



CITY OF NEWPORT BEACH

Public Works Department

Municipal Operations Division

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

One (1) Liquidambar styraciflua (American Sweet Gum)

Quantity and species, if known, of tree(s).

1716 Santiago Drive, Newport Beach, CA 92660

Location of tree(s)

Please be as specific as possible

Requestor

<input checked="" type="checkbox"/>	Property Owner
<input type="checkbox"/>	Community Association
<input type="checkbox"/>	Other _____

Address/ Phone (Daytime) / Email

1716 Santiago Drive, Newport Beach, CA 92660

949-500-2357

robb@bestssco.com

Signature:

Date: 6-4-25

Print Name:

Robb Kone

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Proven and repeated history of damaging public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500) |
| <input type="checkbox"/> | Repeated history of significant interference with street or sidewalk drainage. |
| <input type="checkbox"/> | Dying Has no prospect of recovery. |
| <input type="checkbox"/> | Diseased Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery. |
| <input type="checkbox"/> | Hazardous Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate. |
| <input type="checkbox"/> | Beautification Project In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program. |

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

☐Property Owner

☐Community Association

☐Other _____

Check all items applicable:

☐Tree(s) causing curb, gutter, sidewalk or underground utilities damage.

☐Wrong tree species for location

☐View encroachment

☐Area has clearly defined contiguous boundaries that include the tree(s) proposed.

☐Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.

☐Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.

☐Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Public Works Department/Municipal Operations Division using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS:

This tree is growing over the main waterline and is pushing the main water line box up

I understand this tree type has invasive roots and will likely cause a waterline issue. The sidewalk appears to have been repaired in the past

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.

Dover Shores Community Association
Architectural Committee Minutes
June 26, 2025

Committee Members Present: Peggy Pugh
David George

Committee Members Absent: Tim Hawke

Management Representatives Melissa Mora

Call to Order

The meeting was called to order at 2:00 p.m.

Administration

No administration items were discussed at this meeting.

Items Discussed

1924 Galaxy – Homeowner submitted revised plans to their front yard/bayside hardscape & landscape improvements. It was reviewed by the committee and the only issue was the planter boxes near 1918 Galaxy. Motion duly made, second, and carried unanimously to approve the work for construction pending neighbor approval via email that the raise planter boxes do not block their bayside view.

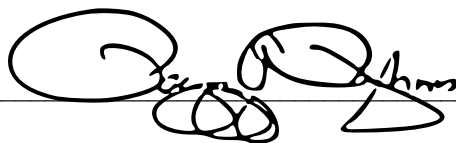
1453 Galaxy – Homeowner submitted revised plans to the new home and 3-car garage with exterior materials & colors, concept hardscape plan. It was reviewed by the committee and there were some missing items that were requested by the architect including neighbor awareness forms, pool equipment notes, and siding color. It was also noted that the front exterior plant material is overgrown and needs to be trimmed and cleaned up. Motion duly made, second, and carried unanimously to approve the conceptual design with corrections noted on the plans by the architect and to resubmit changes for a final review.

1716 Santiago – Homeowner submitted a removal/reforestation application for a city tree in front of 1716 Santiago Drive. The application was reviewed by the committee. Motion duly made, second, and carried unanimously to approve the removal of the tree in front of 1716 Santiago Drive.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:30 p.m.

APPROVED: _____



DATE: 7/17/2025

August 12, 2025

SUBJECT: *Tree Removal Review*

Tree Location: 1716 Santiago Dr / Front – 1

A field inspection determined the American Sweetgum is in good condition and does not meet the criteria for removal referenced in the G-1 Policy. Staff is denying the removal request of the American Sweetgum and has advised Mr. Kone of the appeal process. Mr. Kone has provided the required HOA board meeting minutes along with the HOA board signature of approval to remove and replace the tree with a Holly Oak (*Quercus ilex*) 36-inch box tree.

