

CITY OF NEWPORT BEACH CIVIL SERVICE BOARD MINUTES

**Council Chambers
100 Civic Center Drive
Monday, July 7, 2025
Regular Meeting
5:00 p.m.**

I. CALL MEETING TO ORDER

Chair Meyer called the meeting to order at 5:00 p.m.

II. ROLL CALL

Civil Service Board Members:

Paul Meyer, Chair
Brian Moore, Vice Chair
Michael Denner, Board Member
Howard Herzog, Board Member – Excused
Sharon Wood, Board Member

Staff Members:

Barbara J. Salvini, Human Resources Director
Sarah Rodriguez, Deputy Director of Human Resources
Maritza Leon-Mis, Senior Human Resources Analyst
Joseph Meeks, Deputy City Attorney
Tawny DeAnda, Administrative Assistant to the Human Resources Director

III. FLAG SALUTE – Board Member Denner

IV. PUBLIC COMMENTS

None.

V. CONSENT CALENDAR

1. APPROVAL OF CIVIL SERVICE BOARD MEETING MINUTES

A. APPROVAL OF MINUTES FOR THE JUNE 2, 2025, REGULAR MEETING

Waive reading of the subject minutes, approve as written and order filed.

Motion made by Board Member Wood and seconded by Vice Chair Moore to approve the Minutes for the June 2, 2025, regular meeting. Motion carried 5-0-0-1.

AYES: Denner, Meyer, Moore, Wood
NOES: None
ABSTAIN: None
ABSENT: Herzog

B. APPROVAL OF MINUTES FOR THE JUNE 17, 2025, SPECIAL MEETING

Waive reading of the subject minutes, approve as written and order filed.

Motion made by Vice Chair Moore and seconded by Board Member Wood to approve the Minutes for the June 17, 2025, special meeting. Motion carried 5-0-0-1.

AYES: Denner, Meyer, Moore, Wood
NOES: None
ABSTAIN: None
ABSENT: Herzog

VI. CURRENT BUSINESS

2. ORAL REPORTS

A. CITY-WIDE AND HUMAN RESOURCES MATTERS – Maritza Leon-Mis, Senior Human Resources Analyst

Senior Human Resources Analyst Maritza Leon-Mis reported:

- Human Resources is recruiting for a new human resources specialist to assist with recruitment
- Facility Maintenance Technician Eddie Flores retired on June 30 after 43 years of service
- Employee Training Opportunities:
 - Happiness and a Positive Mindset will take place on July 9
 - Conflict Resolution will take place on July 24
- Open Recruitments
 - Full Time: Building Inspector II, Civil Engineer – Plan Check, Facilities Maintenance Technician, IT Analyst (GIS), Park Patrol Officer FT/PT, Police Officer – Lateral, Recruit, Academy Graduate/Academy Enrolled
 - Part Time: Assistant Recreation Coordinator, Intern, Maintenance Aide, Police Cadet, Public Works Technical Aide, Senior Recreation Leader

C. FIRE DEPARTMENT MATTERS – Justin Carr, Assistant Fire Chief

Assistant Fire Chief Justin Carr reported:

- Lifeguards
 - Statistics
 - Public Contacts: 8,674
 - Public Assists: 105
 - Animal Warning: 114
 - Code Enforcements: 79

- Boat Assists: 32
 - Surfer Warnings: 1,374
 - Preventative Actions: 14,320
 - Rescues: 654
 - First Aid: 322
 - Medical Aid: 47
 - Stingray Wounds: 146
 - Fourth of July was busy with 15-foot swells at the Wedge
 - A-Level scheduling and staffing started on June 7, with operations extended to 10:00 p.m. daily
 - Captain White led Community Emergency Response Team (CERT) training for students at Sage High School
 - Multiple rescues were performed at the Wedge on June 15, including a life-saving rescue by rookie Fischer Franczyk
 - The Junior Guards Program started on June 17 with 45 instructors and over 1,460 kids participating
 - Seawatch assisted the California State University, Long Beach Shark Lab with the deployment of a live shark monitoring buoy off the Corona Del Mar beach
- Fire Department
 - Statistics
 - Total Incidents: 1,116
 - Fires: 32
 - Medical: 839
 - Service Calls: 83
 - Other Emergencies: 162
 - Fire and lifeguard members participated in the annual Balboa Island Parade
 - Crews completed annual wildland refresher training
 - Fourth of July staffing included an additional fire engine, paramedic ambulance, and battalion chief
 - Fourth of July statistics
 - Responses from Fourth of July: 77
 - Responses over the weekend: 183
 - Fires with no significant losses: 15
 - 20% increase in incidents compared to last year
 - Laguna Beach brush fire in Bluebird Canyon
 - Newport Beach sent a battalion chief and three engines to assist
 - Air attack and ground crews worked to contain the fire
 - Newport Beach units expected to return after a few hours

Assistant Fire Chief Justin Carr addressed questions about the Junior Guard Program, noting that it's not limited to Newport Beach residents and that they are considering prioritizing residents for morning sessions in the future. He mentioned that there's a scholarship program for underprivileged children, implemented as part of an agreement with the Coastal Commission.

D. POLICE DEPARTMENT MATTERS – Jonathan Stafford, Deputy Director of Police Services

Deputy Director of Police Services Jonathan Stafford reported:

- Fourth of July weekend included 45 arrests, which is an increase from 30 arrests last year
- The Police Department is continuing the implementation of FUSUS, a mapping data visualization platform
- Hiring/Training Update
 - Two police officers have separated employment from the Newport Beach Police Department (NBPD); one returning to his former agency and one moving out of state
 - One lateral police officer and a community services officer have begun employment
 - Two laterals have received conditional offers
 - Eight recruits are in the Sheriff's Academy
- In June 2025, Computer Automated Dispatch (CAD) events totaled 8,193, a decrease from 8,985 CAD events in June 2024.
- Year to Date Crime Statistics
 - Person Crimes are down 22 percent
 - Property Crimes are down 10.8 percent
 - Society Crimes are down 10.2 percent
 - Total Crimes are down 12.5 percent

Deputy Director of Police Services Jonathan Stafford noted that while overall call volume has been lower this year, the Police Department has been more proactive, particularly as Corona Del Mar beach on the weekends; he also mentioned that Fourth of July weekend was busier than in recent years.

VII. CIVIL SERVICE BOARD ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

Chair Meyer noted that a special meeting is scheduled for Thursday, August 28, 2025, and proposed cancelling the September 8, 2025, meeting due to its proximity to the special meeting.

Motion made by Board Member Denner and seconded by Vice Chair Moore to approve the cancellation of the September 8, 2025, regular meeting.

AYES: Denner, Meyer, Moore, Wood
NOES: None
ABSTAIN: None
ABSENT: Herzog

VIII. ADJOURNMENT

There being no further business to come before the Civil Service Board, the meeting was adjourned at 5:21 p.m.

The agenda for the Regular Meeting was posted on Wednesday, July 2, 2025, before 5:00 p.m., on the City's website, public counter in the Human Resources Department (Bay A2) and in the Meeting Agenda Binder located in the entrance of the City Council Chambers at 100 Civic Center Drive.

Prepared by:

Tawny DeAnda, Administrative Assistant to the Human Resources Director
City of Newport Beach

Approved by:

Paul Meyer, Chair
Civil Service Board 2024/2025

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