



CITY OF

NEWPORT BEACH

City Council Staff Report

September 9, 2025
Agenda Item No. 17

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

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TITLE: Budget Amendment to Accept a Check from the Newport Beach Public Library Foundation and Appropriate Funds to the Library's Fiscal Year 2025-26 Maintenance and Operation Budget

ABSTRACT:

Staff requests approval of a budget amendment to accept a check from the Newport Beach Public Library Foundation. The funds would be used toward the opening day collection at the new Balboa Library and purchasing furniture for the Mariners Library.

RECOMMENDATIONS:

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly; and
- b) Accept a check in the amount of \$40,000 from the Newport Beach Public Library Foundation and approve Budget Amendment No. 26-023 to increase revenues and expenditures by the same amount in Division 0106051 (Foundation).

DISCUSSION:

A donation from the Newport Beach Public Library Foundation (Foundation) in the amount of \$40,000 is intended to help fund the opening day collection for the new Balboa Branch Library. The current building is slated to be rebuilt and will reopen in 2027. Staff is looking forward to offering the Balboa Library patrons a brand-new collection of materials for all ages on opening day. The Foundation is also donating funds for new computer chairs for the patrons who visit Mariners Branch. The current building and its furnishings are approaching 20 years old and the new chairs will provide greater comfort and flexibility for the patrons who utilize this branch. This donation from the Library's FY 2025-26 Grant Request to the Foundation was approved by the Board of Library Trustees at its August 18, 2025 meeting.

FISCAL IMPACT:

The proposed budget amendment appropriates \$40,000 in additional revenue from the Foundation and \$40,000 in increased expenditure appropriations with no impact on fund balance. The revenue will be posted in the Foundation account in the Library Services Department, 0106051-511085, and the purchase will be expensed to the following Foundation accounts:

Library Materials	0106051-841052	\$34,000
Office Furniture and Fixtures	0106051-911039	\$ 6,000

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

ATTACHMENT:

Attachment A – Budget Amendment 26-023