Holly Oak (*Quercus ilex*)

LANDSCAPE MANAGER – COMMENTS / RECOMMENDATIONS:

Date: 8-12-2025



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: Robert Kone

Location(s) of tree(s): 1716 Santiago Dr / Front – 1

Request: The applicant, Robert Kone, contacted the City Arborist to request the removal of an American Sweetgum (*Liquidambar styraciflua*) located at 1716 Santiago Drive due to utilities issues and a desire to renovate the parkway.

Botanical/Common Names: Liquidambar styraciflua / American Sweetgum

Estimated Tree Value: \$3,260.00

Replacement Street Tree:

Damage: N/A

Parkway: Concrete Brick Turf (X) Other

Comments: A field inspection determined the American Sweetgum is in good condition and does not meet the criteria for removal referenced in the G-1 Policy.

Mr. Kone is willing to pay for the tree removal and the planting of a Holly Oak (*Quercus ilex*) 36-inch box replacement tree.

Inspected by: _____

Date: August 12, 2025

John J. Nelson, City Arborist

Recommendation: Staff is denying the removal request of the American Sweetgum and has advised Mr. Kone of the appeal process.

Reviewed by: _____

Date: August 12, 2025

Kevin Pekar, Landscape Manager









DetailNotesImagesDocumentsObservations

Inventory Detail

Tree ID	986367	Old Tag #		Save
District	16			
Area	16			
Address	1716 SANTIAGO DR			
Side/Site	Front - 1			
Alt Address				
Tree Species	Liquidambar styraciflua / Liquidambar			
Common Name	American Sweetgum			
Size	13-18			
Height	30-45			
DBH				
Condition	FAIR			
Pruning Frequency				
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	AUG/OCT			
Estimated Value	\$3,260.00			
Next Date				

Map data ©2025 Google. Report a map error

Latitude: 33.635642595 Longitude: -117.89337684 ([edit](#)).

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	53436	2024 - Grid 16 (Broadleaves) - (June Progress)	GSTS	6/28/24	6/28/24	Grid Pruning	59.44
Invoiced	46168	2022 - GRID 16 (Westcliff) - Broadleaves (May progress)	GSTS	5/24/22	5/31/22	Grid Pruning	56.58
Invoiced	40698	2020 - Grid 16 - Westcliff (All Trees)	GSTS	5/04/20	5/29/20	Grid Pruning	53.85
Invoiced	33166	2018 Grid 16 - Westcliff (All Trees) - May Progress	GSTS	5/18/18	5/31/18	Grid Pruning	51.33
Invoiced	25153	2016 - Grid 16 (Westcliff) - Broadlefs	GSTS	5/24/16	5/26/16	Grid Pruning	49.43
Invoiced	18302	2014 - West Cliff Revised	GSTS	4/30/14	5/31/14	Grid Pruning	48.00
Work History			WCA	4/26/11		Other	0.00
Work History			WCA	5/19/08		Other	0.00
Work History			WCA	10/05/05		Other	0.00
Work History			WCA	3/14/02		Other	0.00
Work History			WCA	1/04/00		Other	0.00



City of Newport Beach: Trees Section – Tree Info Sheet

Holly Oak (*Quercus Ilex*)

Quercus ilex is native to the Mediterranean but has been naturalized in the UK and New Zealand and is widely planted in California. This tree has a dense, rounded canopy that provides ample shade. Its leaves are dark green and leathery, with a glossy surface that reflects sunlight beautifully. The bark is dark and deeply furrowed, giving the tree a rugged, ancient appearance. It produces small, inconspicuous flowers that eventually give way to acorns. This tree is well-suited for urban environments, as it is highly tolerant of drought and poor soil conditions. Its robust nature makes it a reliable choice for parks and streetscapes. In ancient Greece, the leaves of the tree were used to tell the future. The acorn was a symbol of fertility and used as a charm to increase chances of conception.

