



CITY OF NEWPORT BEACH BOARD OF LIBRARY TRUSTEES STAFF REPORT

July 21, 2025
Agenda Item No. 7

TO: BOARD OF LIBRARY TRUSTEES

FROM: Library Services Department
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TITLE: Budget Amendments for Fiscal Year 2024-25

ABSTRACT:

The Library's City Council approved budget for Fiscal Year 2024-25 was \$10,563,804. Throughout the year, the original appropriation has increased through budget amendments due to the addition of donations and grants to the Library. These funds increased the Library's budget by \$293,682 to a total of \$10,857,486.

DISCUSSION:

The Library's Maintenance and Operations Budget is amended when we receive funds from grants, donations, and gifts. Most of the additional funding is received from the Newport Beach Public Library Foundation and the Friends of the Newport Beach Library. In this fiscal year, the Foundation added \$19,000 to fund databases, \$6,000 for a new catalog stand for the Central Library, and \$15,000 for a new portable projector and mounted screen for the Children's room. The Foundation also received a \$3,000 donation for Mariners Storytime supplies and raised \$2,500 on Giving Tuesday to help fund a new Children's Tech Toy collection. The Friends of the Library added \$200,000 to fund a wide range of materials and programming.

Another area of the Library's budget that is substantially altered from the initial budget to the year-end is in Project Adult Literacy (PAL). The initial 2024-25 budget allocation for the program was \$91,132, which covers approximately 60% of the cost to operate the Program. The balance of the funding comes from the California Library Literacy Services (CLLS) Grant and donations to PAL. The CLLS Grant for 2024-25 totaled \$46,594 and other donations to the Program from Pals4pal, the Foundation, and private individuals totaled \$9,747.97.

This year, the Library also received a \$6,541 Santiago Library System reimbursement to purchase eResource content.

The attached spreadsheet shows the accounts into which these additional funds were allocated to cover expenditures.

Note that the figures in this report do not include the annual budget for the Cultural Arts division nor do they include donated funds or encumbrances rolled over from the previous year.

NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the Board of Library Trustees considers the item).

ATTACHMENT A: Amended Budget FY 2024-25