopefully bring to the Commission thereafter.	Nothing to report.	Nothing to report.	Nothing to report.	Nothing to report.
June 14, 2023	Nothing to report.	Nothing to report.	This item was reviewed and approved by the City Council and is moving forward.	Nothing to report.	Nothing to report.	Nothing to report.
July 12, 2023	Nothing to report.	Appraisals are in process; expect back in 60 to 90 days.	This item was reviewed by the City Council and is complete.	Nothing to report.	Nothing to report.	Nothing to report.

4. Harbor Stakeholders (Scully) - Matters pertaining to Residential, Recreational, and Commercial Users.

	4.1 Evaluate enhancements and/or services to City amenities which will improve the operation and enjoyment of the Harbor. Additionally, identify new revenue generating offerings that would be administered through the Harbor Department. (Scully)	4.2 Evaluate and make recommendations for Lower Castaways. (Marston)	4.3 Continue the dialogue with representatives of the Harbor Charter Fleet industry, commercial vessel operators and rental concessionaires to: (1) promote best practices for all charter and commercial boat operations in Newport Harbor with particular attention to safety, operational support, speed, noise and pollution control/compliance and (2) evaluate (a) total number of vessels for hire on the harbor, (b) maximum passenger capacity for each vessel and in total, and (c) overall height of the superstructure of vessels for charter within the Harbor. (Williams)			
January 12, 2022	Nothing to report.	The ad hoc with engage Council for interest in improvements for Lower Castaways.	The ad hoc has discussed ideas for promoting best practices and addressing safety in the Harbor. The ad hoc has also discussed establishing a document that lists all the vessels that operate within the Harbor.			
February 9, 2022	Nothing to report.	Council has noted that Lower Castaways should not become a landfill and warrants further improvements. The ad hoc will speak to Council Members.	The ad hoc has drafted a work plan and the next step was to create a Newport Harbor Safety Committee that will hold a bi-monthly meeting with the boating and business community. The committee will discuss best practices within the Harbor, an emergency response plan, pollution identification and other Harbor-related items.			
March 9, 2022	Nothing to report.	The ad hoc has reached out to some of the Council and they are supportive of exploring improvements at Lower Castaways. The next step is to begin discussions with the Community Development Department and Public Works Department.	The ad hoc is in the process of creating the Newport Harbor Safety Committee.			
April 13, 2022	Nothing to report.	Engagement with Council regarding Lower Castaways continues and next steps will be determined.	The ad hoc has identified the framework for the Safety Committee and is in the process of identifying key members. The ad hoc anticipates the first meeting will be held in the third quarter of 2022.			
May 11, 2022	This Ad Hoc is working with the Water Quality Coastal Tidelands Committee to install floating restrooms on opposite sides of the Harbor.	The Ad Hoc is discussing further ideas for Lower Castaways and trying to determine next steps.	The Ad Hoc noted the database of rental charters, non-profit vessels and human-powered craft is near completion.			
June 8, 2022	This Ad Hoc is continuing to discuss installation of floating restrooms for the Harbor.	The Ad Hoc continues to discuss further ideas for Lower Castaways and is working to determine next steps.	The Ad Hoc is starting to identify stakeholders to take part in the Safety Committee.			
July 13, 2022	This Ad Hoc will continue to discuss installation of floating restrooms for the Harbor.	The Ad Hoc has reached out to the PB&R Committee to confirm whether plans have been discussed for this location. No plans are being discussed at this time. The Ad Hoc would also like to have a joint effort on this topic between both Commissions.	The goal of this Ad Hoc is to hold the first meeting of the Safety Committee in the 3rd Quarter of this year. Chair Scully also noted that he has updated his census information that was presented at the June meeting and the information will be posted to the Harbor website.			
August 10, 2022	Nothing to report.	This Objective is being placed on hold for now.	25 candidates have been identified to participate in the Newport Harbor Safety Committee. The first meeting is scheduled for October 18, at 5:30 p.m.			
September 14, 2022	The WQCT Committee was disappointed with the decision of the Harbor Commission to approach the floating restroom topic with education first. Perhaps there can be a review of this item.		The ad hoc is looking forward to the first Harbor Safety Committee meeting on October 18 and anticipates a good turn out.			
October 12, 2022	The Trash Wheel has obtained the necessary permitting and staff is now working on some grant funding for this project.		The ad hoc is looking forward to the first Harbor Safety Committee meeting on October 18 and will report additional details at the November meeting.			
November 9, 2022	Nothing to report.	An update was given that there is nothing that would prevent the ad hoc from revisiting possible recommendations for Lower Castaways.	The ad hoc reported their first safety meeting took place and it was a success.			

December 14, 2022	Meeting Canceled					
January 11, 2023	Nothing to report.	The ad hoc will meet to discuss next steps and provide an update at a future meeting.	The ad hoc will calendar the next meeting of the Safety Committee.			
February 8, 2023	Nothing to report.	Nothing to report.	4.3.1 - The Ad Hoc is working on getting the next Safetly Committee meeting scheduled. 4.3.2 - The objective has been completed.			
March 8, 2023	Nothing to report.	Nothing to report.	4.3.1 - The Ad Hoc has tentively set the next Safety Committee meeting for March 28, 2023.			
April 12, 2023	The ad hoc reported on a conference call that was held to discuss the potential for additional public restrooms adjacent to the new public dock. The call was positive, but the restroom to the development will be built on the other side of the PCH Bridge.	Nothing to report.	4.3.1 - The Ad Hoc has tentively set the next Safety Committee meeting for March 25, 2023and will begin reaching out to notify attendees. 4.3.2 This objective is completed.			
May 10, 2023	Nothing to report.	Nothing to report.	4.3.1 The Safety Committee will meet on May 30, 2023, 5 p.m. in the community room and attendance is anticipated to be good. They are trying to promote the meeting as much as possible, and Orange County Sheriff's and code enforcement personnel are scheduled to attend. 4.3.2 This Objective has been completed.			
June 14, 2023	Irvine Co. has started work on the Balboa Marina public dock and surrounding area.	Nothing to report.	4.3.1 Safety Committee meeting had great participation, including OC Sheriffs and Matt Cosylion; 4.3.2 is complete.			
July 12, 2023	Nothing to report.	Nothing to report.	4.3.1 Potential to develop a smaller subcommittee and development of objectives. 4.3.2 This Objective is complete.			
August 9, 2023	Construction is going on with the Marina extension and addition of a new public dock at the Balboa Marina.	The ad hoc has reached out to initiate discussions with the Parks, Beaches and Recreation Commission to understand their interest in the site.	4.3.1 Discussion continues on developing a smaller subcommittee for safety in the Harbor. 4.3.2 Objective is complet.			
September 13, 2023	Nothing to report.	The ad hoc will develop recommendations and prepare a plan for Harbor Commission consideration to forward to City Council.	4.3.1 Safety "Sub" Committee meeting was held; Billy Whitford (NAC) chaired this meeting involving all members of the educational rowing community to understand scheduling of all related water activities, timing, and safety impacts; the group suggested meeting with sailing schools and yacht clubs, as well; Chair Scully will coordinate a larger meeting with all groups; will schedule one more safety subcommittee meeting before end of year. 4.3.2 This Objective is complete.			
October 11, 2023	Nothing to report.	Secretary Marston provide a brief background on Lower Castaways and sought suggestions from the Commission. The ad hoc will meet and bring back some suggestions for another review before forwarding to City Council.	4.3.1 Nothing new to report. 4.3.2 This objective is complete.			