Description:

Has evergreen foliage

Height: 50 feet

Spread:

40 to 70 feet

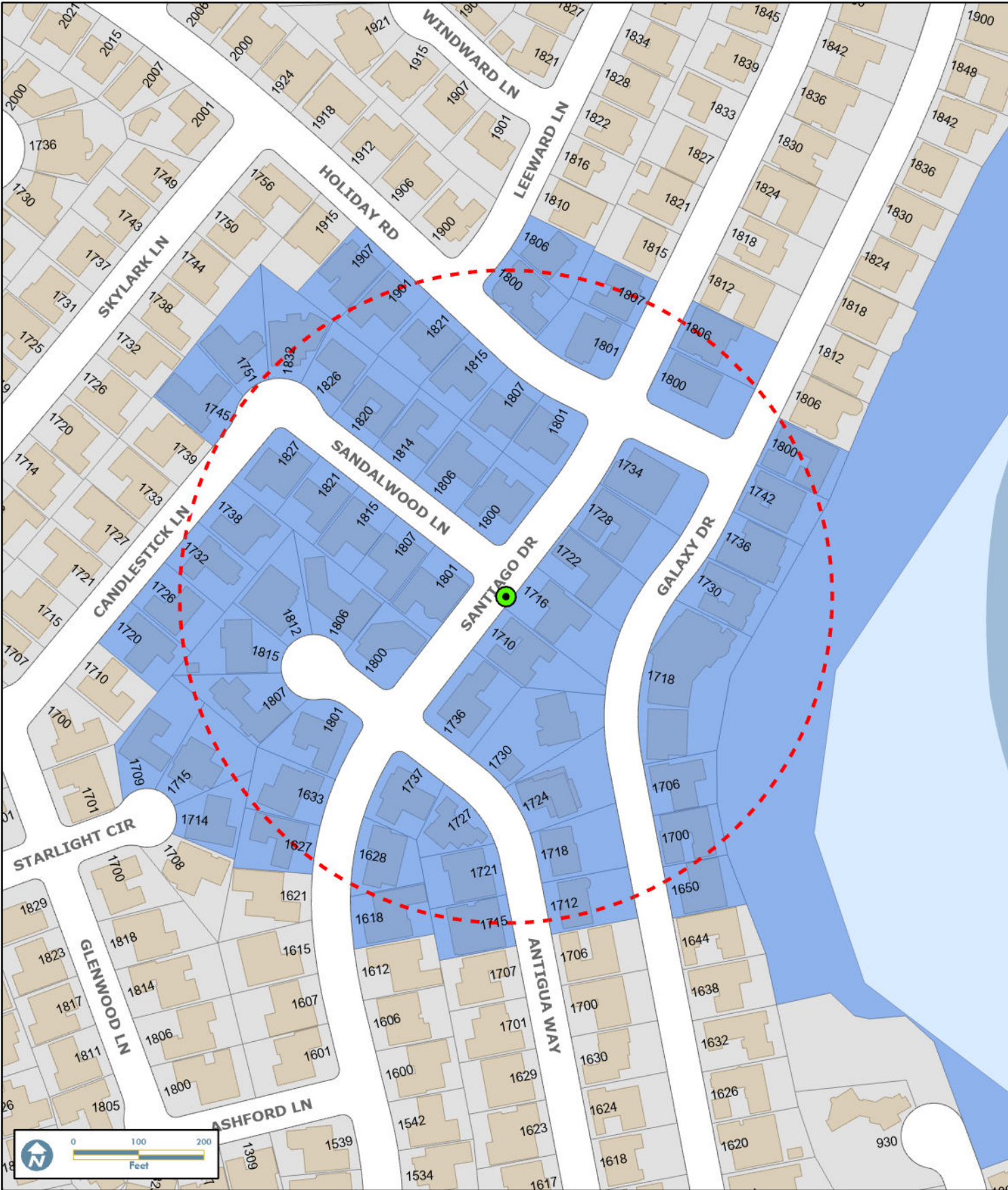
Crown shape:

Rounded

Growth rate:

0-24-inch per year





Tree Reforestation

1716 Santiago Dr

-  Tree Location
-  Properties Notified
-  500 Feet